

7. NEW BUSINESS

7.2. RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO THE OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

Lead Staff: Kevin Appleton, Vice President of Business Services and Finance

Background: The Grayslake Campus Roundabout project was established in follow-up to a traffic study and is intended to improve traffic safety at one of the busiest areas of campus. The roundabout will be located on Lancer Lane at the intersection where traffic flows to three organizations (CLC, UCLC, and HSTC), including cars, school buses and PACE buses. Additionally, this location will accommodate traffic for the Outdoor Sports Complex to be located on the north lawn near Washington Street.

The original estimate in FY21 resulted in the current budget allocation of \$1,300,000 (FY22 Surplus). The Roundabout project is now estimated at \$4.3M, leaving a funding gap of \$3M. Escalation of costs are the result of post-pandemic economy, material shortages and cost increases, and the high demand of construction. The project design is in place. In order to proceed to the next phase and ensure this complex project will complete in late summer/early fall, minimizing the impact on the main entrance traffic flow during fall semester, additional funding is required.

Funding options have been evaluated by administration to determine readily available resources to cover the gap without significant impact to other active major capital projects and aligned to the existing financial priorities and Board Policy.

The following resolution authorizes the transfer of \$1,475,592 from the FY24 remaining Surplus to the Operations and Maintenance Fund (Restricted), as well as the transfer of \$1,524,408 from the One-Time Reserve Fund (total available \$3M) to the Operations and Maintenance Fund (Restricted), to address this priority. The planned strategic investments from the resources previously outlined, total \$3,000,000, and include the following:

Grayslake Campus Roundabout	\$ 3,000,000
Total Funding Request	\$3,000,000

Administration requests Board approval to transfer available funds totaling up to \$3,000,000 to the Operations and Maintenance Fund (Restricted). Administration will seek approval prior to the use of these funds in accordance with Board Policy.

SUMMARY

Recommended Sources of Funds:	
Remaining FY24 Surplus	\$1,475,592
One-time Reserve Fund	\$1,524,408

Recommendation: Adopt the resolution authorizing the transfer of funds to the Operations and Maintenance Fund (Restricted) for the Grayslake Roundabout.

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RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO THE OPERATIONS AND MAINTENANCE FUND (RESTRICTED) AND APPROVE PROJECT PRIORITIES

WHEREAS, there is a need to allocate resources to support the Grayslake Campus Roundabout within the Campus Master Plan; and

WHEREAS, Policy 704, Fund Balance, establishes the expectation to maintain a fund balance in the Operating Fund equal to or greater than 30 percent of budgeted operating revenues; and

WHEREAS, the Operating Funds' FY25 audited year end fund balance exceeds the 30% threshold by \$1,475,592; and

WHEREAS, the One-time Reserve has a fund balance of \$3,000,000; and

WHEREAS, the Board of Trustees deems that it is in the interest of the College's long-range financial plans that the Operations and Maintenance Fund (Restricted) receive up to \$3,000,000 from the funds listed above.

NOW THEREFORE, Be It Resolved by the Board of Trustees of Community College District No. 532, Lake County, Illinois as follows:

- Section 1. That the statements in the preamble of this resolution are hereby found to be true and correct.
- Section 2. That this Board of Trustees does hereby authorize the permanent transfer of up to \$3,000,000 to the Operations and Maintenance Fund (Restricted).
- Section 3. That the Treasurer of the college district is hereby authorized and directed to take all steps necessary to record appropriate entries on the College's ledgers to complete the transfer of funds as directed.
- Section 4. That the Board of Trustees does hereby authorize the funding of this strategic one-time priority totaling \$3,000,000.
- Section 5. That the Secretary is directed to file a certified copy of this resolution with the Treasurer.

Trustee _____ moved that the foregoing resolution be adopted, and Trustee _____ seconded the motion. Upon the roll being called, the members voted as follows:

AYE: _____

NAY: _____

The Chair declared the resolution duly adopted on January 28, 2025.