

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 5/27/2020



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to   ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**     5/19/2020

**To:**        **Corrina Guardipee-Hall**  
                 Superintendent

**From:**   John E Salois  
Title:     Director Human Resources

**Subject: Extended Contract: Prepare Course Schedules/Student Schedules 2019-2020**

**Description:** Jennifer LaFromboise Wagner, HS Principal, is requesting extended contracts for the high school counselors to prepare course schedules and student schedules. Contracts is from June 8-19, 2020, not to exceed 80 hours.

Employee	Hourly Rate	Total Hours	Salary Amount	Fringe	Total
			<b>Not to exceed</b>		
John Parente	37.78	80	\$3,022.00	\$544.00	\$3,744.00

**Financial Impact: \$3,022.00** (Not to Exceed)

**Funding Source (Budget/grant, etc.):** High School Discretionary 226.60.150.2410.120

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_