

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: VMS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: Student Council

Full Name of Sponsor/Coach/Outside Officer: Melissa Cates

Dates of fundraising activity: Beginning - 12/10/2025 Ending - 12/12/2025

Location of fundraising: In school only # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Santa shop is a setup with local vendors for students to come in and purchase Christmas gifts for parents, siblings and or loved ones.

N/A

of students involved: 500 Anticipated revenue: \$ \$900.00

Anticipated use of revenue: Give back to the school. Help improve the school with decorations, supplies needed, upgrade tables.

N/A

Were students informed in writing that the fundraiser is voluntary? Yes


Melissa Cates (Aug 6, 2025 09:10:44 CDT)

08/06/2025

Signature of Sponsor/Coach/Outside Organization Officer

Date

Approved by:


Ashley Allred (Aug 6, 2025 17:04:27 CDT)

08/06/2025

Signature of Principal

Date



08/06/2025

Signature of Asst. Superintendent

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Fundraiser Form- M.Cates Santa Shop

Final Audit Report

2025-08-07

| | |
|-----------------|--|
| Created: | 2025-08-06 |
| By: | Jessica Conn-Miller (jcj3560@jcsd.ms) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA0Nw7EsP346lsMNPSQINq3kYTS2vprmMz |

"Fundraiser Form- M.Cates Santa Shop" History



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Signer mcj878@jcsd.ms entered name at signing as Melissia A Cates

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