

# **MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING**

Monday, June 19, 2017  
Stella Library Media Center

**CALL TO ORDER:** Ms. Hamilton, Chair called the meeting to order (6:04 PM).

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Secretary (via teleconference); Ms. Keri Matthews and Ms. Lynn Piascyk.

**STAFF:** Mr. Robert Gilbert, Superintendent.

The Board entered Executive Session to review the Business Manager contract.

## **MOTION #1 – EXECUTIVE SESSION**

Move that we enter Executive Session (6:04 PM).

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

## **MOTION #2 – PUBLIC SESSION**

Move that we return to Public Session (6:28 PM).

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

**CAPSS SUPERINTENDENT/STUDENT AWARD RECOGNITION:** The Board recognized six (6) Grade 6 students. This award is designed to recognize students who contribute to school, peers and/or community; achieve relative to their ability and/or display leadership and/or qualities of citizenship. This award is not based on academic achievement. Teachers, parents and families of each student were in attendance. Superintendent Gilbert and the Board congratulated the six recipients, their families and teachers.

A brief recess was called (6:47 PM).

**CALL TO ORDER:** Ms. Hamilton, Chair called the Public Session back to order at 7:09 PM.

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Secretary (via telephone); Ms. Keri Matthews and Ms. Lynn Piascyk.

**STAFF:** Mr. Robert Gilbert, Superintendent; Al Pullo, Director of Business Services/Operations; Gina Prisco, Principal; Analisa Sherman, Assistant Principal; Clare Kennedy, Special Services Director and Marsha DeGennaro, Clerk of the Board.

**MEMBERS OF THE PUBLIC:** Carson Echeverry, Maureen Krawec, Jean Molot, Teresa Nakouzi, Visna Ngov and Nancy Smerekanicz, teachers; BRS students and their family members; Pua Ford, community.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

Ms. Hamilton noted that since it was not known how long a quorum would be present, all motions would be voted on first.

## **CONSENT AGENDA**

### **MOTION #3 – CONSENT AGENDA**

Move that we approve the consent agenda as presented.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

Superintendent Gilbert presented the revised Mission/Vision Statements. A committee comprised of representatives from Board, staff and community developed the revised statements. They are concise, relevant and simplistic enough that they will be easily understood by students, staff and community.

**MOTION #4 –MISSION / VISION STATEMENTS**

Move that we adopt the Mission and Vision Statements as revised.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

Superintendent Gilbert noted that this MOU was developed in support of the SRO position.

**MOTION #5 –MOU WITH WOODBRIDGE POLICE DEPARTMENT**

Move that we execute the Memorandum of Understanding with the Woodbridge Police Department as presented.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

Superintendent Gilbert presented the various line item adjustments necessary to reconcile the 2017/18 budget in response to previous Board action.

**MOTION #6 –2017/18 BUDGET RECONCILIATION**

Move that we authorize reconciliation of the 2017/18 budget as presented by administration.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

In accordance with Board policy, this revised policy has been under 30-day review and may now be adopted by the Board.

**MOTION #7 –POLICY 6142.101 (WELLNESS/NUTRITION)**

Move that we adopt Policy 6142.101 as revised.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

**NEW BUSINESS**

Superintendent Gilbert presented a certified staff retirement and a new hire for Special Education.

**MOTION #8 –CERTIFIED STAFF RETIREMENT (HOCKING)**

Move that we accept the retirement of Brian Hocking effective June 30, 2017.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

**MOTION #9 –CERTIFIED STAFF APPOINTMENT (SAUNDERS)**

Move that we ratify the appointment of Meagan Saunders at a salary of \$64,510, MA, Step 8 effective August 22, 2017.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

Superintendent Gilbert apprised the Board of a certified staff leave of absence request following the anticipated birth of a child.

**MOTION #10 –CERTIFIED STAFF LEAVE OF ABSENCE (MARROQUIN)**

Move that we grant a leave of absence to Nadia Marroquin for the remainder of 2017/18 school year effective October, 2017.

Dr. Fleischman  
Second by Ms. Matthews  
**UNANIMOUS**

Ms. Piascyk informed the Board that as requested, a committee reviewed the memorial request received from the WEA to honor a former BRS staff member, Joan Benevento. The Committee also suggested that Policy 7551 be referred back to the WBOE Policy Committee for development of specific language to address these types of request.

**MOTION #11 –MEMORIAL REQUEST (BENEVENTO)**

Move that we approve the WEA Joan Benevento memorial request and place a sundial to be maintained by the WEA in the Kindergarten/Grade 3 courtyard.

Ms. Piascyk  
Second by Ms. Matthews  
**UNANIMOUS**

Superintendent Gilbert presented the 2017/18 contract for the Business Manager.

**MOTION #12 –BUSINESS MANAGER CONTRACT EXTENSION AND SALARY (2017/18)**

Move that we extend the contract of the Business Manager through June 30, 2020 and approve all changes including a 3% increase for the 2017/18 school year.

Dr. Fleischman  
Second by Ms. Matthews  
**UNANIMOUS**

**REPORTS**

PTO Update – No Report.

Board Member Recognition – Lisa Connor, Karen Kravetz and Keri Matthews, outgoing Board members, were each recognized for their four years of service to the Board and presented with a gift of appreciation.

Superintendent's Report – Superintendent Gilbert highlighted Artsweek, the changeover of health insurance coverage to *Connecticare* effective July 1, certified staff vacancies in health, technology and music, the DARE Graduation, the annual Safety Patrol end-of-year luncheon, the Music Adjudication; the continued increase in the PreK population, completion of negotiations with the administrators union and announced the teacher of the year, Joanne Giaquinto.

BRS Report – Ms. Prisco noted the DARE Graduation, the BRS Graduation on June 15, teacher assignments in the coming year, summer curriculum work, book fair and programs.

Tri-State Math Report – Ms. Krawec and Ms. Molot provided a brief summary of the 2015 Tri-State review and an update on the March 27 follow-up visit. We continue to focus on differentiation in learning, fluency, problem solving strategies, higher order thinking skills, consistency of math instruction and increased use of data to inform instruction. Grade level liaisons and the math team meet regularly to analyze and revise existing assessments, review math practice standards, differentiate lessons and identify resources. Math curriculum templates have been completed for Grade 4, with work continuing for Grades, 1, 2, 3 and 5 in the coming year. In the coming year efforts to expand Math Workshop across all grade levels will continue.

*Ms. Connor left the meeting (8:00 PM)*

Wellness/ Tools for Schools– It was noted that BRS continues to create a school environment that promotes health and well-being of students. In addition to serving healthy snacks, the Café has enhanced menu options, offered taste-tests with guest chefs and increased their overall participation rate for the year. The Tools for School Committee focus is on indoor air quality and how we improve the air quality for everyone concerned. Annual inspections are conducted with a representative from the Quininiack Valley Health District. A sincere thank you was extended to all committee members for their participation.

Facilities Committee –No Report.

Finance Committee –The Committee met on June 12 to review the monthly financials approved under the Consent Agenda and reconciliation of the 2017/18 budget.

**PUBLIC COMMENT** – None

**MOTION TO ADJOURN:** (8:22 PM)  
Dr. Fleischman  
Second by Ms. Matthews  
**UNANIMOUS**

Recorded by Marsha DeGennaro, Clerk of the Board