

# Minutes of Study Session/Special Meeting

## The Board of Education Mahtomedi Public Schools

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A **Study Session/Special Meeting** of the Board of Education of Mahtomedi Public Schools was held **Thursday, May 24, 2018**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:04 p.m. by Chair Judy Schwartz.

### 2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout and Superintendent Mark Larson, ex-officio.

Also present: Bill Menozzi, Director of Business Services; Beth Sneden, Director of Student Support Services; Lynne Viker, Assistant Superintendent of Learning; Cathy Wyland, Director of Community Education.

### 3. APPROVAL OF THE AGENDA

Payne moved to amend the agenda by removing Item 4.D. Funding Recommendations for Additional Revenue. McGraw seconded. Carried 6-0. Chevalier moved, Donovan seconded, approval of agenda. Carried 6-0.

### 4. DISCUSSION/INFORMATION ITEMS

#### A. Fourteen Passenger Multi-function School Activity Bus

Cathy Wyland, Director of Community Education, discussed with school board members the need to purchase a fourteen passenger multi-function school activity bus (MFSAB) that will be used to provide transportation for senior/adult community education trips. Wyland explained the addition of a dedicated MFSAB will allow Community Education to safely and comfortably carry out current activities, add new ones and standardize trips based on the 14-passenger limit. The bus can be driven by someone who is van-certified with a Class D license. The \$53,000 vehicle is funded with community education dollars and a \$4,000 grant from the Wildwood Lions. The van can be used for other district activities and will eliminate the need to replace a district van due to its age, thus saving money in the district's general fund.

B. 2017-2018 Budget Update as of May 1, 2018

Bill Menozzi, Director of Business Services, updated school board members on the 2017-2018 Budget which included: expenditures as of May 1 in the General Fund, Food Service and Community Services and compared them with the two previous years. Menozzi explained a few variances such as additional TIES fees, special transportation based on need and increased Community Education participation and stated over all the expenditures are tracking as expected.

C. 2018-2019 Budget - Other Governmental Funds

Bill Menozzi, Director of Business Services, reviewed with school board members the estimated 2018-2019 Budget other governmental funds revenue and expenditures which included: Fund 02–Food Service, Fund 04–Community Service, Fund 06–Building Construction (abatement bonds), Fund 07–Debt Service, Fund 20–Internal Service (health insurance), Fund 45–Other Post Employment Benefits (OPEB) Trust and Fund 47–OPEB Debt. The 2018-2019 Preliminary Budget will brought for approval at the June 14 school board meeting.

5. ACTION ITEMS

A. Resolution Revoking Existing Referendum Revenue & Authorization: Approval of the New Authorization

Donovan moved, Chevalier seconded, approval of the resolution relating to determining the necessity of revoking an existing referendum revenue authorization of \$743.74 and approving a new referendum revenue authorization of \$1,020 per pupil for taxes payable in 2019-2021; \$1,295 per pupil for taxes payable in 2022-2024; \$1,570 per pupil for taxes payable in 2025-2028 and calling for a special election to be held in conjunction with the state general election on November 6, 2018. Carried 6-0.

B. Approval of the Resolution to Close Grades K-12 to Open Enrollment for the 2018-2019 School Year

Superintendent Mark Larson stated the target enrollment of 3288 has been attained and recommended approval of the resolution to close grades K-12 to open enrollment for the 2018-2019 School Year. Chevalier moved, no second, approval of the resolution to close Grades K-12 to open enrollment for the 2018-2019 School Year. Failed.

C. Personnel

1. Approval of Contracts and Work Agreements

- a. Barbara Duffrin - Superintendent of Schools - Mahtomedi District Office - (7/1/2018)

Payne moved, McGraw seconded, approval of Barbara Duffrin, Superintendent of Schools, 2019-2020 contract. Carried 6-0.

- b. Aaron Forsythe - Associate Principal of Activities and Athletics - Mahtomedi High School (7/1/2018)

Payne moved, McGraw seconded, approval of Aaron Forsythe, Associate Principal of Activities and Athletics, 2019-2020 contract. Carried 6-0.

- c. Alice Seuffert - Communication Specialist - Mahtomedi District Office (7/1/2018)

Payne moved, McGraw seconded, approval of Alice Seuffert, Communication Specialist, 2019-2020 contract. Carried 6-0.

## 6. ADJOURNMENT

Payne moved, Chevalier seconded, adjournment. Meeting adjourned at 7:32 p.m. Carried 6-0.

JULIE MCGRAW, CLERK