

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: October 26, 2022



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide
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**Date:**   August 16, 2022

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John E Salois  
**Title:**   Director of Human Resources

**Subject: Contract Amendment: Special Services Nurse 2022-2023**

**Description:** Corrina Guardipee-Hall is requesting to amend Kylie Rutherford's Contract for the 2022-2023 school year:

**Current: Community Health COVID Support Specialist**

**Was:** Special Services Nurse days \$37,500.00 for 187 days, prorated to \$30,281.00 for 151 days

**Now:** Special Services Nurse days \$40,000.00 for 187 days, prorated to \$32,300.00 for 151 days

Position was advertised up to \$40,000.00 annual. Similar positions within the community have a salary in the same range. In order to be competitive and retain employees, Superintendent Guardipee-Hall recommends the increase.

**Financial Impact: \$2,019.00**

**Attachment(s):**

**Superintendent Action:**    Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Table: \_\_\_\_\_

**Browning Public Schools**  
**SCHOOL DISTRICT NO. 9**



**MODIFICATION**  
**EMPLOYMENT CONTRACT (2022-2023)**

THIS MODIFICATION is incorporated by this reference into that certain Employment Contract dated the 11<sup>th</sup> Day of October, 2022 between **Kylie Rutherford** (“Employee”) and the Board of Trustees, Glacier County School District No. 9, Browning, Montana (“School District”).

The Employee’s salary is incremented as follows:

<b>Salary</b>		
Was	\$30,281.00 prorated for 151 days from \$37,500.00 for 187 days	Special Services Nurse
Now	\$40,00.00 for 187 days, prorated to \$32,300.00 for 151 days	Special Services Nurse

All other terms, conditions, and provisions of the 2022-2023 Employment Contract remain unchanged.

IN WITNESS WHEREOF, the parties hereto cause this agreement to be duly signed in original and copy this 26<sup>th</sup> Day of October 2022.

**EMPLOYEE**

By: \_\_\_\_\_

SSN: \_\_\_\_\_

**SCHOOL DISTRICT NO. 9**

By: \_\_\_\_\_  
Chair, Board of Trustees

ATTEST:  
By: \_\_\_\_\_  
District Clerk  
P. O. Box 610  
129 First Avenue S. E.  
Browning, MT 59417