

## **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve a contract to purchase custodial services for the Plano Campus from D&A Building Services.

## **BACKGROUND**

This contract will provide all labor, equipment, and materials needed to perform custodial services at the Plano Campus and Student Housing Clubhouse. D&A Building Services has been providing custodial services for over three years at this campus.

Request for proposal (RFP) Number 4385 was issued to procure custodial services for the Plano Campus. Twelve (12) responses were received and evaluated by a team consisting of District Facility Managers. The proposal submitted by D&A Building Services is recommended as the District's best value, based upon evaluation scores.

## **IMPACT OF THIS ACTION**

Contracting for custodial services at the campuses provides a safe, functional, and clean working/learning environment for the students, faculty, staff, and guests to prevent illness and accidents.

## **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$2,590,000 for three (3) years, which is budgeted in the Plano Campus Facility Plant Operations and Student Housing departments' FY21 operating budget and subsequent years' budgets subject to Board approval.

## **MONITORING AND REPORTING TIMELINE**

The contract term will be three (3) years beginning January 1, 2021 through December 31, 2023.

## **RESOURCE PERSONNEL**

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