

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, June 10, 2013, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:01 p.m. by President Grosso.

Board members present: President Mark Grosso, Leslie Juby, Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Policy Committee Chair Mary Stith, Finance Committee Chair Bill Wilson.
Late: None. Absent: None.

The President welcomed everyone, led them in the Pledge and reminded them to sign the attendance record.

District administrators present: Elizabeth Janowiak, Director Technology; Scott Ney, Director Facility Operations; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Curriculum & Instruction; and Dr. Kent Mutchler, Superintendent.

Others present: Patrick J. Murphy, Chuck Miles, Leah Kamm, Laurie Perry, Maggie Villwock, Carey Sloan, Sherri Cater, James Cook, Geoff Bacci, Susan Sarkauskas (Daily Herald).

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

Comments:

A Geneva resident and parent of three children, one with developmental disabilities, spoke about the "Show You Care Kane" initiative to support Kane County residents with developmental disabilities. Supporters of the initiative are circulating petitions to place a referendum on the March 18, 2014, ballot seeking a 0.1 percent property tax that would raise about \$12 million per year in additional funding to provide disability services such as housing, advocacy, job coaching, transportation, and daily living support. The tax would add about \$100 in property taxes for a house valued at \$300,000. There are 1,100 individuals with disabilities in Kane County on a waiting list for services and 85 of them live in Geneva. At age 22, services stop for these individuals unless they are selected by lottery to receive funding. They need 19,000 signatures to place this issue on the ballot. Board members were asked to sign a petition, to circulate a petition, and to urge others to sign one. Information and copies of the petition are available online at www.showyoucarekane.com.

3. APPROVAL OF MINUTES

- 3.1 Regular Session May 28, 2013
- 3.2 Executive Session May 28, 2013

The President noted that a correction to the executive session minutes of May 28th had been requested and the minutes presented for approval reflected the change.

Motion by McCormick, second by Lamb, to approve the above-listed minutes, as presented. On roll

call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Abstained, one (1), Wilson. Motion carried unanimously.

4. **RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

None

5. **SUPERINTENDENT'S REPORT**

The Superintendent reported on activities associated with the close of this academic and fiscal year, planning for the next school year, and the start of the District's summer school programs.

6. **BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS**

6.1 Geneva High School Out-of-Country Trip to Spain, Summer 2014

Board discussion, comments, questions: I support these trips, but this one is different due to the fact that students will be staying with host families. I'd like some information about how the host families are selected.

Motion by Nowak, second by Wilson, to approve the organization of this trip, as presented. On roll call, Ayes, seven (7), Lamb, McCormick, Nowak, Stith, Wilson, Juby, Grosso. Nays, none (0). Motion carried unanimously.

7. **WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS**

None

8. **INFORMATION**

8.1 FOIA Requests & Responses

Total Requests = 1; Total Cost = \$35.90; Total Attorney Cost = \$570; Total Employee Time = 1 hour 10 minutes; Total Attorney Time = 3 hours

Tara Garcia Mathewson, Daily Herald requested: "... how much District 304 has spent since February responding to the Virtual Learning Solutions charter school application and appeal. I am looking for the amount spent so far in legal fees as well as a breakdown of staff time spent on the proposal and an estimated cost for those efforts." FOIA took 2 district employees 1 hour, 10 minutes (\$35.90). Total attorney time 3 hours (\$570).

A Board member asked if the attorney time was for time spent on this FOIA or for time spent responding to the charter school application/appeal. (The Superintendent responded the time was for the FOIA about the charter school application/appeal and the cost for attorney fees on the charter application was the information requested.)

8.2 Suspension Report

8.3 Illinois State Board of Education 2012-2013 Certificates of Recognition

8.4 Coultrap Public Auction Summary

No discussion.

9. **CONSENT AGENDA**

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires

New Hires Certified

Giarrante, Anne, CO, Director of Student Services, 1.0 FTE, Start Date 7/1/2013

Sweeney, Patrick, GHS, Science, 1.0 FTE, Start Date 8/19/2013

Reappointments Certified

Battaglia, Thomas, GHS, German, 0.40 FTE

Educate, Rosemary, GMSN, Special Education, 1.0 FTE

Flodstrom, Mark, GHS, Industrial Technology, 1.0 FTE

Freedlund, Lynn, GMSS, French, 0.40 FTE

Fuechsl, Katherine, GHS, Special Education, 1.0 FTE

Nemes, Mallory, HSS, Special Education, 1.0 FTE

Weeks, Carla, GMSS, Home Economics, 0.40 FTE

Reclassifications Certified

Martin, Stephanie, Friendship Station, Psychologist/Student Assistance Coordinator to Early Childhood Coordinator, 1.0 FTE

Leave of Absence Certified

Rollins, Kara, GMSN, Speech Language Pathologist, 1.0 FTE, 2013-2014 School Year

New Hires Support

Harmon, Debra, CO, Administrative Assistant/Payroll, 12 Month

Resignations Support

Fulfer, Diane, HES, Special Education Assistant, 9 Month, Effective 5/31/2013

Marcec, Wendy, Preschool, Special Education Assistant, 9 Month, Effective 5/31/2013

Meier, Kelly, FES, Reading Tutor, 9 Month, Effective 5/31/2013

Panko, Kathy, GMSN, Special Education Assistant, 9 Month, Effective 5/31/2013

Reappointments/Reclassifications Support

Eiss, Julie, MCS, Library Assistant 10 hr/wk to Building Secretary, 37.5 hr/wk

Retirement Support

Hager, Cindy, CO, Custodian, 12 Month, Effective September 30, 2013

Rosenthal, Janis, CO, Secretary Student Services, 12 Month, Effective September 13, 2013

Preschool Extended School Year Effective 7/8/2013 through 8/1/2013

2 Special Education Teachers, 1 Speech Pathologist, and 5 Special Education Assistants

Summer Grounds Staff 6 Returning employees, 2 New employees

GHS Summer School Effective 6/3/2013 through 6/18/2013 and 7/8/2013 through 7/25/2013

10 Instructors, 2 Special Education Facilitators, 1 Instructional Assistant

9.2 Northwestern Illinois Association Subregion 1 Ballot: Executive Board & Member-at-Large

9.3 2013-2014 Mid-Valley Special Education Cooperative Classroom Use Agreement:
Geneva High School, Geneva Middle School South, Fabyan, Harrison, Mill Creek, Western

9.4 Resolution Ascertaining Prevailing Wages in Geneva CUSD 304

9.5 Geneva High School Driver Education Van Replacement, \$15,404.00, 2013 Dodge Grand Caravan SE, St. Charles Chrysler/Dodge/Jeep

9.6 Change Order #1, \$149,142.45, Alpine Demolition Services, Coultrap Demolition

9.7 OT/PT Contracted Service Agreement 2013-2014

9.8 Technology Purchase, \$289,457.00, Portable Computers/Devices, Technology Capital Outlay Plan Phase 2 & 3, IL State Contract Heartland Business Systems (\$141,257), ByteSpeed Systems, LLC (\$115,800), Apple Educational Volume Purchase Program (\$32,400)

Board discussion, comments, questions: Would like us to look at increasing the cost for driver education and to see how Geneva's driver education fee and costs compares to other school districts. (Driver Education fee is separate from other student fees.)

Motion by Wilson, second by McCormick, to approve Consent Agenda Items 9.1 through 9.8, as presented. On roll call, Ayes, seven (7), McCormick, Nowak, Stith, Wilson, Juby, Lamb, Grosso. Nays, none (0). Motion carried unanimously.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

At tonight's Finance Committee meeting, committee members reviewed the preliminary 2013-2014 Education Fund budget which will be discussed by the full Board at its June 24th meeting. All Board members will receive a copy of the preliminary Education Fund budget by the end of the week. The Illinois Association of School Boards' Kishwaukee Division board of directors are meeting on June 11th to plan for future meetings and Board members were encouraged submit ideas for meeting topics.

12. NOTICES / ANNOUNCEMENTS

None.

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY [5 ILCS 120/2(c)(1); COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]; AND PENDING LITIGATION [5 ILCS 120/2(c)(11)]

At 7:20 p.m., motion by McCormick, second by Wilson, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiation matters between the public body and its employees or their representatives, and pending litigation. On roll call, Ayes, seven (7), Nowak, Stith, Wilson, Juby, Lamb, McCormick, Grosso. Nays, none (0). Motion carried unanimously.

At 7:30 p.m., following a break to move to the conference room, the Board moved into executive session.

At 9:42 p.m., the Recording Secretary was excused from the executive session and the meeting.

At 10:08 p.m., motion by Wilson, second by Lamb, and with unanimous consent, the Board returned to open session.

14. ACTION POSSIBLE FOLLOWING EXECUTIVE SESSION

Motion by Wilson, second by Stith, to deny the Level III Grievance. On roll call, Ayes, seven (7), Nowak, Stith, Wilson, Juby, Lamb, McCormick, Grosso. Nays, none (0). Motion carried unanimously.

Motion by Nowak, second by Wilson, to accept the recommendation for administrative contracts for 2013-2014, as presented. On roll call, Ayes, seven (7), Stith, Wilson, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Motion carried unanimously.

15. ADJOURNMENT

At 10:12 p.m., motion by Wilson, second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED _____ PRESIDENT

SECRETARY _____ RECORDING
SECRETARY

(Kent Mutchler) RECORDING
SECRETARY