



Catalina Foothills Unified School District #16  
2101 E. River Road, Tucson, AZ 85718  
(520) 209-7500 (520) 209-7570 FAX www.cfsd16.org

## **BOARD AGENDA ITEM**

**BOARD ITEM NO:** 3.8

**BOARD MEETING DATE:** Tuesday, April 25, 2023

**CONSENT AGENDA ITEM:** Approval of Copier Lease Agreement

**SUBMITTED BY:** Lisa Taetle, Director of Finance

**PRESENTED BY:** Lisa Taetle, Director of Finance

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We are requesting your approval to enter into a new lease agreement with Xerox Financial Services LLC for the leasing of copiers for the district. The pricing of these copier leases is established by the State of Arizona Purchasing Cooperative and enables our district to receive very competitive equipment leasing pricing.

Every four to five years all district copier equipment placements are removed and new, upgraded copier equipment is installed to meet the copying requirements of our district.

The leasing expense is approximately \$145,000 a year. This expense is funded primarily by District Additional Assistance and Maintenance and Operations funds. Two of the smaller volume copiers are funded by auxiliary funds and Community Schools.

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**RECOMMENDED MOTION: I move the Governing Board approve entering into a new lease agreement with Xerox Financial Services LLC for the district copier placements, as presented.**