

**BUDGET ADJUSTMENTS**  
Tuesday, October 24, 2023 - Full Board

1. Cost Reimbursement Transfer Requests – IT Department (attached) - #1

**ACTION ITEM #1: Recommend approval to transfer \$52,054.53 from Misc Revenue line item #101-228-684 to the following 2023 budgeted line-item numbers:**

**Data Processing line item #402-234-980.251 in the amount of \$46,074.47, and Software Purchases line item #101-228-956 in the amount of \$5,430.06, and Equipment Maintenance line item #101-228-931 Equipment Maintenance in the amount of \$550.00**

2. Budget 2023 Increase Request to cover November & December 2023 Billing (attached) - #2

**ACTION ITEM #2: Recommend approval to increase the 2023 budgeted line item #101-200-820.000 Audit Services by \$8,000.00 to cover the November and December 2023 billing.**

3. Budget 2023 Increase Request to repair Fairgrounds Truck (attached) - #3

**ACTION ITEM #3: The Committee recommends approval of a budget adjustment to increase the 2023 budgeted Fairgrounds Vehicle Maintenance line item #101-268-934.000 in the amount of \$1,500 to pay for the extra necessary repairs to the fairgrounds truck as presented.**

4. Budget 2023 Increase Request to repair Fairgrounds House

**ACTION ITEM #4: The Committee recommends approval of a budget adjustment to increase the 2023 budgeted Fairgrounds Building Maintenance line item #101-268-932.000 in the amount of \$2,000 to pay for the repairs needed on the fairground's house as presented.**

Alpena County I.T. Department  
 I.T. Director: Steve Mousseau  
 720 W. Chisholm St  
 Alpena, MI 49707  
 989-354-9585



DATE: October 23, 2023  
 TO: Alpena Commissioners  
 FROM: Steve Mousseau, I.T. Director  
 SUBJECT: Cost Reimbursement

A number of IT expenses were paid on behalf of other entities and departments this year due to unusual circumstances. The largest amounts were for shared costs with the City of Alpena. Costs and descriptions are presented below:

Mitel Phone System – The cost to the County for the Mitel phone system was budgeted at net cost to the County. Total cost for the project was \$125,983.70 with the City of Alpena paying 36% of the cost or \$45,238.88 (after change order adjustments). IT budgeted \$85,398.00 in the Equipment Fund.	\$45,238.88
Part of the Mitel project required switch modules that the County get better pricing on than the City, so we purchased them for the City.	550.00
The County uses an inventory program that the City was interested in using. Because the County was grandfathered into a lower price, we were able to save the City \$1,000 by adding them to our license.	1,526.16
Similar to the inventory program, the City was interested in using KnowBe4. Due to technical issues the City needed to be under the County’s license. We will attempt to get the City with its own license next year.	3,903.90
Since they did not have their own line-item accounts yet, the County purchased a computer for the NMMMA.	835.59

The following adjustments are requested:

Increase 402-234-980.251 Data Processing by \$46,074.47. We received a refund from the City of Alpena for the Mitel phone system.

Increase 101-228-956 Software Purchases by \$5,430.06. We received a refund from the City of Alpena for KNowBe4 and LANSweeper.

Increase 101-228-931 Equipment Maintenance by \$550.00. We received a refund from the NMMMA for a computer.





#2



## Alcona County Treasurer's Office

Kimberly Ludlow  
*Treasurer*

720 West Chisholm, Ste. #3  
Alcona, Michigan – 49707-2456  
Telephone: (989)354-9534  
Fax: (989)354-9645

# Memo

October 24, 2023

I am requesting a budget increase to line item 101-200-820.000 Audit Service of \$8,000.00 to cover the November and December billing.

Kimberly Ludlow  
Alcona County Treasurer

# WERDA'S AUTO REPAIR

#3

2585 US 23 South  
Alpena, MI 49707  
989-340-0570  
F165540

All wheels must be re-torqued after 50 miles

8/2/2023 9:24:05 AM EDT

Estimate #280

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### Alpena County

720 west chisholm st  
Alpena, MI 49707

Phone: 989-354-6016

Service Writer : 02

Vehicle : 2012 Ford F250 Super Duty 3/4 Ton - Pickup 6.2 L 379 CID V8 SOHC 16 Valve

VIN : 1FTBF2B60CEA77477

Tag/State : /MI

Fleet #/Driver:

Created : 8/2/2023 8:38:50 AM EDT

### Labor/Notes

Technician	Reference	Description	Price
02	FB	Front Brakes	\$106.25
02	LABOR	replaced both front calipers	\$85.00
02	LABOR	replaced both lower joints & both vac seals	\$476.00
02	LABOR	replaced right and left outter tie rods	\$136.00
02	LABOR	replaced both front swayu bar links	\$59.50
02	LABOR	front end alinment	\$68.00

### Parts

Qty	Code	Reference	Description	Condition	Unit Price	Price
2	BCZK	710685	National Drive Axle Shaft Seal		\$92.62	\$185.24
1	HXCF	710498989	Control Arms Steering Tie Rod End		\$148.51	\$148.51
1	HXCF	710498988	Control Arms Steering Tie Rod End		\$148.51	\$148.51
1	HXCF	310290691	Control Arms TIE ROD END		\$55.11	\$55.11
2	HXCF	510322416	Control Arms Suspension Stabilizer Bar Link		\$59.27	\$118.54
1	GCTJ	18B5487	Brake Calipers Disc Brake Caliper		\$134.99	\$134.99
1	GCTJ	18B5486	Brake Calipers Disc Brake Caliper		\$126.99	\$126.99
1	FXDK	PMD1631AH	Platinum Disc Brake Pad Set		\$83.47	\$83.47
2	GQNX	YH482052P	Painted Disc Brake Rotor		\$210.99	\$421.98
2	HXCF	41018013	Carquest Premium Control Arms Ball Joint		\$43.24	\$86.48

Labor	\$930.75
Parts	\$1,602.37 less discount: \$92.55
Shop Supplies	\$25.00

**Estimate \$2,465.57**  
**PAYMENT \$0.00**  
**BALANCE DUE \$2,465.57**

Technician Code 02 Certification # M247466

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. All Vehicles left over 48 hrs. after repairs are completed WILL INCUR A \$25.00 PER DAY STORAGE FEE. 12 Month or 12,000 Mile Warranty On Repairs. Invoices are due net 30. \* PAST DUE are subject to a 2% finance charge.

Customer Signature \_\_\_\_\_

Estimates are valid for 30 days

INVOICE DATE: 09/15/2023

INVOICE NUMBER: 8110

REPAIR ORDER ID: 51133286

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## SHOP INFORMATION

**NAME:** Northern Collision and Auto Repair

**ADDRESS:** 249 N Rupley St

**PHONE:** 989-356-1157

Alpena, Michigan

49707

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## CUSTOMER INFORMATION

**NAME:** Alpena County - Maintenance

**ADDRESS:** 720 W Chisholm St

**PHONE:** 989-354-9500

ALPENa, MI

49707

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## VEHICLE INFORMATION

**YEAR:** 2012

**VIN:** 1FTBF2B60CEA77477

**MAKE:** Ford

**FMC UNIT ID:** 25GJZF

**MODEL:** F-250

**ODOMETER:** 95502

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## LINE ITEMS

SERVICE DESCRIPTION	UNIT COST	QTY	SAVINGS	TOTAL COST
Part - Brake Caliper - Left Front	\$119.99	1	\$0.00	\$119.99
Part - Brake Caliper - Right Front	\$119.99	1	\$0.00	\$119.99
Part - Brake Pad - Front	\$69.99	1	\$0.00	\$69.99
Part - Brake Rotor/Disc - Front	\$189.99	2	\$0.00	\$379.98
Labor - Brake Caliper - Left Front	\$0.00	1	\$0.00	\$38.00
Labor - Brake Caliper - Right Front	\$0.00	1	\$0.00	\$38.00
Labor - Brake Pad - Front	\$0.00	1	\$0.00	\$0.00
Labor - Brake Rotor/Disc - Front	\$0.00	1	\$0.00	\$0.00
Part - Ball Joint Lower	\$27.49	2	\$0.00	\$54.98
Labor - Ball Joint Lower	\$0.00	1	\$0.00	\$475.00
Part - Wheel Seal	\$89.99	2	\$0.00	\$179.98
Part - Stabilizer Link	\$49.99	2	\$0.00	\$99.98
Labor - Stabilizer Link	\$0.00	1	\$0.00	\$47.50
Part - Tie Rod End	\$137.99	1	\$0.00	\$137.99



Labor - Tie Rod End	\$0.00	1	\$0.00	\$47.50
Part - Tie Rod End	\$134.99	1	\$0.00	\$134.99
Labor - Tie Rod End	\$0.00	1	\$0.00	\$47.50
Part - Tie Rod End	\$89.99	1	\$0.00	\$89.99
Labor - Tie Rod End	\$0.00	1	\$0.00	\$47.50
Labor - Alignment	\$0.00	1	\$0.00	\$95.00
Fee - Shop Supplies	\$10.00	1	\$0.00	\$10.00
Part - 4X4 Wheel Hub	\$194.27	2	\$0.00	\$388.54
Part - Wheel Bearing	\$423.99	2	\$0.00	\$847.98
Labor - Wheel Bearing	\$0.00	1	\$0.00	\$0.00
Part - Front Axle U-Joint	\$69.99	2	\$0.00	\$139.98
Labor - Front Axle U-Joint	\$0.00	1	\$0.00	\$114.00
Part - Tie Rod Sleeve	\$139.34	1	\$0.00	\$139.34

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<b>Labor Amount</b>	\$950.00
<b>Parts Amount</b>	\$2903.70
<b>Fees Amount</b>	\$10.00
<b>SUB TOTAL (exc. Tax)</b>	\$3863.70
<b>TOTAL (inc. Tax)</b>	\$3863.70