

# MEMORANDUM

*State of Alaska  
Department of Education  
& Early Development*

**To:** All Special Education  
Directors/ Coordinators

**Date:** 10/05/2021

**From:** Kate Foster  
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**Phone:** (907) 465-2824

**Subject:** Intensive Funding Guidance

## INTENSIVE FUNDING REVIEWS

Provided with this document is a copy of the Training Materials for Determining Eligibility for Intensive Needs Students. This document explains the requirements for intensive funding claims. The process for making an initial claim for intensive funding begins with districts meeting the requirements of 4 AAC 09.015. Students who the district determines should qualify to receive funding for intensive services must be reported in a district's ADM (Average Daily Membership).

In accordance with 4 AAC 09.015 (b) For a district to be eligible for intensive services funding for a student under AS 14.17.420(a)(2), the student must be enrolled and receiving services, as described in 4 AAC 52.700, on the last day of the student count period under AS 14.17.600. Meaning, **a requirement to qualify for intensive funding is that a student must be enrolled and be receiving qualifying intensive services in your district on the last day of the count period.** Districts should ensure that all claims new and previously claimed meet the eligibility requirements before claiming for funding.

**If the school district considers a student to meet the criteria, as stated in 4 AAC 52.700 (c), they must be identified as intensive on the OASIS reporting for the district's ADM. Students not identified on OASIS as intensive will not be considered for department review for intensive funding.**

4 AAC 52.700 ( c) includes "A student is eligible for funding as an intensive student if the student has been identified for special education and the student needs and receives individual attention and services that are significantly more complex and frequent and require significantly more resources to provide, than the services received by other special education students." The intensive funds are meant for high cost students, if a district reviews their funding from the 1.20 multiplier and the intensive funds and does not find a significant level of these dollars expended on special education, the district should review their claims to ensure the students require significantly more resources.

The Department requires that new intensive claims be accompanied by a copy of the student's Individual Education Program (IEP) and Evaluation Summary and Eligibility Report (ESER). The students must meet all the criteria listed under 4 AAC 52.700 to properly qualify for intensive funding. For additional information concerning new intensive funding claims, please consult the Training Materials for Determining Eligibility for Intensive Needs Students.

Students previously claimed as intensive do not have to be resubmitted at this time. However, the Department reserves the right to conduct on-site investigations in order to verify that students claimed as intensive are actually receiving services that meet the requirements of 4 AAC 52.700.

## **INTENSIVE CLAIMS TIMELINE 2021**

### **Last Day of Count:**

October 22, 2021

### **Dates to Submit New Intensive Fund Claims:**

October 31, 2021 to November 30, 2021 (Early is preferred)

### **Date for DEED Initial Determinations:**

Pending (dependent on the amount of submissions)

It is the Department's goal to process the intensive claims as expeditiously as possible. The review is dependent on several variables, one of which is district organization of materials sent. Typically, the student's IEP and ESER are sufficient for submitting an Intensive Claim, however, if the district feels additional information is necessary to better assist the review team in making a determination, please send it. As in previous years, materials may be sent in any manner the district chooses; mail, USB drive, electronically or by allowing the state access to the district's online system. Please do not send originals.