

RFP# 170510--Miscellaneous Services and Supplies Extension

May 8, 2018

SUMMARY:

This item requests approval for the extension of the award for RFP# 170510 Miscellaneous Services and Supplies.

BOARD GOAL:

VI. Growth, Change and Fiscal Responsibility...demonstrate effective and efficient management of District resources.

BACKGROUND INFORMATION:

This proposal was awarded on June 13, 2017 for a term of one year with the option to extend the award for one additional one-year period.

SIGNIFICANT ISSUES:

This proposal established a group vendor list to be used to purchase miscellaneous services and supplies. As the District continues to grow, the need for vendors grows as well. The vendors awarded on this proposal provide supplies or services that are supplied by local vendors, vendors that perform services when the District does not have the resources available to accomplish a task, or vendors that supply hard to find items that are not needed every day.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus operating budget. This proposal will also be used to make purchases for upcoming bond projects.

BENEFIT OF ACTION:

Passage will assure that the District is following bid laws and local procedures.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the award for RFP# 170510 Miscellaneous Services and Supplies be extended for one year through May 31, 2019.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Vicki Garcia, Executive Director of Financial Operations
Cindy Willis, Director of Purchasing

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____