MEMO

TO: Superintendent Gina Butters, Board President Jon Ritchie, WSD Board Members

FROM: Jennifer Boyer-Thurgood, Nick Harris and Sheri Heiter

DATE: December 19, 2022

SUBJECT: Student Information System Recommendation - Board Presentation

We began the adoption process for a new Student Information System to replace the aging *MyStudent* in August 2022. The request for proposals (RFP) was extremely comprehensive and took over a month to write as we worked with all stakeholders and specifically addressed all needs. The RFP called for an integrated system for student demographic and related profile information, scheduling and course enrollment, academics and grading, attendance, academic advisement and systems of monitoring student progress and needs. A strong emphasis was placed on data management and data visualization tools. This RFP was published on September 29, 2022 and responses were due on October 26, 2022.

The RFP resulted in six responses from Synergy (Edupoint), Infinite Campus, PowerSchool, Focus School, Skyward and WeFiveSoft. An initial review for RFP alignment was conducted and the Committee eliminated Skyward and WeFiveSoft. The Technical Services department performed an extensive investigation of the remaining four products and visited local districts using Infinite Campus, PowerSchool and Focus School. Virtual visits were conducted with Synergy districts/schools since there are currently no districts using this product in Utah. During this time, a nearly 50 member review committee was formed including District Office leaders, principals, a Board member, teachers, counselors, registrars, secretaries, parents and Technical Services Department members. Each committee member had access to all four platforms from mid- to late November to delve deeper into each product in a hands-on manner.

On November 18, 2022, the committee was split into four groups (administrators, parents, counselors and teachers) and rotated through targeted 1.5 hour presentations from each of the four vendors. Following each presentation, committee members were asked to rate the products using a Qualtrics survey. At the end of the presentations, a whole-group debrief session was held in which the pros and cons of each system were discussed. Finally, each committee member provided feedback and a numeric rating for each product. That evening, an open house was held for all employees during which they ranked the systems based on limited interactions with the vendors.

In early December, the District Review Committee evaluated the data from all stakeholders to determine a final ranking. Data from the Technical Services Review, Vendor Presentations and Sandbox Experiences was aggregated to display stakeholder feedback and narrow the candidates to PowerSchool and Synergy (Edupoint). There were still questions on the price quotes, so two follow-up virtual meetings were held to clarify the Committee's questions. Finally, on December 19, 2022, a subgroup of the District Review Committee presented the best and final pricing. Using data from all stakeholders and considering the best interests of all members of the district, a final selection was made.