

Lyon County School District Board Memo

Date: October 22, 2024
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBBN: Phones and Other Communication Devices

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GBBN: Phones and Other Communication Devices as a first reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. This policy applies to **employees only** and does not extend to students. The updates to LCSD Policy GBBN include the addition of “other communication devices” beyond phones, clarifying expectations for their use during business hours, and the requirement to comply with applicable state and federal laws

By expanding the policy to include "other communication devices," the district aims to provide clear guidelines regarding all forms of electronic communication. This ensures that employees understand the proper usage of these devices during work hours, fostering greater professionalism and minimizing disruptions.

The updated expectations for communication device use during business hours are designed to enhance safety by minimizing distractions in the workplace. This is particularly important in environments where focused attention is critical for the safety of students and staff, such as during transportation, maintenance, or supervision duties.

By updating LCSD Policy GBBN, the district is ensuring that employees are well-informed of their responsibilities, reducing potential risks, and promoting a safe and professional work environment for all.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Lyon County School District Board Policy GBBN: Phones and Other Communication Devices.pdf