



## **FIRST READING OF SCHOOL BOARD POLICIES**

### **POLICY ISSUE/SITUATION:**

Attached are OSBA and BSD staff suggested changes presented for a first reading. The following will be reviewed:

- **BCBA** – Student Representative(s) to the Board
- **JFB** – Student Involvement in Decision Making
- **JHC** – Student Health Services and Requirements
- **KG** – Community Use of District Facilities
- **KL** – Public Complaints

### **BACKGROUND INFORMATION:**

Departments are continuing to work to reach compliance of the policies pertinent to their areas. During this school year the district will continue to present various sets of new policy changes for review.

### **RECOMMENDATION:**

It is recommended that the School Board review these first readings.

**District Goal:** All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

## STUDENT REPRESENTATIVE(S) TO THE BOARD BEAVERTON STUDENT ADVISORY COMMITTEE

The Board recognizes and values student input in the decision-making process. To support and encourage student voice in matters brought before the Board, the Board has created a *the Beaverton* Student Advisory Committee (BSAC) ~~invites student representatives to serve as advisory members of the Board.~~ This policy *The BSAC's charter* defines the roles, responsibilities, and selection procedures for students servng on the BSAC representatives to the Board.

~~Student BSAC members representative(s)~~ shall receive notice of *Board* meetings, the agenda and the appropriate agenda materials. ~~Students representative(s)~~ *They* shall not be voting members of the Board.

*The BSAC serves as an advisory group to the School Board and the Superintendent, providing input and ideas about key issues in the District. Members represent all the students in the District and their respective schools.*

*A School Board liaison(s) and the Superintendent or designee will support the BSAC's work.*

*The School Board intends that the educational experiences for the members of the BSAC are challenging and valuable and allow the students to contribute to the effective operation of the District.*

### **Role and Responsibility of a Student Board Representative**

~~Student Board Representatives will serve on the Beaverton School District Board in an advisory capacity. Their function is to express their views and the views of students from their respective high schools. When appropriate, student representatives will participate in Board discussion and will exercise a non-binding (advisory) recommendation on matters brought before the Board. Student representatives will not participate in matters brought before the Board that require Executive Sessions and will not raise confidential matters related to students or school personnel. Student representatives may be asked to serve on Beaverton School District Board committees and/or task forces when appropriate.~~

~~Additionally, student representatives shall work to increase the engagement and involvement of their high school student bodies in educational affairs.~~

### **Selection Procedures**

~~Each district high school will designate a student representative to the Board using a process established at the school site. Student Board representatives must be in grades 10, 11, or 12. The term of service is one year; students may be selected to serve more than one term.~~

END OF POLICY

Legal Reference:  
ORS 332.107

Cross Reference:  
JFB – Student Involvement in Decision Making

## STUDENT INVOLVEMENT IN DECISION MAKING

The District recognizes the importance of student input and participation in decision-making. Students have valuable insight into the services they receive, and their active participation in District affairs helps prepare them to be engaged and contributing members of society.

Students will be encouraged to attend open school Board meetings and other venues where District and school matters are discussed and to serve on District and school leadership committees.

In developing rules, regulations and arrangements for school system operation, the Superintendent will include at the planning stage, whenever feasible and appropriate, a representative of those students who will be affected by such provisions.

The District will consider students' input on the strategic plan, budget priorities, staff, facilities, technology and policies that affect their experience in school. The Superintendent or designee will establish procedures through which students can readily communicate their ideas and opinions regarding the operation of the schools on District matters. The District also will support and encourage staff to gather feedback on their performance from the students with whom they have substantial contact and to use the information to develop their practices.

### END OF POLICY

Legal References: ORS 332.107

Cross-references:

Policy KA – Community Engagement

Policy BCBA – ~~Student Representatives to the Board~~ Beaverton Student Advisory Committee

Policy BCF – Advisory Committees to the Board

Policy BDDH – Public Participation in Board Meetings

## Student Health Services and Requirements

Although the District's primary responsibility is to educate students, the students' health and general welfare is also a major Board concern. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The District shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse, under the supervision of a registered nurse or school nurse, for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The District may use the most cost effective means available to meet the above requirements<sup>1</sup>. The District shall maintain a prevention-oriented health services program, which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems;
3. Health counseling for students and parents, when appropriate;
4. Health-care and first-aid assistance that is appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Department of Human Services, Health Services, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health-care needs;
8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of the No Child Left Behind Act of 2001, the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination<sup>2</sup> or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

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<sup>1</sup>This nursing ratio requirement becomes effective July 1, 2011.

<sup>2</sup>The term "invasive physical examination," as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

Notification will be provided at least annually and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

School-based health clinics will provide all health services in accordance with Oregon laws and best medical practices. School-based health providers shall observe the District's Health curriculum and the high school learning targets in Sexual Health and the Prevention and Control of Disease, which are aligned with the Oregon State Standards in Health Education. The District promotes abstinence as the safest, most effective method of protection from HPV, STD/HIV, Hepatitis B and C, and pregnancy. School-based health providers also may provide accurate and balanced information, resources and services associated with any contraceptive or disease reduction method and explain proper use and effectiveness.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in vision or hearing screenings and other health-related services, to the extent it is required by state law. The district will abide by those requests.

END OF POLICY

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**Legal Reference(s):**

OAR 581-022-0705

OAR 581-022-1420

OAR 581-022-1440

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006)

## COMMUNITY USE OF DISTRICT FACILITIES

The Beaverton School District believes that schools are at the heart of our community and active community engagement is a critical factor in the success of all students. The District supports strengthening our community and providing enhancements to our own programs through the responsible use of District facilities.

While the primary use of District facilities is for the delivery of public education programs, community engagement and effective use of taxpayers' capital investments are also important.

District buildings will be available for short-term use of political or religious organizations. The buildings shall not be used by religious groups during the hours when school is usually and regularly in session. Nor shall individuals or organizations use the buildings for promotion of political activities of any nature during the hours when school is usually and regularly in session.

District buildings will be available for use by organizations and individual users. Community use of District facilities must be appropriate to the available space and shall not interfere with the normal operations of schools or jeopardize student safety. Users shall be held responsible for any property damage or loss caused by the user and so must have proper insurance coverage to use District facilities.

### Buildings and Grounds

~~The community is permitted and encouraged to use district buildings and grounds when such uses will not interfere with the school program.~~

~~The local school committee, under the rules and regulations of the district, shall determine the use of school facilities not inconsistent with their primary use. Application for use of district buildings and grounds shall be made in writing to the principal of the school involved and signed by an adult who will be responsible for the care of the buildings and grounds involved.~~

Charges for facility-use shall be assessed consistently; charges are designed to recover any operation costs associated with the specific use.

~~School-related organizations and youth groups will be given priority over other groups. Groups will be given priority over individuals.~~

~~The principal is responsible for his/her school at all times and shall assign a custodian or building monitor when a school is in use and a cafeteria worker when the cafeteria is in use.~~

### Procedure

The Superintendent will develop administrative regulations to implement this policy and a schedule of charges and hours when school facilities may be used shall be prepared by the administration. All changes in the schedule shall be called to the attention of approved by the Board. *and will ensure that the public has access to a schedule of charges and availability of District facilities. The District shall process applications for facility use in a non-discriminatory and timely fashion.*

### Gratuities to Personnel

District personnel whose time is required for out-of-school use of facilities must be paid through the district payroll system. Gratuities and/or gifts to these personnel by other district personnel, students or parents are to be discouraged.

### Printing Services

As time and material are available beyond that required for the school program, school duplicating and print equipment and print services may be used by school-related groups (such as local school committees, parent teacher organizations and booster clubs) and in-district employee organizations only. In-district employee organizations are charged fees for these services.

District duplicating and/or print shop equipment and services are not available for use by political parties or committees or candidates for public office or representatives of religious organizations.

### Use of Telephones

Use of administration center telephones may be granted, upon request, to political committees that are supporting or opposing ballot measures that have a potential significant effect upon the educational, health, recreational or other needs of young people of public school age, provided that the political committee requesting such use has complied with requirements of Oregon Revised Statutes.

END OF POLICY

### Legal References:

ORS 241.525

ORS 241.990

ORS 329.705

ORS 330.430

ORS 332.107

ORS 332.172



## PUBLIC COMPLAINTS

Students, parents/guardians, and community members that live within our district are essential partners in the educational success of our students. In order to maintain a strong relationship with these partners, it is important that they have an opportunity to make their concerns known to the District and that their complaints be addressed in a fair, accessible and timely manner.

~~The district will develop and implement effective means of receiving concerns voiced by employees, students, parents and the public in order to reduce potential areas of complaints, and to establish and maintain recognized channels of communication.~~

Whenever possible, complaints should be resolved by communication with the school or department directly involved in the issue. A complaint is a concern, problem or difficulty related to the district educational process presented to the district by an employee, student, parent/guardian or a member of the public.

An individual properly presenting a concern or complaint shall be assured the opportunity for an orderly review of the concern or complaint without reprisal. ~~The district supports the resolution of a complaint at the closest level possible.~~ All parties to the complaint process will be treated, and will treat others, with dignity and respect.

Although no community member will be denied the right to bring a complaint directly to the Board, ~~petition the Board for redress of a grievance~~, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations. The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher or employee;
2. Principal or supervisor;
3. Appropriate central administrator;
4. Deputy Superintendent for Teaching and Learning or Deputy Superintendent for Operations and Support Services;
5. Superintendent;
6. School Board.

Generally, complaints will be responded to within ten (10) working days. When a complaint has been referred through the proper administrative channels and the complainant seeks further redress by the Board, the complaint will be heard by the Board at the next regularly scheduled board meeting. The Board will then have twenty (20) days within which to respond.

The Superintendent or designee shall to provide user-friendly information regarding the complaint process to the school community. Complaints in these the following areas must be filed under the following are addressed in the policy/administrative regulation indicated:

1. Harassment: GBN/JBA, GBN/JBA-AR, GBNA, GBNA-AR, JFCF, JFCF-AR;
2. Instructional Resources/Instructional Materials; IIA, IIA-AR;
3. Compliance with Standards: LGA.

~~Although no community member will be denied the right to petition the Board for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations. Generally, all complaints will be responded to within ten (10) working days. When a complaint has been referred through the proper administrative channels and the complainant seeks further redress by the Board, the complaint will be heard by the Board at the next regularly scheduled board meeting. The Board will then have twenty (20) days within which to respond.~~

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open public meetings. If the Board deems it advisable, it may provide for a hearing of the complaint at an official meeting of the Board.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

END OF POLICY

Legal References:

ORS 192.610 - 192.690

ORS 332.107

OAR 581-022-1940

Anderson v. Central Point School District No. 6, 554 F. Supp. 600 (D. Oregon 1982); aff'd in part, 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Cross Reference:

Policy KLD - Public Complaints About District Personnel