



**INTERGOVERNMENTAL AGREEMENT  
NORTH COOK STUDENT ADVOCACY  
ALTERNATIVE LEARNING  
OPPORTUNITIES PROGRAM**

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*School District's Name*  
**and**  
**North Cook Intermediate Service Center 1**

This Agreement is between the North Cook Intermediate Service Center #1 ("North Cook"), 1001 E. Touhy Avenue, Suite 200, Des Plaines IL 60018, and the Board of Education of \_\_\_\_\_ (School District), Cook County, Illinois.

**RECITALS**

- A. The Illinois School Code at 105 ILCS 5/13B et seq. (Alternative Learning Opportunities Law) provides for the operation of Alternative Learning Opportunities Programs (ALOPs), which are intended to provide youth, who are at risk of academic failure, with the education and support services needed to meet Illinois Learning Standards to complete their education in a safe and secure learning environment.
- B. Pursuant to Section 13B-20.10, North Cook may, in conjunction with a school district(s), establish an ALOP within the Intermediate Service Center #1 Region.
- C. North Cook will submit an ALOP proposal for North Cook Intermediate Service Center 1 and \_\_\_\_\_, as part of a consortium of school districts. A description of the program (North Cook Student Advocacy ALOP) is set forth herein.
- D. \_\_\_\_\_ and North Cook are authorized to enter into this Agreement pursuant to Article VII, Section 10(a) of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), and does so pursuant to 105 ILCS 5/13B-35.5 and 23 Ill. Admin. Code 240.10.

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN NORTH COOK AND \_\_\_\_\_, AS FOLLOWS:

**Section 1: Incorporation of Recitals**

The Recitals set forth herein above are incorporated herein.

**Section 2: Scope of Services Provided**

North Cook provides enrolled \_\_\_\_\_ students an Alternative Learning Opportunities Program (ALOP) designed to provide support services through a flexible standards-based learning environment, innovative and varied instructional strategies, a student centered curriculum, supplemental social, health and support services and social programs to improve the educational achievement of students who are at risk of academic failure. The North Cook Student Advocacy ALOP is designed to serve students in grades 4-12+ with poor attendance, behavioral referrals, credit deficiencies, and/or poor academic performance, and shall be provided onsite. Members of the program include student advocate/(s), a student

advocate coordinator and the Assistant Superintendent for Student Services working in concert with \_\_\_\_\_ teachers, administrators and support staff. North Cook staff, along with students, parents/guardians, and district staff members, design the Student Success Plan. The success plans are based on assessments of students' educational and social functioning and attendance and establish goals and objectives for satisfactory performance in an Alternative Learning Opportunities Program and ultimately their home school.

### **Section 3: Placement of Students**

Working with North Cook, \_\_\_\_\_ will identify students that may be eligible for and would benefit from placement in the North Cook Student Advocacy ALOP pursuant to state legal requirements. The parties will work together to ensure that Advocates have full caseloads (25-32 students) with signed consent on March 1st. After \_\_\_\_\_ receives parental consent to share student information with North Cook about a potential placement and if there are current openings for the student in the program, a referral form will be completed and submitted to North Cook. A student advocate from the North Cook Student Advocacy ALOP will then meet with the parent(s) and student (North Cook will seek permission to communicate with parents/guardians of students over the age of consent wanting to enter the ALOP). If it is then determined by \_\_\_\_\_, North Cook and the student's parent(s) that the student will be placed in the program, a Student Success Plan will be developed upon receiving written parental consent for the student's enrollment.

### **Section 4: Student Success Plan**

A Student Success Plan shall be developed for each student based on an assessment of the student's educational and social functioning and attendance and that establishes goals and objectives for satisfactory performance in the North Cook Student Advocacy ALOP. The Student Success Plan shall include the following: 1) (i) specify the curriculum and instructional methods to be used in improving the student's educational performance, (ii) outline the support services needed to remove barriers to learning, (iii) specify, when appropriate, the career development experiences the student will receive to enhance their career awareness, (iv) set objectives to ensure a successful transition back to the regular school program or to post-secondary educational options, and (v) outline the student's responsibilities under the Plan; 2) the reason the school district referred the student to the program, which shall be consistent with the district's admission criteria developed pursuant to 23 Ill. Admin. Code 242.20(d); 3) a determination of the strengths exhibited by and opportunities for improvement for the student; 4) the expected academic, social and behavioral outcomes to be achieved as a result of the student's participating in the program; 5) the assessment procedures to be used to determine the degree to which the student has achieved their learning objectives and other specified outcomes; 6) an estimate of the length of time the student is expected to be enrolled in the program; 7) a description of the commitments that the student's parent or guardian will make to support the student in successfully completing the program; and 8) for any student who is initially to receive less than five clock-hours of school work per day, both: i) identification of objectives that must be achieved so that the student can resume receiving five hours of school work daily, and ii) a description of the instructional support that the student will receive to assist him or her in making sufficient academic progress to permit a successful transition back into the regular school program as applicable.

**Section 5: Student Progress Reporting**

Each student's progress is evaluated daily, weekly, monthly and quarterly by the Student Advocate using a variety of qualitative and quantitative strategies in accordance with each Student Success Plan. If a student is not making expected progress by the end of a trimester or semester as determined by the District's calendar, North Cook will notify \_\_\_\_\_. Instructional strategies, resources, and academic and social skill intervention will be adjusted as needed to ensure each student meets all requirements of enrollment. North Cook will notify \_\_\_\_\_ if a student requires significant adjustments to services so that a Student Success Plan team meeting may be scheduled to discuss and determine whether any revisions should be made to the Plan. Advocate case notes are owned and maintained by North Cook. Coursework completion and credits earned are documented and provided to appropriate school staff. Monthly, North Cook will provide \_\_\_\_\_ reports, including, but not limited to documentation of progress towards the Student Success Plan goals as well as the type and number of parent contacts. North Cook will provide other metrics as requested by \_\_\_\_\_.

**Section 6: Student Discipline**

Students enrolled in the North Cook Student Advocate ALOP shall be subject to all \_\_\_\_\_ behavioral expectations and consequences for engaging in misconduct as per the policies of \_\_\_\_\_ while participating in the North Cook Student Advocacy ALOP.

**Section 7: Evaluation**

\_\_\_\_\_ shall participate fully in the evaluation plan for measuring the effectiveness of the Program. Data so collected and developed shall be forwarded to North Cook. North Cook will meet with and assist \_\_\_\_\_ representatives in this data collection, analysis and evaluation.

**Section 8: Student Record Confidentiality**

\_\_\_\_\_ agrees to provide access to student records for students enrolled in the Student Advocacy ALOP program to North Cook Student Advocates and their immediate supervisors related to the development of Student Success Plans and the implementation of those plans with said students and their parents. North Cook agrees at all times to comply with applicable federal and state privacy and records laws, including but not limited to: 1. The Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; 2. The Illinois School Student Records Act, 105 ILCS 10/1 et seq.; and 3. The Illinois Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/1 et seq. Advocate case notes are owned and maintained by North Cook.

**Section 9: Funding**

North Cook is committed to partner with school districts to provide Student Advocacy ALOPs within the funding parameters described below. \_\_\_\_\_ agrees to cooperate with North Cook in making its claim for evidence-based funding so that funds will properly be appropriated to North Cook to defray the costs of services provided in this agreement.

**Section 9a: Co-Funded Year 1 Program**

For FY25, North Cook will select new partner sites and is committed to partner with school districts to co-fund these new programs. This section (9a) applies solely to those districts participating in the Co-Funded Year 1 Program.

\_\_\_\_\_ agrees to equally fund the ALOP Program with North Cook for FY25 in an amount not to exceed those specified in Addendum A. Bills will be sent in January (for expenses from 7/1/24 through 12/31/24) and June (for expenses from 1/1/25 through 6/30/25). Payments are due 30 days from the bill's date. \_\_\_\_\_ agrees to pay 50% of the total amount noted in the contingency budget for workman's compensation and/or unemployment compensation (also included in Addendum A) if needed.

**Section 9b: Additional Student Advocacy ALOP Self-Funded by District**

If the number of schools and sites exceeds North Cook's predetermined co-funding capacity, and North Cook and \_\_\_\_\_ agree to proceed with additional program sites, \_\_\_\_\_ agrees to self-fund the ALOP program in its entirety in an amount not to exceed those specified in Addendum A. Bills will be sent in January (for expenses from 7/1/24 through 12/31/24) and June (for expenses from 1/1/25 through 6/30/25). Payments are due 30 days from the bill's date. \_\_\_\_\_ agrees to pay 100% of the total amount noted in the contingency budget for workman's compensation and/or unemployment compensation (also included in Addendum A) if needed.

**Section 9c: Subsequent Continuous Participation for FY23 or FY24 ALOP Participants**

If this agreement is a renewal of the FY23 or FY24 agreement for the co-funded pilot program, North Cook will apply the amount of EBF funding for the participating schools in FY25 to defray costs (up to the total cost of the program) for any district that co-funded an ALOP in partnership with North Cook for FY23 or FY24. The District agrees to fund the remainder of the cost of the program up to 50% of the total cost.

**Section 10: Cooperation regarding Evidence-Based Funding (EBF)**

\_\_\_\_\_ agrees to the enrollment and administrative transfer of eligible and accepted students to the North Cook Student Advocacy ALOP pursuant to 23 Ill. Admin. Code 240-20. \_\_\_\_\_ agrees to cooperate with North Cook in making its claim for evidence based funding so that future funds may be properly appropriated to North Cook. North Cook agrees to apply any such funds to future \_\_\_\_\_ North Cook Student Advocacy ALOP agreements. If \_\_\_\_\_ neglects to transfer students, or inaccurately reports student transfers, resulting in North Cook not being appropriated evidence based funding funds for students served in the Student Advocacy ALOP, North Cook reserves the right to bill \_\_\_\_\_ for services rendered and immediately transfer advocates to a new site.

**Section 11: Term**

This Agreement shall run for the school term as determined by the \_\_\_\_\_ calendar in conjunction with the North Cook calendar. \_\_\_\_\_ understands and agrees that North Cook Student Advocacy ALOP staff may not be able to provide services on certain days throughout the school year due to their professional development obligations with North Cook.

\_\_\_\_\_  
Superintendent/Board Designee Signature

\_\_\_\_\_  
Printed Name & School District

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
North Cook Signature

Kevin Jauch, Ed.D.  
Regional Superintendent of Schools ROE 5/  
Executive Director North Cook ISC 1  
\_\_\_\_\_  
May 6, 2024  
Date

Addendum A

*Budget projections calculated with placement of two on-site North Cook Student Advocates.*

*For co-funded programs, North Cook and the District agree to equally fund these costs as included in Section 9a Co-Funded Year 1 Program.*

*For Self-Funded Programs, the District agrees to fund these costs as included in section 9b Additional Student Advocacy ALOP Self-Funded by District.*

*For Subsequent Continuous Participation Programs, North Cook will apply the amount of EBF funding for the participating schools in FY25 to defray costs (up to the total cost of the program) for any district that co-funded an ALOP in partnership with North Cook for FY23 or FY24. The District agrees to fund the remainder of the cost of the program up to 50% of the total cost.*

<u>Budget</u>	
<u>Item</u>	<u>SA, ALOP Cost Not to Exceed</u>
Salary and Benefits	\$122,000
General Supplies, Incentives and Family Outreach	\$6,500
Staff Travel	\$2,000
Professional Learning	\$3,000
Admin Fee	\$2,500
<b>Total</b>	<b>\$136,000</b>
<b>District Contribution per 2 advocates</b>	<b>\$68,000</b>
<u>Contingency Budget</u>	
<u>Item</u>	<u>Cost: Not to Exceed</u>
Unemployment	\$10,000
Worker's Comp	\$5,000
<b>Total</b>	<b>\$15,000</b>
<b>Contingency District Contribution</b>	<b>\$7,500</b>

Note: If a single advocate is requested, the co funded pricing is below:

<u>Budget</u>	
<u>Item</u>	<u>SA, ALOP Cost Not to Exceed</u>
Salary and Benefits	\$64,000

General Supplies, Incentives and Family Outreach	\$5,000
Staff Travel	\$1,000
Professional Learning	\$1,500
Admin Fee	\$1,250
Total	\$71,250
District Contribution per 1 advocates	\$35,625
<u>Contingency Budget</u>	
<u>Item</u>	<u>Cost: Not to Exceed</u>
Unemployment	\$5,000
Worker's Comp	\$2,500
Total	\$7,500
Contingency District Contribution	\$3,750