

November 17, 2020

Mr. James Nichols, Special Education Supervisor

Derby Public Schools

35 Fifth St. Derby, CT 06418

Mr. Nichols,

This letter serves as my formal resignation from my role as a special education teacher within the Derby Public School System. I have recently been offered a job opportunity that is more fitting for my career and family.

I would like to express my gratitude for the professional experience that Derby Public Schools has provided me. It has been a pleasure working with the staff and administration of Derby High School. Most importantly, I appreciate the opportunity that was granted to me to educate the students at Derby High School.

I am happy to support this transition up until December 17, 2020, pending the needs of Derby Public Schools.

Thank you,

Debbie Howard