

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Roy C. Benavides, Ed.D., Superintendent

**SUBJECT:** REQUEST FOR APPROVAL OF CLOSED MEETING [BG-not applicable]

**DATE:** December 16, 2003

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In accordance with the provisions of Texas Government Code Section 551.074 the Board of Trustees may elect to hold a closed meeting for Personnel Matters (Routine Personnel Report) [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District and Consultation with Attorney - Section 551.071 of the Texas Government Code (Discussion of options in Cause No. GN300162 in the 261st Judicial District, Travis County, Texas Helen O'Neal v. Ector County ISD, and Felipe Alanis, in his official capacity and

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Upon the recommendation of the Board President, the Board of Trustees will hold a closed meeting for personnel matters and consultation with attorney.

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**Respectfully submitted,**

*Roy C. Benavides, Ed.D.*  
**Superintendent of Schools**