



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: November 13, 2023, Personnel Report

DATE: November 13, 2023

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Name	School	Position	Effective Date	FTE
Carlson, Margaret "Maggie"	HSS	Librarian	11/14/2023	1.0

II. Resignations

Name	School	Position	Effective Date	FTE
Muccianti, Nicole	HES	Kindergarten Teacher	10/25/2023	1.0
Ortega, Stavroula "Stacy"	GMSN	Language Arts Teacher	11/3/2023	1.0

III. Reclassification/Transfer

Name	School	Position	Effective Date	FTE
Leek, Christine	HES	Reading Tutor at HES to Kindergarten Teacher at HES	11/8/2023	23/24

IV. Long-Term Substitute Teacher

Name	Length of Assignment	School	Subject/Grade	FTE
Cameron, Lisa	2/26/24 – 5/24/24	GELP	SLP (Speech)	1.0
Green, Kristin	2/23/24 – 5/17/24	WAS	3 rd Grade	1.0
Kolzow, Julie	1/8/24 – 3/1/24	FES	LBS	1.0
Kroll, Jennifer	1/17/24 – 4/9/24	HSS	4 th Grade	1.0
Miles, Sheri	1/11/24 – 4/12/24	HSS	SLP (Speech)	1.0

V. FMLA

Name	School	Position	Approximate Dates	School Year
Robinson, Jennifer	FES	Psychologist	10/27/2023 – 6/1/2024 Intermittent	23/24

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Davenport, Mark	TRAN	Bus Driver	11/6/2023	23/24
Janky, Marcyna	FES	Special Education Assistant	10/30/2023	23/24
Preston, James “Jim”	GMSN	Special Education Assistant SLC	11/6/2023	23/24

II. Resignations

Name	School	Position	Effective Date	School Year
Barnett, Thomas	TRAN	Bus Driver	10/20/2023	23/24

III. Reclassification/Transfer

Name	School	Position	Effective Date	FTE
Grimes, Jeremy	GHS	2 nd Shift Custodian to 1 st Shift Custodian at GHS	11/6/2023	23/24

IV. FMLA

Name	School	Position	Approximate Dates	School Year
Reyes, Eugenio	HSS	Custodian	11/16/2023 – 1/5/2024	23/24

V. Retirement

Name	School	Subject/Grade	Effective Date	School Year
Boser, Ann	GHS	Assessment Center Asst.	11/17/2023	23/24

ADMINISTRATORS

No updates.