

**Collin College
Request for Board Approved Fee**

Submit completed form with supporting documentation to Bursar@collin.edu. Allow one to two months from date of submission for Board determination. Course fees must be approved prior to first day of registration.

Course Title or Program: Nursing

Fee Name: Psychological Services Bureau (PSB) Exam Fee

Fee Amount: \$45.00 Detail Code: _____
(assigned by Business/Bursar Office)

Requested Implementation Date or Term: November 1st, 2016

Justification for fee (attach applicable supporting documentation):

With the expansion in the number of students being admitted into the Nursing program, the department would like to move to computerized testing for the PSB aptitude exam. Currently the PSB exam costs Collin \$20.00 per exam to acquire a paper exam. (Currently the exams are administered in the Testing Center at CPC.) Moving to computerized testing will not change the cost of the exam to Collin, but it will require that Collin provide additional proctoring time to observe students taking the exam in the Abernathy Lecture Hall to accommodate the number of students that are requesting the exam. For this reason, we are requesting an increase in the testing fee to \$45.00 per exam. This is comparable to the costs that other Nursing programs in the state charge for corresponding exams (\$35-\$55/exam, please see attachment).

Select one:	Original approval request:	<input type="checkbox"/>	as of effective Date or Term:	<u>November 1st, 2016</u>
	Change to existing fee amount:	<input checked="" type="checkbox"/>	as of effective Date or Term:	_____
	Course Designation Change (no fee change):	<input type="checkbox"/>	as of effective Date or Term:	_____
	Fee Termination Notice:	<input type="checkbox"/>	as of effective Date or Term:	_____

Approvals:

Beth Kasprisin _____ 8/29/16
Approving Dean's Name/Signature Date

Jon A. Anderson _____ 8/29/16
Vice President of Instruction/Provost Name/Signature Date

Vice President of Administration and CFO (upon Board approval) Date

Texas Education Code (TEC) Citations for assessing fees:

TEC, Subchapter E.54.501: *Laboratory Fees. An institution of higher education shall set and collect a laboratory fee in an amount sufficient to cover the general cost of laboratory materials and supplies used by a student . . . The laboratory charge shall not be more the \$24 for any one semester of summer term for any student in any one laboratory course, but shall not exceed the cost of actual materials and supplies used by the student.*

TEC, Subchapter B.54.0501(n): *Students registered for a course or courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction, shall pay a fee, in addition to the regular tuition, set by the governing board of the institution.*

TEC, Subchapter E. 54.504: *The governing board of an institution of higher education may fix the rate of incidental fees to be paid to an institution under its governance by students and prospective students and may make rules for the collection of the fees. . . The rate of an incidental fee must reasonable reflect the actual cost to the university of the materials or services for which the fee is collected.*

TEC, Chapter 130.084(b): *The governing board of a junior college district may set and collect with respect to a public junior college in the district any amount tuition, rentals, rates, charges, or fees the board considers necessary or the efficient operation of the college . . . as the governing board considers appropriate to reflect course costs or to promote efficiency or another rational purpose.*

Nursing School Entrance Exam Fees (2016)

San Jacinto Nursing	\$46
Dallas – Brookhaven	\$35
Blinn College	\$55 + \$10 proctor fee
NCTC	\$30
Austin Community College	\$45
Central Texas College	\$40
El Centro	\$35
Grayson County Community College	\$43.50 (\$40 test fee + \$3.50 register blast fee)
Midland College	\$40 + \$10 proctor fee
Paris Junior College	\$45