

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 11/12/19



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 11/4/19

To: Corrina Guardipee-Hall
 Superintendent

From: Everett Armstrong
Title: Activities Director

Subject: In State Travel: Western "A" Fall Meeting

Description: Request travel to attend the Western "A" Fall Meeting in Dillon, MT November 6, 2019.

Financial Impact: \$480.72

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

Attachment(s): Travel Request/Meeting Agenda

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

WESTERN "A" FALL MEETING
WEDNESDAY, NOVEMBER 6TH, 2019
Lions Den, 725 N Montana St, Dillon – 7:00 PM

AGENDA ITEMS:

1. Call meeting to order
2. Approval of Minutes from 8/14/19 meeting
3. Treasurer's Report
4. 2019/2020 Completed Tournament Managers Report
 - a. Divisional Golf – Kipp Lewis
 - b. Divisional Cross Country – Tyson Tucker
5. 2019/2020 Upcoming Tournament Managers Report
 - a. Divisional Volleyball – John English
 - b. Divisional Speech – Eric Larson
 - c. Divisional Wrestling – Lucky Larson
 - d. Divisional Basketball – Lucky Larson

NEW BUSINESS:

1. Football
 - a. Tie breaker revisions
2. Volleyball Discussion
 - a. State Volleyball Room Reservations
 - b. Play-In Games
3. Basketball Tip Off - Frenchtown
4. By-Laws
 - a. Any areas that need to be addressed?
 - b. Tournament bids
5. Next Meeting
 - a. Wednesday, February 26th, 2020 @ Divisional Basketball (Ronan)

BROWNING PUBLIC SCHOOLS

Leave Report/ Travel Request

Employee Name: Everett Armstrong Employee #: 10292

Building: BHS Substitute Name: _____

LEAVE REPORT

Date of Leave: Nov. 6-7, 2019 Hours: 16 hrs Type of Leave: SR

Employee Signature: [Signature] Date: 10-28-19

Approved: Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor: _____ Date: _____

Type of Leave

- AN Annual
- PL Personal Leave (Master Contract)
- ALWO Approved Leave w/o Pay (Holiday School Break)
- SL Sick Leave
- JD Jury Duty (Attach Documents)
- ULWO Unapproved Leave w/o Pay
- ***EX/SR Extra-Curricular/School Related
- NG National Guard
- SWP Suspended WITH Pay
- FN Funeral
- SWOP Suspended W/O Pay
- (Master Contract) Relationship

If Taking Extra-Curricular School Related Leave, Even if In-District You MUST Fill Out The Bottom

TRAVEL REQUEST (EX/SR-Fill out the Conference Name/Location Only)

Conference Name/ Meeting/Activity: Western A Fall Meeting

Location: Dillon MT

Departure Date: Nov. 6, 2019 Return Date: Nov. 7, 2019

Departure Time: 10:00 am Return Time: 2:00 pm

Transportation: District Vehicle Per Diem 2 Lunch @ 1 Supper = 39.00
 Personal Vehicle Mileage 584 @ .58 = \$338.72

*****The Following forms must be attached or your travel will be sent back to you as incomplete*****

- Professional Development For _____
- Hotel Confirmation ~~~~~ Purchase Order Number ↑ attached = 103.00
- Airline Itinerary ~~~~~ Purchase Order Number _____ = \$
- Conference Schedule/ Registration ~~~~~ Purchase Order Number _____ = \$

Subtotal = 480.72

BUDGET #: 226 60 720 3500 582 (100 %) \$ 377.72

CHECK TOTAL 377.72

Employee Signature: [Signature] Date: 10-28-19

Principal/Supervisor: _____ Date: _____

Superintendent Signature: _____ Date: _____

White - Payroll Yellow - Accounts Payable Pink - Employee Goldenrod - School/ Site **B02**