

McLennan Central Appraisal District

BOARD OF DIRECTORS ELIGIBILITY & RESPONSIBILITY

Eligibility:

To be eligible to serve, a person must have resided in the appraisal district for at least two (2) years immediately preceding the date of taking office. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district. A person may not be appointed if related within the second degree of consanguinity (blood) or affinity (marriage) to either an appraiser who appraises property for use in the appraisal district's appraisal review board proceedings or a tax representative who represents taxpayers for compensation before the appraisal district's appraisal review board. Owing delinquent taxes for more than 60 days after the date the person knew or should have known of the delinquency, disqualifies a person from serving on the CAD board of directors.

Term:

All directors, other than the County Tax Assessor Collector, serve a four-year term.

Meetings:

Meetings at a minimum are held at least once per calendar quarter, at the convenience of the majority of the board. Meetings are typically held on a Thursday at 9:00 a.m.

Compensation:

Directors may not receive a salary, per diem, or other compensation. The appraisal district may reimburse for reasonable and necessary expenses incurred in the performance of a director's duties if included in the appraisal district budget.

General Statement of Functions:

The board of directors has the following primary responsibilities:

- Establish the appraisal district's appraisal office.
- Adopt the appraisal district's annual operating budget.
- Adopt the appraisal district's reappraisal plan.
- Contract for necessary services.
- Hire a chief appraiser.
- Hire a taxpayer liaison officer.
- Appoint members to serve on the Appraisal Review Board.

The board's authority over appraisals is limited. The board does not appraise property or review values on individual properties. The board has no authority to officially review ARB decisions. The board does have some authority over appraisals through its duties to contract, budget, and settle litigation.