

August 20, 2015

TO: Dr. Dave Palzet
FROM: Matt Vandercar
RE: Instructional aide recommendation

I am recommending Miss Emily Chorney for the instructional aide position at Pleasantdale Elementary School that is open due to a resignation.

Emily is not new to our school. Over the past three years, she has volunteered here during her breaks from college. Emily has spent time in a variety of rooms and teachers have always invited her back.

Emily earned her undergraduate degree in Elementary Education from Illinois State University in May, 2015. She is certified to teach K-9 and has endorsements in language arts, social studies, and science.

I am excited about having Emily Chorney here and confident she will establish herself as a valuable member of the Pleasantdale team.