

18 April 2023

To: Ways and Means Committee

Re: Payment of Primary Airport Services Invoices

I am requesting the below invoice(s) from Primary Airport Services be paid from 295-000-383.000 PFC Charges Reserve – expense line item 295-595-805.000.

1132-06 \$1498.75

1102-33 \$119.90

These invoices are for work done for PFC Applications, submissions, closeouts, or generation of Notice to Collect PFC charges for the airlines.

All work done by Primary Airport Services is 100% refundable by the FAA as administrative costs.

Respectfully



**Steven Smigelski**  
Airport Manager  
Alpena County Regional Airport