

## MESD SAFETY COMMITTEES

**A centralized Safety Committee shall be established to implement the MESD's safety program as part of an ongoing effort to help ensure the safety of students, staff and others while on MESD property.**

~~The~~ All ~~s~~Safety ~~e~~Committees shall be composed of employer and no less than 50% employee representatives. Employee representatives shall be volunteers or elected by their peers. Members of the committee shall serve at least a continuous one-year term. Terms shall be staggered to provide continuity. Members shall represent major areas of activity in MESD whenever possible. There shall be a Chair elected by the safety committee. Employee representatives attending safety committee meetings shall be compensated by the employer at the regular hourly wage **if meetings run or are scheduled after employees' regular work hours.**

**The Superintendent or designee ~~will~~ shall coordinate the MESD's Safety Committee efforts and maintain all necessary records.**

**The Superintendent and Cabinet ~~or designee will~~ shall develop administrative regulations as may be necessary to implement this policy and meet the applicable Oregon Occupational Safety and Health Division requirements.**

~~The safety committee will:~~

- ~~1. Hold regular meetings as required;~~
- ~~2. Provide written agendas for each meeting which shall set the order of business;~~
- ~~3. Make written records of each meeting which the employer shall review and maintain for three years for inspection;~~
- ~~4. Post and send copies of meeting records to committee members;~~
- ~~5. Assist in creating a hazard free work environment by:~~
  - ~~a. Recommending to the employer how to eliminate hazards in the workplace and promote employee adherence to safe work practices; and~~
  - ~~b. Using lines of communications to promote cooperative attitudes between all persons involved in the operations of the workplace.~~

~~Duties of the safety committee will include:~~

- ~~1. Establishing procedures for minimum quarterly workplace safety inspections of a-~~

- ~~— safety committee inspection team to locate and identify safety and health hazards.~~
- ~~— The safety inspection team shall include employer and employee representatives and~~
- ~~— shall document the location and identity of the hazards and make recommendations~~
- ~~— as to how and when the hazards will be corrected;~~
  
- ~~2. — Establishing procedures for investigating all significant safety-related incidents including~~
- ~~— injury accidents, illnesses and deaths for the purpose of recommending corrective action~~
- ~~— necessary to prevent similar events from recurring;~~
  
- ~~3. — Evaluating employer policies which may affect safety and health in the workplace and~~
- ~~— make recommendations for changes to existing policies or adoption of new policies;~~
  
- ~~4. — Evaluating all the accident and illness prevention programs brought to the committee's~~
- ~~— attention and making recommendations necessary to make the programs more applicable to~~
- ~~— the workplace;~~
  
- ~~5. — Establishing a system whereby the safety committee can obtain information directly from all~~
- ~~— persons involved in the operations of the workplace that would help in creating a hazard-free~~
- ~~— work environment. The information obtained shall be reviewed at the next safety committee~~
- ~~— meeting;~~
  
- ~~6. — Establishing procedures for the review of all safety and health inspection reports made by the~~
- ~~— committee and making necessary recommendations;~~
  
- ~~7. — Establishing procedures for the review of corrective action taken on the committee's~~
- ~~— recommendations or determining the reasons why no corrective action was taken;~~
  
- ~~8. — Making all reports, evaluations and recommendations of the safety committee a part of the minutes~~
- ~~— of the safety committee;~~
  
- ~~9. — Evaluating employee/supervisor training needs.~~

**END OF POLICY**

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**Legal References:**

ORS 654.176  
**ORS 654.182**

**OAR 437-040-0044-0048**  
**OAR 437-040-0050**  
**OAR 437-040-0055**

**OAR 437-001-0760 to 1765**  
**OAR 437-002-0005 to 0298**  
**OAR 581-024-0275**

**MESD Policy Cross Reference(s):**

CC	Administrative Organization
CCB	Line and Staff Relations
EA/EAA	Support Services Goals
EA/EAA-AR	Support Services Goals
EB	Safety Program
EBA	Buildings and Grounds Inspection
EBAA	Reporting of Hazards

EBAC-AR	MESD Safety Committee Procedures and Guidelines
EBB	Accident Prevention and Safety
EBB-AR(1)	Regulations Regarding the Application of Pesticides
EBB-AR(2)	Lockout/Tagout Procedures
EBBA/GBEB/JHCC	Communicable Diseases
EBBA/GBEB/JHCC-AR	Communicable Diseases
EBBAA/GBEBC/JHCCC	Bloodborne Pathogens
EBBAA/GBEBC/JHCCC-AR	Bloodborne Pathogens
EBC/EBCA	Emergency Procedures and Disaster Plans
EBCB	Emergency Drills
EBCB-AR	Emergency Drills Procedures and Guidelines
ECA	Security of Buildings and Grounds
ECA-AR	Security of Buildings and Grounds
ECB	Buildings and Grounds Maintenance
EI	Risk and Insurance Management
EI-AR	Risk and Insurance Management Procedures and Guidelines
GBB	Staff Involved in Decision-Making
GBE	Staff Health and Safety
GBE-AR	Staff Health and Safety Safety Rules
GBEA	Workers' Compensation Insurance
GBEA-AR	Workers' Compensation
GBEAA	Staff Protection
GBEAA-AR	Staff Protection
GBEAAA/JFCM	Workplace Violence
GBM	Staff Complaints
GBM-AR	Staff Complaints Procedures and Guidelines
JFCF/GBNA	Hazing/Harassment/Intimidation/Bullying/Menacing
JFCF/GBNA-AR	Hazing/Harassment/Intimidation/Bullying/Menacing
JFCJ	Weapons in the District
JFH	Student Complaints
JFH-AR	Student Complaints Procedures and Guidelines
JH	Student Welfare