

## Minutes of Regular Meeting

The Board of Directors  
Roseau Public School

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A regular meeting of the Board of Directors of Roseau Public School was held Monday, December 15, 2025, at 5:15 PM in the board room.

<https://youtube.com/live/QRkFo8c18Qs?feature=share>

1. Call to Order at 5:15 PM
2. Roll Call
  1. Roll Call: Thor Didrikson, Neal Vatnsdal, Jodee Haugen, Heather Magnusson, David Simmons  
Absent: Pete Kvien
  2. Administration: Tom Jerome
3. Listening Session  
\*Robert Melvie presented to the board a proposal to purchase property located at 400 4<sup>th</sup> Ave NE in Roseau.
4. Approval of Agenda
  1. A motion was made by Jodee Haugen, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education approve the agenda of the December 15, 2025 regular board meeting as presented/amended.
5. Minutes
  1. A motion was made by David Simmons, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education approve the minutes of the preceding work session of December 8, 2025.
  2. A motion was made by Heather Magnusson, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education approve the minutes of the preceding regular meeting of November 19, 2025.
6. Business Services
  1. A motion was made by Jodee Haugen, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education approve the payment of bills based on review by the Audit Committee (Haugen, Vatnsdal) in the amount of \$816,274.25.
7. Reports
  1. Listening Session
  2. Roseau School Board Student Representative: John Delaney
  3. Truth in Taxation: 6:00 PM – 6:14 PM
8. Communications
  1. Superintendent
    - a. Buildings and Grounds
    - b. Roseau School District Enrollment
    - c. Staffing Update
    - d. School Board meeting dates with restrictions
    - e. Board Member Audit Committee 2026 Calendar
    - f. January Work Session

9. Principal Report
  1. Principal Report
10. Upcoming Board Meeting(s)
11. Proposed Resolutions December 15, 2025
  1. A motion was made by Jodee Haugen, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education of District 682 approve the 2025 payable 2026 school tax levy in the amount of \$5,489,458.74.
  2. A motion was made by Neal Vatnsdal, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education of District 682 approve the RESOLUTION RELATING TO DESIGNATING COMBINED POLLING PLACES AND VOTING HOURS FOR SCHOOL DISTRICT ELECTIONS WHEN NO OTHER ELECTION IS BEING HELD IN THE SCHOOL DISTRICT.  
\*Full resolution attached
  3. A motion was made by Jodee Haugen, seconded by David Simmons and UC that, BE IT RESOLVED the Board of Education of District 682 change the regular school board meeting date from January 19, 2026 to January 26, 2026.
  4. A motion was made by Heather Magnusson, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education of District 682 approve the resignation of:
    - Karen Engevik - special education teacher
  5. A motion was made by Jodee Haugen, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education of District 682 approve the hiring of:
    - Grace Petrowski - para
    - Tiffany Skillman - para
    - Jessica Shepard - para
    - Janel Parsons - cook
    - Mary Jo Wensloff - speech coach
12. Adjournment: 6:31 PM

Signed \_\_\_\_\_  
Jodee Haugen, Clerk

Signed \_\_\_\_\_  
Thor Didrikson, Chairman

Member Neal Vatnsdal introduced the following resolution and moved its adoption, which motion was seconded by Member Heather Magnusson:

RESOLUTION RELATING TO DESIGNATING COMBINED POLLING PLACES AND VOTING HOURS FOR SCHOOL DISTRICT ELECTIONS WHEN NO OTHER ELECTION IS BEING HELD IN THE SCHOOL DISTRICT

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 682 (Roseau Public Schools), Minnesota (the District) as follows:

It is hereby found, determined and declared as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the Board may designate combined polling places at which the voters in those precincts may vote in District elections when no other election is being held in the District.

2. Taking into account both geographical and population distribution, the Board hereby designates the following combined polling place, which is a location designated for use as a polling place by the county or municipality, for use in District elections when no other election is being held in the District:

Combined Polling Place:

Roseau City Center  
121 Center Street East  
Roseau, Minnesota 56751

District Precincts:

All District precincts.

3. Pursuant to Minnesota Statutes, Section 204B.16, Subdivision 1a, the Clerk is directed to give nonforwardable mailed notice stating any new combined polling place location to every affected household with at least one registered voter at least twenty-five (25) days before the next District election when no other election is being held. The Clerk is directed to immediately forward to the county auditors any notice that is returned as undeliverable.

4. The Clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days of the date of its adoption.

5. A single set of election judges shall be appointed to serve in each combined polling place.

6. The hours for voting in District elections when no other election is being held in the District are 7:00 a.m. to 8:00 p.m.

Upon vote being taken thereon, the following voted in favor thereof: Thor Didirkson, Neal Vatnsdal, Jodee Haugen, Heather Magnusson, and David Simmons

and the following voted against the same: none

whereupon the resolution was declared duly passed and adopted.