

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 10/11/22



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: October 4, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: Maintenance Foreman

Description: Reid Reagan recommends the following for hire:

- Kyle Coursey, Maintenance Foreman

Financial Impact: L5/S13 \$25.22

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hire Selection Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Human Resources

Browning Public Schools
Hiring Selection Report

Position Maintenance Foreman		Applicant Recommended Kyle Coursey	
Department/Location Maintenance		Supervisor Reid Reagan	
Type of Position Classified	Starting Date 10/12/22	Term 260 day	

Recruiting	Date Posted: 7/29/22	Closing Date: 8/5/22
Comments: Kyle was advertised for the required time prior to the Board meeting as per BPS Board Policy #1512 Conflict of Interest.		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Kyle Coursey	7/29/22	Yes	9/15/22
	George Hall III	8/1/22	Yes	9/15/22
	William Lawrence	8/4/22	Yes	9/15/22
	Loren SureChief	8/4/22	Yes	9/15/22

Interview Committee	Title	Name	Title
Francis W BullCalf	Transportation Supervisor		
Reid Reagan	Director of Maintenance		
Les Munro	Community Member		

Recommendation: Kyle has experience working in the BPS Maintenance Department. He holds a boiler's license. He demonstrated knowledge of project management/scheduling, building inspections, and excellent communication skills.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	2/4/03	Yes	Ok
State & Federal Criminal background check	2/4/03	Yes	Ok
Tribal Background check	N/A		

Salary: \$25.22	Placement: L5/S13.	Contract Days: 260 Day
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Prepared by: John E Salois

Date: 10/4/22

Approved by:

Date: