



Book	Policy Manual
Section	Second Reading by Board
Title	EMERGENCY NURSING SERVICES/PLAN
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5310.01 - **EMERGENCY NURSING SERVICES/PLAN**

To provide for the health and safety of students, the District shall develop an emergency nursing services plan (also known as protocols) (**X**) that are incorporated into the District's administrative guidelines ~~[END OF OPTION]~~. This plan shall be in accordance with statutory requirements for the provision of emergency nursing services and shall include the following requirements:

- A. (**X**) The school nurse ~~() A registered nurse [END OF OPTIONS]~~ has developed and reviewed all relevant policies providing for the provision of emergency nursing services to students in cooperation with other School District personnel and representatives from community health agencies and services designated by the Board (**X**) upon the recommendation of the nurse ~~[END OF OPTION]~~.

Such Board policies, consistent with the District's emergency nursing services plan, provide for the management of illness (see Policy 5310 - Health Services, ~~Policy 5335 - Care of Students with Chronic Health Conditions~~, Policy 8450 - Control of Casual Contact Communicable Diseases, and Policy 8453 - Direct Contact Communicable Diseases), accidental injury (see Policy 5340 - Student Accidents/Illnesses/Concussion & Sudden Cardiac Arrest), and the administration of medication and emergency care (see Policy 5330 - Administration of Medication/Emergency Care). These Board policies and their respective protocols (**X**) and administrative guidelines ~~[END OF OPTION]~~ shall be incorporated into the District's emergency nursing services plan. ~~[DRAFTING NOTE - Please remove reference to any of the above policies that is not in the District's Policy Manual.]~~

- B. The District's emergency nursing services plan (**X**) and the District's administrative guidelines ~~END OF OPTION]~~ shall include specific protocols for dealing with student accidental injury, illness, and administration of medication at all school-sponsored activities, including but not limited to curricular, co-curricular and extra-curricular activities, and a method to record each incident of service provided.
- C. Arrangements shall be made with a licensed physician to serve as medical advisor for the District's emergency nursing services plan.

The (**X**) District Administrator/Superintendent () Board ~~[END OF OPTION]~~ shall annually designate the District's medical advisor.

- D. The District shall make emergency nursing services available during the regular school day, including summer or interim school, and during all school-sponsored student activities.

The emergency nursing services plan shall indicate how such services shall be made available by the District during such times. The District may provide for such emergency nursing services through District staff or through outside services such as local emergency response resources.

- E. The District's (**X**) emergency nursing services plan (**X**) and administrative guidelines ~~[END OF OPTION]~~ shall specify how the District is providing for student emergency information, equipment, supplies, and space for the emergency nursing services that are appropriate and readily accessible to facilitate the provision of such services consistent with the services developed through this policy.

- F. The nurse shall review and evaluate the District's emergency nursing services each year, including a review of the policies referenced above, and shall report to the Board regarding such services.

At any time deemed necessary and appropriate, the nurse shall bring proposed revisions of any policies to the Superintendent, who will review them and forward them to the Board for consideration.

To provide for the protection of the students, the District shall offer emergency nursing services. These services will be available during regular school hours and for school-sponsored activities. Staff will utilize 911 for emergency services for school-sponsored activities that occur out of the school district or outside the regular school day.

The District shall provide for the management of illness (Policy 5310, Policy 5335, Policy 8450, and Policy 8453), accidental injury (Policy 5340 and Policy 5341), and the administration of medication and emergency care (Policy 5330). The policies shall include protocols for documenting all administration of emergency nursing services.

The Superintendent shall also identify a licensed physician to serve as medical advisor.

The District shall make available emergency student information, first aid supplies, and appropriate and accessible space for the rendering of emergency nursing services. The Superintendent may provide for an in-service program on first aid and CPR procedures.

This policy and the additional policies providing for the provision of emergency nursing services to students have been reviewed by the district nurses. The Medical Advisor and nurse shall review, as needed, and evaluate emergency nursing services each year, including a review of the policies referenced above. Recommended changes will be submitted to the Superintendent, who will review and forward the revisions to the School Board for consideration.

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Last Modified by Ellen Suckow on November 16, 2025