

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 15, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: August 11, 2017

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Elementary Teacher/KW Vina 2017-2018

Description: Tonia Tatsey, KW Vina Principal, recommends the following hire for the 2017-2018 school year:

✚ Sarah Schmasow, Elementary Teacher, KW/Vina, MA+10/3, \$47,441.00

Financial Impact: Per Master Contract

Attachment(s): Hiring Selection Reports

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

| | | | |
|--|---|--|--|
| Position Elementary Teacher | | Applicant Recommended Sarah Schmasow | |
| Department/Location KW Bergan/Vina Chattin | | Supervisor Tonia Tatsey | |
| Type of Position Certified | Starting Date August 22, 2017 | Term 2017-2018 School Year | |

| | | |
|-------------------|--------------------------------|--|
| Recruiting | Date Posted: 0731//2017 | Closing Date: Open Until Filled |
| Comments: | | |

| Applicants | | | | |
|-------------------|-------------------------------------|---------------------------------|---------------------------------|------------------|
| No. | Name (Alphabetical by Last Name) | Date Application Received | Minimum Requirements Met? | Date Interviewed |
| 1 | Schmasow, Sarah | | Yes | 8/3/2017 |

| Interview Committee | | | |
|----------------------------|-----------------------------|------|-------|
| Name | Title | Name | Title |
| Toni Tatsey | KW/Vina Principal | | |
| Brandy Bremner | KW/Vina Instructional Coach | | |
| Natasha Siliezar | KW/Vina Assistant Principal | | |
| | | | |

Recommendation: Sarah is culturally relevant in working with Native children. Sarah will effectively communicate with parents and has an open-door policy and will establish classroom routines and procedures. The candidate will focus on the positives with praises and modeling for the children.

| Pre-Employment Requirements | Date Initiated | Completed? (Yes (N)o | Results Received (Negative = OK) |
|------------------------------------|----------------|-------------------------|-------------------------------------|
| Drug test | Pending | No | |
| Criminal background check | Pending | No | |
| TB documentation | Pending | No | |

| | | |
|---------------------|---------------------------------|--------------------|
| Salary: \$47,441.00 | Placement: <u>Exp: MA+10/53</u> | Contract Days: 187 |
|---------------------|---------------------------------|--------------------|

Prepared by: Sherie Blue Date 08/11//2017 Approved by: _____ Date: _____