**Existing Policy** 

2.0310 Fire Drills

2.0310.01 FIRE DRILLS Issue date: 96/97

The District shall appoint a fire drill administrator who is knowledgeable regarding applicable fire codes and fire safety. Each school within the District shall prepare and submit to the District fire drill administrator a plan for evacuation of all occupied school buildings in the event of a fire or other emergency. Each school plan will comply with all applicable regulations and rules of the state fire Marshall. Fire evacuation plans shall be rehearsed at least monthly to insure that students and employees of the District are familiar with plans.

2.031002 Fire Safety Checklist

Recommended Policy

2.0310 Safety Drills

2.0310.01 Safety Administrator

The District shall appoint a safety administrator who is knowledgeable regarding applicable codes. Each school within the District shall prepare and submit to the District Safety Administrator a plan for the standard response protocol. Each school plan will comply with all applicable regulations and rules of the state.

## 2.0310.02 Safety Training

A school's safety plan shall include standard response protocols and shall provide procedures for students and adults to receive developmentally appropriate and age-appropriate emergency preparedness training including:

- (a) rescue techniques;
- (b) first aid;
- (c) safety measures appropriate for specific emergencies; and
- (d) other emergency skills.

2.0310.03 Safety Drills

Schools shall conduct safety drills in accordance with State code.

Secondary schools shall have an emergency evacuation drill conducted at least every two months, to a total of four emergency evacuation drills during the nine-month school year. The first emergency evacuation drill shall be conducted within 10 school days after the beginning of classes. The third emergency evacuation drill, weather permitting, shall be conducted 10 school days after the beginning of the next calendar year. The second and fourth emergency evacuation drills may be substituted by a security or safety drill to include shelter in place, earthquake drill, or lockdown for violence. If inclement weather causes a secondary school to miss the 10-day deadline for the third emergency evacuation drill, the secondary school shall perform the third emergency evacuation drill as soon as practicable after the missed deadline.

Elementary schools shall have a safety drill each month. The monthly required emergency evacuation drill can be substituted by a security or safety drill to include shelter in place, earthquake drill, or lockdown for violence. The routine emergency evacuation drill must be conducted at least every other drill.

In all schools, teachers may delay evacuation upon fire alarm activation for up to 60 seconds when all of the following conditions are met:

- A. There is no visible flame or evidence of products of combustion (smoke).
- B. The building is protected throughout by an approved fire sprinkler system.
- C. The building is protected throughout by an approved fire alarm system.
- D. Students are in the safe zone of the room lined up and prepared for immediate evacuation.

All special education classrooms may shelter in place, or delay evacuation when all of the following conditions are met:

A. There is no visible flame or evidence of products of combustion (smoke).

B. The building is completely protected by an approved fire sprinkler system.

C. The building is completely protected by an approved fire alarm system.

D. The classroom has a minimum of one approved exit that discharges directly to the exterior.

E. The classroom has been approved to shelter in place by the fire code official.

Utah Code: Section 15A-5-202.5