

BID #	DESCRIPTION	AMOUNT
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NEW SOLICITATIONS

3694-1	ANNUAL CONTRACT FOR CURRICULUM SERVICES FOR ONLINE CONVERSION	\$27,000.00 (not to exceed)
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Wayne Lewis (Primary)
Honolulu, Hawaii

Academy Source (Secondary)
Orland Park, IL

TO: The Board of Trustees

FROM: District President H. Neil Matkin

DATE: April 28, 2015

SUBJECT: Recommendation for Approval of Competitive Sealed Bid 3694-1 - Annual Contract for Curriculum Services for Online Conversion.

SCOPE: Annual contract for services to convert curriculum for online usage by the Department of Labor National Information, Security and Geospatial Technologies Consortium. To ensure quality and adherence to DOL requirements for open source, all curriculum must be carefully reviewed and edited prior to being placed online. Some consortium colleges are developing courses that must be reviewed and edited; therefore these services are necessary to ensure continued quality. The total number of new courses that will be completed is expected to exceed the number originally planned. Services are to continue until the end of the DOL grant. Term of contract: 4/29/2015 through 9/30/2015.

RESPONSES: Six (6) vendors viewed the bid package, two (2) responded.

COMPARISON: See attached.

RECOMMENDATION: \$27,000.00
(not to exceed)
Wayne Lewis (Primary)
Honolulu, Hawaii

Academy Source (Secondary)
Orland Park, IL

JUSTIFICATION: Due to the unknown number of new courses that will need to be completed, we are recommending that a primary and secondary vendor be awarded the contract. The low bidder is recommended as the primary vendor.

REQUESTING DEPARTMENT: Department of Labor Grant