

MINGUS UNION HIGH SCHOOL DISTRICT #4 VOUCHER

Voucher No: 1043

Voucher Date: 06/17/2025

Prepared By:

Alicia Schaeffer

Printed: 06/17/2025 11:06:54 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against MINGUS UNION HIGH SCHOOL DISTRICT #4 funds for the sum of \$30,129.69 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

[Signature]

Taylor Bell

Taylor Bell

Board President

[Signature]

Ashley Koepnick

Board Vice President

Austin Babcock

Austin Babcock

Board Member

William David

Will David

Board Member

Frank Nevarez

Frank Nevarez

Board Member

MINGUS UNION HIGH SCHOOL DISTRICT #4

Fund		Amount
001	Maintenance and Operation Fund	\$21,183.72
510	Food Service	\$2,474.67
524	YAVAPAI APACHE ENRICHMENT	\$574.18
526	Extracurricular activities fees tax credit	\$1,949.92
530	Gifts and Donations	\$90.82
570	Indirect Costs	\$42.00
596	Career & Technology Education	\$21.33
610	Capital Outlay	\$3,793.05
		\$30,129.69

1894

1895

1896

1897

Reviewed RA
6/17/25

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

All Copy Products Inc

Check Group:

BizHUB 454E Counseling Office

1 250131

V256796
6/12/2025

001.100.2120.6432.200.000
Technology Related Repairs & Maintenance

\$39.56

BizHUB 364E SPED Office

1 250131

V256796
6/12/2025

001.200.2190.6432.200.000
Technology Related Repair & Maintenance

\$22.18

BizHUB 754E/C4000i School Front Office

1 250131

V256796
6/12/2025

001.100.2400.6432.200.000
Technology Related Repairs & Maintenance

\$291.12

AccurioPress 7120, AccurioPrint C3070L, Bizhub
6120PRESS Book Store Color Copies (Black & Color)

1 250131

V256796
6/12/2025

001.100.1000.6432.200.000
Technology Related Repairs & Maintenance

\$927.10

BizHUB 300i Academy

1 250131

V256796
6/12/2025

001.100.1000.6432.200.000
Technology Related Repairs & Maintenance

\$8.97

C3320i Transportation

1 250131

V256796
6/12/2025

001.410.2710.6432.200.000
Technology Related Repairs and Maintenance

\$59.64

Check #: 0

PO/InvoiceTotal: \$1,348.57

Vendor Total: \$1,348.57

Amazon Capital Services

Check Group:

Athletics record signs for the hallway.

1 250008

1PY6YD93NLF3
6/12/2025

526.620.1000.6610.200.545
Athletics 545 Instructional Supply

\$175.50

Check #: 0

PO/InvoiceTotal: \$175.50

Check Group:

SUPPLIES FOR THE 24/25 SCHOOL YEAR

1 250026

1K9QYPQKL9KH
6/12/2025

001.100.1000.6610.200.000
Instructional Supplies

\$671.82

Check #: 0

PO/InvoiceTotal: \$671.82

Check Group:

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Vendor # QTY PO No. Invoice Invoice Date Account Amount

For custodial Supplies 1 250095 1YRPCD36PM7L 001.100.2610.6610.200.000 General Supplies \$1,069.41

Check #: 0

PO/InvoiceTotal: \$1,069.41

Check Group:

Misc Items For Trans.

1 250099 1LH6TT9TQLW4 001.410.2740.6610.200.000 General Supplies \$284.31

Check #: 0

PO/InvoiceTotal: \$284.31

Check Group:

Supplies for Cafe

1 250101 1RJHTVKWLFHC 510.100.3100.6610.200.000 Food Service Supplies \$53.77

Check #: 0

PO/InvoiceTotal: \$53.77

Check Group:

Misc. Items for Maintenance

1 250168 11NPYN7MPLVX 001.100.2620.6610.200.000 General Supplies \$1,277.57

Check #: 0

PO/InvoiceTotal: \$1,277.57

Check Group:

Misc IT Supplies

1 250252 1DXPTWCFFPM1 001.100.2230.6650.200.000 Technology Supplies \$314.23

Check #: 0

PO/InvoiceTotal: \$314.23

Check Group:

Supplies for FY 24/25

1 250270 197TJQDCNJTV 001.100.2400.6610.200.000 Supplies \$147.28

Check #: 0

PO/InvoiceTotal: \$147.28

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check Group:					
Copy paper for classroom use/Bookstore	1	250292	1DR1N16JM6RD 6/12/2025	001.100.1000.6610.200.000 Instructional Supplies	\$2,024.84
			Check #: 0	PO/InvoiceTotal:	\$2,024.84
Check Group:					
Special Ed Supplies-Open PO-Room 407	1	250341	147Q11RFLY9K 6/12/2025	001.200.1000.6610.200.000 Special Ed Supplies	\$420.21
			Check #: 0	PO/InvoiceTotal:	\$420.21
Check Group:					
Refurbished Ink Carts. / Drums (Teachers)	1	250434	1LH6TT9TLNGG 6/12/2025	001.100.1000.6610.200.000 Instructional Supplies	\$59.16
			Check #: 0	PO/InvoiceTotal:	\$59.16
Check Group:					
OPEN PO FOR THE YEAR FOR AMAZON FOR CLASSROOM SUPPLIES FROM VENTURA'S DONATION ACCOUNT	1	250695	1JQP17R6NQTY 6/12/2025	530.100.1000.6610.200.324 Ventura Classroom 324 Instructional Supply	\$64.48
			Check #: 0	PO/InvoiceTotal:	\$64.48
Check Group:					
Supplies	1	250920	1GRLH3H6MF34 6/12/2025	001.100.2400.6610.200.000 Supplies	\$42.29
Supplies	1	250920	1GRLH3H6MF34 6/12/2025	001.100.2400.6610.200.000 Supplies	\$4.99
Supplies	1	250920	1GRLH3H6MF34 6/12/2025	001.100.2400.6610.200.000 Supplies	\$14.99
			Check #: 0	PO/InvoiceTotal:	\$64.48

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
Set, Costumes, Props for One Act Plays and Thespian Inductions	1	251067	1LW7G17NMYW V 6/12/2025	526.610.1000.6610.200.507 Drama 507 Supplies	\$1,426.48
					PO/InvoiceTotal: \$62.27
Check #: 0					
Check Group:					
Grounds supplies	1	251070	16XF4Y71R71K 6/12/2025	001.100.2630.6610.200.000 General Supplies	\$354.50
					PO/InvoiceTotal: \$1,426.48
Check #: 0					
Check Group:					
WILLBOND 6 PIECES 2025 GRADUATION HONOR CHORD FOR ART CLUB	1	251251	1GJ9VF7NRK4 6/12/2025	526.610.1000.6610.200.506 Art 506 Instructional Supply	\$32.91
					PO/InvoiceTotal: \$354.50
Check #: 0					
Check Group:					
Camera Equipment for governing board	1	251257	1YLK9NWWQXD R 6/12/2025	610.100.2310.6737.200.000 Tech Related hardware & Software Under \$5,000	\$439.38
					PO/InvoiceTotal: \$32.91
Check #: 0					
Check Group:					
6 College Knowing and Going Cords for the Ambassadors for Honor's Night	1	251262	1JLWG3G1MX7L 6/12/2025	530.610.1000.6610.200.355 College Know & Go 355 General Supplies	\$26.34
					PO/InvoiceTotal: \$439.38
Check #: 0					
Check Group:					
					PO/InvoiceTotal: \$26.34

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Encanto DVD	1	251271	1RJHTVKWPH6K 6/12/2025	001.100.1060.6610.200.000 Foreign Lang Supplies	\$14.31
Check #: 0					
PO/InvoiceTotal:					\$14.31
Vendor Total:					\$8,918.77
Anjeannette Evans					
Check Group:					
Reimbursement for Meals for business travel	1	250220	V177959 6/16/2025	570.100.2570.6580.200.000 Adult Travel - District	\$42.00
Check #: 0					
PO/InvoiceTotal:					\$42.00
Vendor Total:					\$42.00
AutoZone					
Check Group:					
Open PO for car parts used on student labs	1	250395	3779 6/12/2025	596.311.1000.6610.200.000 General Supplies	\$21.33
Check #: 0					
PO/InvoiceTotal:					\$21.33
Vendor Total:					\$21.33
Balfour Arizona					
Check Group:					
General Supplies for athletics awards for letters, patches, pins and senior cords/sashes	1	250090	2523 6/16/2025	001.620.1000.6610.200.000 General Supplies	\$35.14
Check #: 0					
PO/InvoiceTotal:					\$35.14
announcements and medals	1	250665	2528 6/16/2025	001.100.2490.6610.200.000 Graduation Supplies	\$186.63
Check #: 0					

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Amount

Account

Invoice Date

PO No.

QTY

Vendor #

PO/InvoiceTotal: \$186.63

Check Group:

NHS STOLES, IMPRINTED ON 1 SIDE, NHS BOTTOM
OF RIGHT SIDE WITH IMAGE OF TORCH. WHITE
STOLE WITH RED APPLICATION

2524 526.610.1000.6610.200.524

\$256.37

6/16/2025 NHS 524 Instructional Supply

Check #: 0

PO/InvoiceTotal: \$256.37

Vendor Total: \$478.14

Beth Detwiler

Check Group:

OPEN PO FOR ART CLUB SUPPLIES

V435827 526.610.1000.6610.200.506
6/12/2025 Art 506 Instructional Supply

\$58.66

Check #: 0

PO/InvoiceTotal: \$58.66

Vendor Total: \$58.66

Buddy's All Stars

Check Group:

wilson NOVA Volleyballs

85445-00 001.620.1000.6610.200.000
6/17/2025 General Supplies

\$558.10

Wilson GST Game Footballs

85445-00 001.620.1000.6610.200.000
6/17/2025 General Supplies

\$634.13

Wilson GST Speedskin Flag Footballs

85445-00 001.620.1000.6610.200.000
6/17/2025 General Supplies

\$457.58

Check #: 0

PO/InvoiceTotal: \$1,649.81

Vendor Total: \$1,649.81

Crexendo

Check Group:

Monthly Fees for All Phone Service Fees

261495 001.100.2610.6531.200.000
6/16/2025 Telecommunications/Internet

\$1,712.43

Mingus Union High School District #4

Voucher Detail Listing

Voucher Batch Number: 1043 06/17/2025

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Amount

Vendor # QTY PO No. Invoice Date Account

Check #: 0

PO/InvoiceTotal: \$1,712.43
Vendor Total: \$1,712.43

Educational Services, Inc. 1676

Check Group:

IEP CASE MANAGEMENT - BRENDA ZOLMAN	1	250232	050360-RTW 6/16/2025	001.200.1000.6320.200.001 Educational Services Inc. Contract Teachers	\$155.90
Substitute Services	1	250232	050360SUB 6/16/2025	001.100.1000.6320.200.000 Professional - Educational Svc (ESI)	\$535.50
SPED - Brenda Zolman Teacher	1	250232	050470RTW 6/16/2025	001.200.1000.6320.200.001 Educational Services Inc. Contract Teachers	(\$1.23)

Check #: 0

PO/InvoiceTotal: \$690.17

Check Group:

Shelley Kitchen return to work Counseling Contract	1	250826	050360RTW. 6/16/2025	524.100.2120.6320.200.001 Educational Services Inc. Contract Counselor	\$2.07
Shelley Kitchen return to work AP Coordinator Contract	1	250826	050360RTW. 6/16/2025	524.100.2120.6320.200.001 Educational Services Inc. Contract Counselor	\$161.63
Shelley Kitchen return to work Native American Club	1	250826	050360RTW. 6/16/2025	524.100.2120.6320.200.001 Educational Services Inc. Contract Counselor	\$410.48
Cade Densmore return to work Teaching Contract	1	250826	050360RTW. 6/16/2025	001.100.1000.6320.200.001 Educational Services Inc. Contract Teachers	\$640.13

Check #: 0

PO/InvoiceTotal: \$1,214.31

Check Group:

Dalonda Belzer, AzEds Coordinator salary from 3/3/2025 - 6/30/2025	1	250914	050360RTW 6/16/2025	001.100.2510.6320.200.001 Professional - Educational Services	\$1,867.56
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Check #: 0

PO/InvoiceTotal: \$1,867.56

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Amount

Faronics Technologies USA Inc.						Vendor Total:	\$3,772.04
Check Group:							
1 year Subscription Insight NXT Perpetual License EDU	35	251276	INUS0231410	6/16/2025	610.100.1000.6643.200.000	Instructional Aids	\$758.45
1 Year Subscription Insight Maintenance SN EDU	35	251276	INUS0231410	6/16/2025	610.100.1000.6643.200.000	Instructional Aids	\$151.55
Check #: 0							
PO/InvoiceTotal:							\$910.00
Vendor Total:							\$910.00
James Ball							
Check Group:							
Jimmy Awards Ticket at the Minskoff Theatre	1	251310	V683811	6/12/2025	001.100.2213.6360.200.000	Professional Development - Instructional	\$175.00
Check #: 0							
PO/InvoiceTotal:							\$175.00
Vendor Total:							\$175.00
Niles Radio Communications							
Check Group:							
2-Way Radio Parts	1	250048	158368	6/16/2025	001.410.2730.6610.200.000	General Supplies	\$213.56
Check #: 0							
PO/InvoiceTotal:							\$213.56
Vendor Total:							\$213.56
ODP Business Solutions, LLC							
Check Group:							
Guidance Supplies - Counseling Supplies	1	250034	426278302001	6/12/2025	001.100.2120.6610.200.000	Guidance Supplies	\$129.24
Check #: 0							
PO/InvoiceTotal:							\$129.24

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Amount

Check Group:

Open PO-Office/SPED supplies	1	250404	424267035001	001.200.2200.6610.200.000	General Supplies	\$5.39
Open PO-Office/SPED supplies	1	250404	424553979001	001.200.2200.6610.200.000	General Supplies	\$590.04

Check #: 0

PO/InvoiceTotal: \$595.43
Vendor Total: \$724.67

Office Of The Secretary Of State

Check Group:

Application Fee	1	251340	134305454	001.100.2510.6810.200.000	Dues and Fees	\$25.00
Notary Bond filing fee	1	251340	134305454	001.100.2510.6810.200.000	Dues and Fees	\$18.00

Check #: 0

PO/InvoiceTotal: \$43.00
Vendor Total: \$43.00

Pitney Bowes Global

Check Group:

Supplies for Pitney Bowes Machine	1	250302	1027570389	001.100.2510.6610.200.000	General Supplies	\$246.15
Supplies for Pitney Bowes Machine	1	250302	3107258652	001.100.2510.6610.200.000	General Supplies	\$936.84

Check #: 0

PO/InvoiceTotal: \$1,182.99
Vendor Total: \$1,182.99

Revolving Fund

Check Group:

005180

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Revolving Replenishment for Finger Prints & Back ground checks: Chx # 1085 Thru 1104	1	251339	V285039	001.100.2570.6810.200.000	\$534.00
			6/12/2025	Dues and Fees	
Revolving Replenishment bank fees	1	251339	V285039	001.100.2510.6810.200.000	\$15.72
			6/12/2025	Dues and Fees	
Check #: 0					
PO/InvoiceTotal:					\$549.72
Vendor Total:					\$549.72
SABRINA ZUNITCH					
Check Group:					
Reimb. for Volunteer background check	1	251247	V212948	001.100.1000.6810.200.000	\$20.00
			6/16/2025	Dues and Fees	
Check #: 0					
PO/InvoiceTotal:					\$20.00
Vendor Total:					\$20.00
Sparkletts					
Check Group:					
Drinking Eater Delivery	1	250304	10838615060125	001.100.2510.6610.200.000	\$811.31
			6/12/2025	General Supplies	
Check #: 0					
PO/InvoiceTotal:					\$811.31
Vendor Total:					\$811.31
ToolBox Mechanical, LLC					
Check Group:					
Repairs and Maintenance, Large Appliances and Refrigerators.	1	250154	2455	510.100.2610.6431.200.000	\$125.00
			6/17/2025	Non-Technology Repairs and Maintenance	
Repairs and Maintenance, Large Appliances and Refrigerators.	1	250154	2981	510.100.2610.6431.200.000	\$2,295.90
			6/17/2025	Non-Technology Repairs and Maintenance	
Check #: 0					

Mingus Union High School District #4

Voucher Detail Listing

Voucher Batch Number: 1043 06/17/2025

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Vendor # QTY PO No. Invoice Date Account Amount

Verde Valley Newspaper

Check Group:

Misc. Advertisements as Needed

1	250193	181689	001.100.2570.6540.200.000	Advertising	\$283.02
Check #: 0					

PO/InvoiceTotal: \$2,420.90
Vendor Total: \$2,420.90

Verizon Wireless

Check Group:

Monthly Cell Phone Charges

1	250287	6115043945	001.100.2610.6531.200.000	Telecommunications/Internet	\$568.55
Check #: 0					

PO/InvoiceTotal: \$283.02
Vendor Total: \$283.02

Volleyball Usa

Check Group:

Alum Patriot Pole Set Complete for volleyball

1	251308	284077	610.620.1000.6731.200.000	Furniture & Equipment under \$5,000	\$1,868.00
1	251308	284077	610.620.1000.6731.200.000	Furniture & Equipment under \$5,000	\$575.67

PO/InvoiceTotal: \$568.55
Vendor Total: \$568.55

Check #: 0

Waste Management Of Yavapai

Check Group:

Monthly Disposal Service

1	250269	2448959-1586-0	001.100.2620.6421.200.000	Disposal Services	\$1,277.55
Check #: 0					

PO/InvoiceTotal: \$2,443.67
Vendor Total: \$2,443.67

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1043

06/17/2025

Amount

PO/Invoice Total: \$1,277.55

Vendor Total: \$1,277.55

Yavapai Broadcasting

2755

Check Group:

Advertising - Monthly Radio Ads to Promote Events for
MUHS

1

250234

2738-276-0000

001.100.2200.6540.200.000

6/12/2025 Advertising

Check #: 0

PO/Invoice Total: \$504.00

Vendor Total: \$504.00

Grand Total: \$30,129.69

End of Report