

Board Meeting Agenda Summary

June 20, 2016

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

Work Session Topics

Amended Budget Hearing: The revised budget and the revised budget plan for the 2015-16 school year is attached. The good news is that we have a \$1.35 M carry over for next year.

Budget Hearing 2016-17: The general fund budget, other funds and the MSCD budget will be reviewed by Michelle Deluna in a PowerPoint presentation.

Student Fee Hearing: Michelle has gathered information into a spreadsheet showing which fees classes are requesting and also the fund raisers for sports/clubs that have been requested.

Increase in Gate Fees and Activity Cards: Kelly Arritt has shared information that the District IV Athletic Directors unanimously agreed that gate fees will increase \$1.00 for next year. Adults will be \$6.00; Senior Citizens \$4.00; and a Punch Pass is \$114.00. In addition, Minico is requesting that the activity card fee increase from \$35 to \$40. This would generate approximately \$3,350 in additional revenue for student activities budgets.

Good News Reports

- A. **Minico Sports:** Kelly Arritt will recognize spring activities at Minico.
- B. **Micro Grant:** We received a grant from the Idaho Department of Labor in the amount of \$25,000 to support entry-level workforce training in our community.

Data Report

- A. **Teacher Parent Contact Report:** This report shows teacher parent contact for the third trimester. Percentages were down slightly from the previous trimester. This goal is being removed from the District's Continuous Improvement Plan for next year.
- B. **Current Enrollment Report:** The report shows the enrollment ending in May.

Discussion Items

- A. **Administrator/Department/Committee Reports:**
 - 1. **West Minico:** Tim Perrigot and Nikki Sayer are requesting permission to pilot an evidence based sex education program at West called "Draw the Line/Respect the Line." This will consist only of volunteer students who will meet during advisory. It will be taught by Adria Masoner, a South Central Public Health District Education Specialist.
- B. **Superintendent's Report:**
 - 1. **Minidoka General Obligation Refunding Bond:** This document shows the summary of refunding results, savings to the District and so forth.
 - 2. **Rupert Modulars:** The rental agreement with Pacific Mobile Structures is attached. There are two proposals, one for each modular.
 - 3. **Wrestling Mat/Minico:** In March the Board approved to have the wrestling mats reconditioned (for ~\$14,000); however, they were not in good enough condition and must be replaced. The cost for new mats is \$20,582.20. I plan on having the wrestlers contribute \$3,000 toward the additional cost for the new mats, making the total cost to the district \$17,582.20.

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4. **MCEA Negotiations:** Attached you will find the agreement we reached with MCEA negotiations. Please call for specifics if you have questions.

Policy Discussion: NONE

Business:

- A. **ARTEC Charter School MOU:** We are asking for board approval of the \$35,000 in revenue to our district for fiscal service for the 2016-17 school year.
- B. **Adoption of Special Ed and Transportation State Manuals:** Once again we are looking to have the Board adopt the state handbooks as our district handbooks in these areas.
- C. **Lunch Prices:** Russ Taylor has submitted a proposal to increase lunch prices for next year to the levels required by the USDA. The new prices will be: Elementary - \$1.75; Middle Schools - \$1.85; High Schools - \$2.00.
- D. **Student Handbooks:** There were changes made to Paul, Heyburn, East Minico, and Minico's student handbooks.
- E. **Schedule of Payroll Dates:** The Board is being asked to approve the pay dates for the upcoming year.
- F. **BusBoss Software:** This proposal is to help with bus routes and making them more efficient. The proposed cost is \$14,320, which is a one-time cost with an optional annual maintenance fee of less than \$3,000.
- G. **MCEA Master Agreement Ratification:** The Board will need to take action to ratify the agreement mentioned above. The agreement has been unanimously ratified by the MCEA membership.
- H. **New/Amended/Deleted Policies:**
 - 1. **Policy #504.18 Epinephrine Administration (1st Reading):** This was previously discussed in December. Mike Tribe recommended some changes and those have been included.
 - 2. **Policy #404.14 (2nd Reading):** This is carried over from last month. Classified will only be docked hours missed instead of half or full days.
 - 3. **Policy #D501.12 and D501.12A (2nd Reading):** There have been no changes made to this policy. In our last admin meeting, administrators asked that there not be a "roll over" day for good attendance as keeping track of such would be very time consuming. They also indicated that flexibility in administering this policy does remain with the principal.
 - 4. **Policy #D400.01 Personnel Files (3rd Reading):** This policy was carried over from last month for final approval.
 - 5. **Policy D504.75 and D504.75P Incident Management System Reporting (3rd Reading):** This policy was carried over from last month for final approval.
 - 6. **Policy #D807.30 Insurance Committee (3rd Reading):** This policy was carried over from last month for final approval.
 - 7. **Policy D1001.00 Public Access to District Records (3rd Reading):** This was carried over from last month.
 - 8. **Policy D1008.00 and 1008.00F Volunteers (3rd Reading):** All volunteers must complete the application. Administrators will do the initial background check. For coaches, chaperones, those volunteering more than twice a week or working one-on-one with students, the

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administrators will collect the form and do the initial background check, but will send a copy of the form to Human Resources to do a full background check.

- I. **Disposition of District Property (including Fixed Assets):** None
- J. **Travel Approvals:** There is only one request at this time.
- K. **Personnel Recommendations**