

Long Lake Park Committee Meeting
Draft MINUTES
Tuesday, April 23, 2024, at 5:30 p.m.
Howard C. Male Conference Room

COMMITTEE MEMBERS

Kurt Pratel, Point Person

Jesse Osmer, Committee Member - absent

Gerald Fournier, Committee Member

MANAGER

Erin Felax, Sunken Lake Park Co-Manager and Interim Long Lake Park Manager

Others Present: Kevin Osbourne, Parks and Recreation Board Chairman, Keith Felax, Sunken Lake Park Co-Manager

MEETING CALLED TO ORDER – Committee member Pratel called the meeting to order at 5:32 pm.

MANAGERS MONTHLY REPORT – none to report

OLD BUSINESS

- a) Camp Manager Update – Due to Sarah’s medical leave, Camp Manager Erin Felax from Sunken Lake Park is sitting in as interim camp manager at Long Lake Park, an ad was placed on the county website for a co-manager to be hired for Sarah’s return. At present 5 applications have been received.
- b) Camp Hosts Update- Interim manager Erin asked the board for clarification on who had been accepted as camp hosts at Long Lake Park for the season, Kurt listed Chris Deboer, Ernie and Shane Donnan and Sharron Wirgau have been selected.
- c) 2025 Youth and Rec Grant Update- Erin, in Sarah’s absence has submitted the 2025 Long Lake Youth and Recreation Grant with much help from Kurt, see attached.
- d) Camp Spot Update- the committee was updated as to the status of reservations in the new campground system with Long Lake having turned in \$35,956,21 in revenue already for Long Lake with a total of \$134,895 in reservations already in the new system making occupancy at close to 48% for the season.
- e) Boat Launch Update- Kurt reported that due to weather constraints the boat launch docks have still not been placed and Elmer’s has still been giving the completion date of May 17th. Still needing to be done is a pit toilet placed in the area of the new boat launch, the parking lot will need regraded, more gravel brought in and paved, seeding of the berm and placement of the MDNR Grant sign that has been delivered. Kurt will update again at the Parks and Recreation Board Meeting on May 8th.

2024 BUDGET ADJUSTMENTS

- a) Any budget adjustments needed – there are none needed at this time.

NEW BUSINESS

1. Manager House water softener bills – Erin presented the committee with a water bill for the manager house at the park that Sarah had asked to be submitted on her behalf. This is not normally paid by the budget as it is Sarah's water softener she leased for the house but asks that it be paid due to her not being able to move to the managers house at this time. Chairman Osbourne has been notified as has Cindy Cebula in the treasurer's office. At this time this bill will not be submitted for payment.
2. Co-manager search update- As stated in the item A, there are currently 5 applications that have been submitted and through discussion with Jennifer in HR the search will be extended to have time for more applicants to apply.
3. Manager's Contract revision – Erin advised that the revised manager's contract will be discussed at the Special Parks and Recreation Board meeting tomorrow evening.
4. Sarah's Return date – Sarah has been in contact with Jennifer in HR and states she has a medical doctor's appointment on Thursday, April 25th, and will update the Board and Committee after that appointment as to her status and return date.
5. Kurt reminded the Committee, A resident of Long Lake requested to place a memorial bench and two maple trees in area of new boat Launch after completion of the site . This would be a donation . It was approved last year but do to project progress could not be completed.

Motion by Kevin Osbourne and support by Gerald Fournier to adjourn at 6:01 p.m.

***Next Meeting: Tuesday, May 21th, 2024 at 5:30 p.m. in the Long Lake Park Campground.**

Respectfully Submitted,

Kurt Pratel, Long Lake Park Chair/PointPerson

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