

# Extra-Curricular Code of Conduct

## Investigative Procedures

1. Each secondary campus will designate an administrative liaison (assistant principal) for extra-curricular activities.
2. Investigative Chain of Command
  - A. The decision to begin an investigation results from one or more of the following: Police report, self disclosure by the student, report by the student's parent or report by a district employee who witnessed the misconduct or if specific information is obtained.
  - B. When information is obtained that a student participating in extra-curricular activities has been involved in misconduct that may be an Extra-Curricular Code of Conduct violation the following people will be notified. Campus Administration, Campus Athletic Coordinator, Head Coach, Director or Team Sponsor, Director of Fine Arts and or Director of Athletics.
  - C. An investigative team of no less than the coach or sponsor and a campus administrator will investigate the alleged misconduct. The investigative team will determine the facts of the case through interviews with witnesses as well as the accused
  - D. Upon conclusion of the investigation the investigative team will call a meeting with the student and his or her guardian informing the student of findings and assign appropriate consequences for the offense as outlined in the Extra-Curricular Code of Conduct and or team constitution.
3. Assignment of appropriate consequences
  - A. Consequences should be in line with the guidelines listed in the Extra-Curricular Code of Conduct. Consequences that fall outside of these guidelines as per an approved constitution must be approved by campus administration, coach or sponsor and the Director of Fine Arts or Athletics
  - B. Written reports of all violations of the Extra-Curricular Code of Conduct should be filed in the appropriate offices  
Fine Arts – Director of Fine Arts, Campus administration, activity director or sponsor  
Athletics – Director of Athletics, Campus Administration, Campus Athletic Coordinator
4. Appeals - (per board policy)
  - A. Level I Campus Principal
  - B. Level II - Athletic Director or Fine Arts Director
  - C. Level III – School Board