

Finance Committee Meeting: June 10 2024, 9:00am

Called to order: 9am

Adjourned: 10:15am

Members: Jenny Abbs, Adam Hewitt, Kelly Bittner, Annette Klang, Jenna Leadbetter, Emily Stull Richardson, Ronda Veit, Abi Swenson, Mara Powers, Mindy Glazier, Molly Papillon, Gena Jacobson, Paige Jahnke

Norms:

- Show up on time
- Show up prepared as possible
- Stay on topic
- Assume positive intent

Mission Statement: To ensure sustainability and responsible fiscal management aligned with the CCS strategic plan.

Goals:

- To create and maintain a balanced budget
- Monitor monthly financial statements
- Recommend revisions to the budget when necessary

Priority Agenda Items

Monthly Financials:

1. ADM Report: (5 minutes) Missing Molly, assume 462, MARSS has been down
2. Recommend monthly financials for BOE approval: May (15 minutes)
 - Recommended for BOE approval
3. Monthly Supplemental Information: May (1 minute)
 - Recommended for BOE approval

Other Business: (25 minutes)

4. Capital Assets Policy (5 minutes)

[Sample Capital Asset Policy 01.30.24.docx](#)

This policy was previously approved by BOE

5. [Seat-Based Math Curriculum Purchase](#) (2 minutes)

- Coming about \$2,000 under budget
- Curriculum Committee rep will present to BOE

6. Additional Compensation, FY25: (3 minutes)

- Following the audit, any surplus amount will be presented to BOE. If there is a desire to use a portion of the surplus for additional compensation, the committee will revise the FY25 budget to access these funds from the fund balance.

7. Lawn Mower Purchase/PO Form Revision: (5 minutes)

- Bring proposal to BOE
- Insurance and liability should be considered.
- Our procurement policy will be reviewed including notations on purchase order documents.

Additional Agenda Items:

Next meeting: August 12th @9am

June and July financial statements will be presented.

Notes: