

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
April 13, 2010**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, April 13, 2010, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Lee Tucker who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne
Mrs. Amy Heyer
Mr. John Nail
Mr. Eddie Prather
Mr. Lee Tucker

Staff Present:	Dr. Randy Shaver	Mr. Larry Harmon
	Mrs. Diana Ezell	Mr. Kenneth Roberts
	Dr. George Noflin	Mrs. Lynne Rogers
	Mr. David Meadows	Mr. Bobby Sheffield
	Mrs. Linda Pannell	Mr. Terry Hatch
	Mr. Jim Turner	Mr. Lee Stratton
	Mrs. Kay Bishop	Mrs. Kim Britton
	Mrs. Jennifer Strunk	Dr. Debbie Davis
	Mrs. Marisa Martin	Mr. Dale Warriner
	Ms. Patrice Tate	Mrs. Mary Ruth Wright
	Mrs. Julie Hinds	Mr. Brenda Meriweather
	Mrs. Kelly Stimpson	Ms. Evet Topp
	Mrs. Glenda Scott	

Mr. Tucker announced a quorum and stated that the meeting was lawfully in session.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Nail, seconded by Mr. Clayborne, the Board voted unanimously to approve the agenda with the following additions:

1. Recommendation of 2010-2011 Building Administrators
2. Recommendation of 2010-2011 Licensed and Non-Licensed District Administrators
3. Recommendation of 2010-2011 Assistant Superintendents

Mr. Tucker announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mrs. Heyer, seconded by Mr. Prather the Board voted unanimously to approve the minutes of the March 9, 2010, regular meeting as presented. The President of the Board declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

No requests for Public Comments were received and no recognitions were scheduled for this meeting of the Board.

COMMUNICATION TO THE BOARD

A. School Improvement Plans

Principals Debbie Davis, Kimberly Britton and Lee Stratton presented an overview of school improvement plans for Thomas Street, Pierce Street and Tupelo High School, respectively (copy on file).

B. Revised MAEP Allocation

Finance Director Linda Pannell reported on revised MAEP Allocations which were recently received from the Mississippi Department of Education. (copy on file).

C. Capital Projects Three-Year Plan

Operations Director Julie Hinds presented for review and discussion an updated three-year Capital Projects Plan for the district. (copy on file).

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. Shaver's recommendations, Mr. Clayborne moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreement #CO1045
Contracts for Rental of School Facility #SFR127, #SFR128 and #SFR129
Contract for Charter Bus Service #BC09-17
2. Donations #2009-2010-136 and #2009-2010-137
3. Granted Permission to Apply for TPSD Grant #1021, #1022 and #1023
4. Accepted TPSD Grant #819 (Gear UP Mississippi – continuation from 2009-2010)
5. Authorized the Deletion of Two (2) Assets from the TPSD Capital Asset Listing
6. Approved 2010 Summer Food Service Programs as submitted.

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with administrative recommendations, Mrs. Heyer moved to ratify the administrative decisions in regard to the following student transfer requests:

1. Approval of four (4) resident student transfer requests (in-district)

The motion was seconded by Mr. Prather and was approved unanimously by all members present.

A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Nail moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Reemployment of TPSD Licensed Staff for 2010-2011 School Year/Reemployment of TPSD Licensed Staff Contingent Upon Receipt of Valid Endorsed License for 2010-2011 School Year

Superintendent Randy Shaver recommended the reemployment of TPSD licensed staff for the 2010-2011 school year and the reemployment of TPSD licensed staff contingent upon receipt of a valid endorsed license for the 2010-2011 school year.

Upon a motion by Mrs. Heyer, with a second by Mr. Nail, the Board voted unanimously to reemploy TPSD licensed staff for the 2010-2011 school year and reemploy TPSD licensed staff for the 2010-2011 school year contingent upon receipt of a valid endorsed license as recommended by Superintendent Randy Shaver.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The above Reemployment of Personnel for the 2010-2011 School Year Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register

Mr. Nail reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period March 20 through April 1, 2010, Docket of Claims #83074 through #83543, for Accounts Payable Checks #59421 through #59673 in the amount of \$3,472,126.61.
- Tupelo High School Activity Check Register for March, 2010, Checks #3164 through #3179 in the amount of \$1,909.98.
- Athletic Activity Check Register for March, 2010, Checks #4347 through #4385 in the amount of \$3,162.60.

The grand total for all funds is \$3,477,199.19. (copy of above report on file)

The motion was seconded by Mr. Prather. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

F. February 28, 2010 Financial Statements

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending February 28, 2010, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information (copy on file).

On a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve the February 28, 2010 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

G. Statement of Cash Flow for Month Ending February 28, 2010

Finance Director Linda Pannell submitted the Statement of Cash Flow for month ending February 28, 2010 for information and review (copy on file).

H. Amendment to FY10 Budget Calendar (TPSD Policy DB-E)

Superintendent Randy Shaver proposed an amendment to the TPSD FY11 Budget Calendar. Dr. Shaver reported that original dates and events have been postponed due to the fact that the Legislature has recessed until April 20, 2010.

On a motion by Mr. Clayborne, seconded by Mrs. Heyer, the Board voted unanimously to approve an amendment to TPSD Board Policy DB-E Annual Budget: FY11 Budget Development Calendar. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of TPSD Board Policy DB-E is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

A. Awarding of Advertised Bids #BD1010 Renovations at Tupelo High School

Superintendent Randy Shaver recommended that Advertised Bid #BD1010 be awarded as recommended:

BD1010 – Renovations at Tupelo High School
Recommendation: JESCO, Inc. (lowest bid)
Funding Source: QSCB Bond Funds
Total Award: \$2,515,000.00

Mr. Clayborne moved to award BD1010 and as recommended. The motion was seconded by Mr. Nail and was approved unanimously. The President of the Board declared the motion passed.

Detailed information regarding Bid #BD1010 Renovations at Tupelo High School is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Approval of Carver Elementary and Lawhon Elementary – Certificate of Substantial Completion

Superintendent Randy Shaver and Operations Director Julie Hinds recommended approval of the Certificate of Substantial Completion for the Carver and Lawhon Renovation Project (JBHM Project No. 09008) with D. Carroll Construction.

Mr. Prather moved to approve the Certificate of Substantial Completion as recommended. The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

A copy of the Certificate of Substantial Completion for the Carver and Lawhon Renovation Project is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. Approval of Amendment to TPSD Board Policy #JJIE Drug Testing Policy – Student Athletes, Drivers, Extracurricular Participants

Superintendent Randy Shaver presented for review, discussion and consideration for approval an amendment to TPSD Board Policy #JJIE Drug Testing Policy – Student Athletes, Drivers, Extracurricular. On a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to adopt an amendment to TPSD Board Policy JJIE as presented

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of TPSD Board Policy JJIE Drug Testing Policy – Student Athletes, Drivers, Extracurricular Participants is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Tupelo Career-Technical Center Fiscal Year 2011 Local Plan Updates and Program Changes

Ms. Evet Topp presented for consideration for approval changes and updates to the Tupelo Career-Technical Center for the 2010-2011 school year as follows:

1. Approval of 2011 Fiscal Year Local Plan Updates
2. Permission to start Culinary Arts Program
3. Link Centre (Culinary Arts Training Program monthly costs -- \$6,575.00 estimated cost per year)
4. Transportation estimate for Driver and Bus \$8,600.00 estimated cost per year
5. Permission to begin search for Culinary Arts Teacher

Superintendent Randy Shaver recommended approval of the FY11 Local Plan Updates and Program Changes as presented. On a motion by Mr. Clayborne, seconded by Mr. Prather, the Board voted unanimously to approve the FY11 Local Plan Updates and Program Changes for the Tupelo Career-Technical Center as submitted (copy on file).

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

No "Future Agenda" topics were requested.

B. Executive Session – Student, Leal and Personnel Matters

Board President Lee Tucker suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing student, legal and personnel matters.

On a motion by Mr. Clayborne, seconded by Mrs. Heyer, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Lee Tucker with the following people present: Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Dr. Randy Shaver, Mr. Lee Stratton, Mrs. Kelly Stimpson and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Clayborne with a second by Mrs. Heyer, the Board voted unanimously to remain in Executive Session for the purpose of discussing a student, legal and personnel matter.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Tucker reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss a student, legal and personnel matter.

Next, Mr. Lee Stratton and Dr. Randy Shaver discussed a student matter with the Board. After speaking with the Board, Mr. Stratton left the executive session.

Mrs. Stimpson presented a legal update to the board members. After her report, Mrs. Stimpson left the closed meeting.

Next, Dr. Shaver discussed a personnel matter with board members. Following the discussion, Mr. Clayborne moved to come out of Executive Session. Mrs. Heyer seconded the motion. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed and the Board in open session.

C. Recommendation of 2010-2011 School Year Administrative Personnel

In compliance with Section 37-9-15 of the Mississippi Code of 1972, Annotated, Superintendent Randy Shaver recommended the employment of assistant superintendents, building administrators, and licensed/non-licensed district administrators for the 2010-2011 school year. Dr. Shaver also recommended approval of a job description for the position of Director of Curriculum Alignment.

Dr. Shaver stated that salaries for administrators are not recommended at this time pending additional state budget information:

Mr. Clayborne moved to approve the employment of assistant superintendents, building administrators, licensed and non-licensed district administrators for the 2010-2011 school year, and job description for the Director of Curriculum Alignment as recommended. The motion was seconded by Mrs. Heyer. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed

A copy of the Employment of 2010-2011 School Year Administrative Personnel Report and job description is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

Ms. Patrice Tate left the Executive Session at this point in the meeting.

Next, the Board discussed a personnel matter, however, no action was taken.

Upon a motion by Mr. Tucker with a second by Mrs. Heyer, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

D. Executive Session – Personnel Matter

Board President Lee Tucker suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing an additional personnel matter.

On a motion by Mr. Clayborne, seconded by Mrs. Heyer, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Lee Tucker with the following people present: Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, and Dr. Randy Shaver.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Clayborne with a second by Mrs. Heyer, the Board voted unanimously to remain in Executive Session for the purpose of discussing a personnel matter.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Tucker reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss a personnel matter.

Following the discussion, Mr. Clayborne moved to come out of Executive Session. Mrs. Heyer seconded the motion. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed and the Board in open session.

No action was taken by the Board during the closed session.

ADJOURNMENT

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:25 p.m.

April 13, 2010
Noon

Tupelo Public School District
Board of Trustees – Meeting Minutes

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Lee Tucker, President

Eddie Prather, Secretary