

**Region One Education Service Center
Board of Directors Meeting**

STATE OF TEXAS §

COUNTY OF HIDALGO §

December 18, 2018

Minutes

The Board of Directors met on **Tuesday, December 18, 2018** at Region One Education Service Center. **Mr. Ricardo Gutierrez, Chairperson, established a quorum and called the meeting to order at 4:00 p.m.** The invocation was given by Executive Director, Dr. Cornelio Gonzalez. The Pledge of Allegiance and the Texas Pledge were also led by Board Secretary, Mr. Raul R. Chapa.

Members Present Mr. Ricardo Gutierrez, Chairperson; Mr. Ruben Cortez, Jr., Vice Chairperson; Mr. Raul R. Chapa, Secretary; Ms. Sonia A. Falcon (arrived at 4:03 p.m.), Dr. Manuel Gomez, Jr., Mr. Roberto Moroles, Mrs. Alicia E. Requenez, Board Members.

Members Absent Mrs. Laura A. McCoy

Others Present Dr. Cornelio Gonzalez, Executive Director; Dr. Eduardo Cancino, Deputy Director; Ms. Connie Lopez, Deputy Director; Mr. Heriberto Villarreal, Deputy Director; Mr. Ali Kolahdouz, Chief Tehnology Officer; Dr. Socorro Espinoza, Ms. Annette S. Garcia, Mr. Hector Gloria, Ms. Lori Ramos, Ms. Angela I. Rocha, Mr. Oscar Trigo, staff; Mr. Jose Guerrero, ESC attorney; Mr. Carlos Cascos, Patillo, Brown & Hill representative; Mrs. Rachel Gomez, guest.

Public Comment None

Annual Financial Audit Report Mr. Ruben Cortez, Jr. moved and Mrs. Alicia E. Requenez seconded the motion to approve the Annual Financial Audit, as presented. Mr. Carlos Cascos of ESC’s auditing firm, Patillo, Brown & Hill, presented a formal report of the annual audit. Mr. Cascos reported a clean report for the ESC’s Annual Financial Audit. The motion carried unanimously.

Executive Director’s Report **Project RISE Update**
Dr. Socorro Espinoza, Region One Project RISE Director, provided an update to the Board about the grant. Dr. Espinoza reported that Region One received a 5-year \$48.5 million grant in 2016, to create a K-12 grade pipeline of highly-effective teachers to increase all students’ academic achievement, graduation rates and college enrollment. Sixteen high-need school districts in thirty-one school districts were selected to participate in Project RISE to establish an effective human capital management system and a performance-based compensation system at each school selected.

Dr. Espinoza also reported that Project RISE had recently signed a MOU agreement with UTRGV to develop a Master of Education in Teacher Leadership degree designed to prepare teachers as instructional leaders, instructional coaches, and mentors based upon national standards. The first cohort group of 30 identified teachers in mostly small and rural school districts served by Project RISE are scheduled to begin classes in the Spring of 2019.

Personnel Matters

**Additions/New:
Assignments**

Erica D. Alvarez

Office of Curriculum, Instruction, and
Assessment
Specialist – Fiscal Compliance
Effective – November 12, 2018

Jesus Ramon Aguayo

Office of Health, Safety & Transportation
Specialist
Effective – November 26, 2018

Martha Idalia Hinojosa

Office of School Improvement, Accountability,
and Compliance
Director – Migrant Education
Effective – November 26, 2018

Renan A. Ramirez

Office of Information Technology
Director
Effective – November 12, 2018

Vanesa Villagran

Office of School Improvement, Accountability,
and Compliance
Specialist
Effective – November 26, 2018

Resignations:

Diana E. Perez

Office of Information Technology
Specialist
Reason: Personal
Effective – December 20, 2018

Check Register – Dr. Cornelio Gonzalez, Executive Director, informed the Board that the Center’s check register for the month of November, 2018 was included for the Board’s review.

On a motion made by Dr. Manuel Gomez, Jr. and a second by Mr. Raul R. Chapa, the Board of Directors approved consent agenda Items 7-15 as listed below:

**Minutes of December 4,
2018 Board of Directors
Meeting**

Approval of the minutes of the December 4, 2018 Board of Directors meeting as presented.

**Budget Amendments for
November, 2018**

Approval of the Budget Amendments for November, 2018 as presented.

**Expenditure Reports as of
November 30, 2018**

Approval of the Expenditure Reports as of November 30, 2018 as presented.

Quarterly Investment Report Ended November 30, 2018

Approval of the Quarterly Investment Report for the quarter ended November 30, 2018 as presented.

Donation from the Hidalgo County Bar Foundation for Mock Trial Competition

Approval to accept the donation of \$3,000 from the Hidalgo County Bar Association.

Child Nutrition Program-South Texas Cooperative Cafeteria Dining Decor and Service RFP 16-01-06, Extension 2 of 2

Approval of the Child Nutrition Program-South Texas Cooperative Cafeteria Dining Décor and Service RFP 16-01-06, Extension 2 of 2 to the following vendors: *ISITE Software, LLC – Laguna Beach, CA; Pasco Brokerage, Inc. – Plano, TX; Palmer Hamilton, LLC – Elkhorn, WI; Lozz Quatezz, LLC dba The Sign Depot – McAllen, TX; The Shipping Depot, LLC dba The Print Shop at Shipping Depot – Rio Grande City, TX; The Edu-Source Corporation – San Antonio, TX; Young & Kenady, Inc. dba Descon – Brownsburg, IN.*

Region One Purchasing Cooperative Copy Paper, Envelopes, Tabs, Labels, Binding, Printing-Equipment and Supplies RFP 19-AGENCY-000062

Approval of the Region One Purchasing Cooperative Copy Paper, Envelopes, Tabs, Labels, Binding, Printing-Equipment and Supplies RFP 19-AGENCY-000062 to the following vendors: *Coast to Coast Computer Products, Inc. - Simi Valley, CA; Fasclampitt Paper Co. – McAllen, TX; C&L Business Adventures dba LaserLux – Mercedes, TX; D D Office Products, Inc dba Liberty Paper - Los Angeles, CA; Marketing and Technical Materials also known as MTM – Tualatin, OR; Quill Corporation - Lincolnshire, IL; Ray's Business Products - Pharr, TX; School Specialty, Inc. - Greenville, WI; JP Gould DBA Western BRW / Bosworth Papers - Austin, TX.*

Region One Purchasing Cooperative HVAC Equipment, Supplies, Installation and Repairs, RFP 16-AGENCY-000014, Extension 2 of 3

Approval of the Region One Purchasing Cooperative HVAC Equipment, Supplies, Installation and Repair RFP 16-AGENCY-000014, Extension 2 of 3, to the following vendors: *ASPEN Reigrigerants, Inc., Long Island City, NY; CAPP USA, Clifton Heights, PA; Lewis Mechanical Sales, Inc., Corpus Christi, TX; Terra Cooling LLC, Harlingen, TX.*

Office Space for Region One ESC College and Career Readiness Center RFP 19-AGENCY-000064

Approval of the Office Space for Region One ESC College and Career Readiness Center RFP 19-AGENCY-000064 to the following vendor: *Domit Executive Business Center – Edinburg, TX* at a rate of \$5,270/month for the initial lease term, upon fully executed lease agreement – December 31, 2019, with the option to extend up to three (3) additional one (1) year periods if both parties agree at a rate of \$5,270.00/month.

Region One ESC Data-Center Refresh

Mr. Raul R. Chapa moved and Mrs. Alicia E. Requenez seconded the motion to approve the purchase of the *Cisco Hyperflex* solution for the Region One ESC datacenter refresh. The motion carried unanimously.

Suggestions for Future Meetings

None

Announcements

The following announcements were shared with the Board:

A. Upcoming Events (Dr. Cornelio Gonzalez)

December, 2018

- Winter Holiday Break – December 21, 2018-January 4, 2019, Region One ESC Offices Closed

January, 2019

- ESC Board of Directors Meeting – January 22, 2019,
Region One ESC, Edinburg, Texas

Adjournment

Dr. Manuel Gomez, Jr. moved and Ms. Sonia A. Falcon seconded the motion to adjourn the meeting at 4:54 p.m. The motion carried unanimously.

Ricardo Gutierrez
Board Chairperson

ATTEST:

Raul R. Chapa
Board Secretary