

**Official Minutes of the
Oak Park Board of Education District 97,
970 Madison Street, Oak Park, Cook County, Illinois
Meeting July 12, 2016**

President Gates called the meeting to order at 5:30 p.m. at 260 Madison Street, Oak Park, Illinois for a tour of the new administration building construction site. In attendance for the tour were;

Present: Brisben, Gates, Spurlock, Felton, Datta, and Spatz
Absent: O'Connor
Also Present: Superintendent Dr. Carol Kelley, Assistant Superintendent for Finance and Operations Dr. Alicia Evans, Assistant Superintendent for HR Dr. Laurie Campbell, CAAO Amy Warke and Board Secretary Sheryl Marinier

ROLL CALL

Jennifer Costanzo and Bill Truty gave the Board a tour of the 260 Madison Street construction site.

Recess was called at 5:53 p.m. allowing the Board to relocate to 970 Madison Street, Oak Park, Illinois.

Present: Brisben, Gates, Spurlock, Felton, Datta, Spatz and O'Connor (6:28 p.m.)
Absent: None
Also Present: Superintendent Dr. Carol Kelley, Assistant Superintendent for Finance and Operations Dr. Alicia Evans, Assistant Superintendent of HR Dr. Laurie Campbell, Chief Academic and Accountability Officer Dr. Amy Warke, Senior Director of Special Services Mike Padavic, Senior Director of Policy, Procedures and Communication Chris Jasculca, Sr. Director of Administrative Services Dr. Felicia Starks Turner, Senior Director of Technology Michael Arensdorff, Director of Curriculum and Instruction Carrie Kamm and Helen Wei, and Board Secretary Sheryl Marinier

EXECUTIVE SESSION

Spatz moved, seconded by Datta, that the Board of Education move into Executive Session at 6:15 p.m. to discuss (Possible Litigation 5 ILCS 120/2(c)(11), Collective Negotiation 5 ILCS 12/2(c)(2)) Roll call vote.

EXECUTIVE SESSION

Ayes: Felton, Spatz, Spurlock, Gates, Datta (6:22 p.m.), Brisben (6:20 p.m.), and O'Connor (6:28 p.m.)
Nays: None
Absent: None
Motion passed.

OPEN SESSION

Datta moved, seconded by Spatz, that the Board of Education move into Open Session at 6:43 p.m. All members of the Board were in agreement. A brief reception was held in honor of retiring Assistant Superintendent for Finance and Operations Therese O'Neill. The meeting reconvened at 7:01 p.m.

OPEN SESSION

PUBLIC COMMENT

None

PUBLIC COMMENT

2.2 APPROVAL OF THE CONSENT AGENDA

Gates moved, seconded by Datta, that the Board of Education, District 97, approve the consent agenda as presented.

APPROVAL OF CONSENT AGENDA

- 2.2.1 Approval of Bill List
- 2.2.2 Personnel Action
- 2.2.3 Acceptance of Donation – Holmes PTO
- 2.2.4 Adoption of Prevailing Wage Rates

Ayes: Gates, Datta, Spatz, O'Connor, Brisben, Spurlock, and Felton
Nays: None
Motion passed.

Principal Jonathan Ellwanger introduced the new Beye School staff.

REPORTS

REPORTS

PRELIMINARY 2016-2017 BUDGET

Alicia Evans came to the table and presented the preliminary 2016-2017 budget. She noted that the budget shows a deficit of \$10,000,000. She reported that the 2015-2016 budget left the district with an ending balance of \$18,154,885. Evans noted that her team is utilizing all efficiencies and the timeline of the budget process was shared. President Gates complimented Evans on a successful first week in the district.

REFERENDUM UPDATE

Member Spatz proposed a presentation by the district's attorneys during the July 26, 2016 Board meeting. The presentation would detail the "dos and don'ts" of what the Board members, administration and staff can and cannot do in relation to the referendum. Additionally, he recommended a discussion sometime in August on the "rules of the road", on what debt the district should be issuing knowing that the referendum is just a few months away. Evans was asked to contact Steve Miller requesting an updated five-year projection.

Spatz noted that in 2011, a few Board members attended a presentation on projections and it was suggested that the projections be tailored to the district's needs and presented to the Board. Chris Jasculca was asked to send a copy of the 2011 documents to the Board members for review.

2.1.1 APPROVAL OF MINUTES FROM THE JUNE 28, 2016

ACTION ITEMS

Spatz moved, seconded by Gates, that the Board of Education of Oak Park District 97, approve the revised minutes from the June 28, 2016 Board meeting. Roll call vote.

Ayes: Spatz, Gates, Datta, O'Connor, Brisben, Felton, and Spurlock
Nays: None
Motion passed.

2.3.1 APPROVAL OF THE DISTRICT 97 VISION AND GOALS

Gates moved, seconded by O'Connor, that the Board of Education of Oak Park District 97 adopt the District 97 shared vision and focused strategic goals for 2016-2018 as outlined in the memo from the Superintendent dated July 12, 2016. Roll call vote.

Dr. Kelley reiterated the need for district visions/goals, and outlined the next steps. She noted that the motion this evening is to approve the statement and the two "big rocks" as defined in the report she shared during the June 28, 2016 Board meeting. It was noted that these are intentionally two year goals to allow for a sustained focus in these areas. Dr. Kelley noted that it will be a journey and reported that the only immediate action is to hold a session (scheduled for August 15 and 16, 2016) where the district unpacks and identifies what those goals are. She invited Board members to participate, noting that if more than two of them expressed interest, the meeting would need to be identified as a public meeting in accordance with the Open Meetings Act.

Dr. Kelley suggested that it is too early to determine how the current goals will/will not fit into the new plan and suggested that the Board make that decision after the August meetings identified above. She explained that this is more of a vision document with two big areas identified that would get the district closer to those areas.

Board comments included noting that a footnote might be helpful for clarity.

Ayes: Gates, O'Connor, Spatz, Brisben, Felton, Datta, and Spurlock
Nays: None
Motion passed.

2.3.2 DISTRICT 97 – DISTRICT AND SUPERINTENDENT COMMUNICATIONS PLANNING

Spatz moved, seconded by Brisben, that the Board of Education of Oak Park District 97, approve the proposal to support the District 97’s Strategic Communications Support Plan for 2016-2017 at a cost of \$22,000 as defined in the memorandum from the Superintendent dated July 12, 2016. Roll call vote.

Ayes: Spatz, Brisben, Datta, Gates, O’Connor, Felton, and Spurlock
Nays: None
Motion passed.

2.3.3 APPROVAL OF SUMMER CAPITAL PROJECTS

Spatz moved, seconded by Gates, that the Board of Education of Oak Park District 97, authorize its architectural firm, STR Partners, to commence design work for the Summer 2017 Capital Project work as identified in the attached schedule, totaling an estimated \$5,220,900, as well as approving STR Partner’s proposal for such work as well as approving Bulley & Andrews’ proposal for such work as outlined in the memorandum to the Superintendent dated June 28, 2016. Roll call vote.

Ayes: Spatz, Gates, Datta, Brisben, O’Connor, Felton, and Spurlock
Nays: None
Motion passed.

2.3.4 APPROVAL OF THE HOLMES SCHOOL ADDITION

Gates moved, seconded by Spatz, that the Board of Education of Oak Park District 97, accept the recommendation of the Administration in approving Option 2 for the Holmes Capacity, Life Safety and maintenance endeavor, in the total amount of \$4,941,300, and authorize its architectural firm, STR Partners, to commence design of such endeavor as well as approving STR Partner’s proposal for such work, as well as approving Bulley & Andrews’ proposal for performing construction management at risk responsibilities associated with same as outlined in the memorandum to the Board dated July 12, 2016. Roll call vote.

Clarification on why this proposal is different from the last proposal was given, noting that Life Safety

Ayes: Gates, Spatz, Brisben, O’Connor, Felton, Spurlock and Datta
Nays: None
Motion passed.

2.3.5 APPROVAL OF PAPER BID

Spatz moved, seconded by Gates, that the Board of Education of Oak Park District 97, award a contract to Murnane Paper Company in the total amount of \$45,565.50 as outlined in the memorandum to the Superintendent dated June 28, 2016. Roll call vote.

Ayes: Spatz, Gates, Brisben, O’Connor, Spurlock, Felton, and Datta
Nays: None
Motion passed.

2.3.6 APPROVAL OF VEHICLE BID

Gates moved, seconded by Spatz, that the Board of Education of Oak Park District 97, award a contract to Rizza Ford for the purchase of a Ford 350 pick-up truck in the total amount of \$32,289 as outlined in the memorandum to the Superintendent dated June 28, 2016. Roll call vote.

It was noted that this vehicle will be replacing a 1997 vehicle, and the district was commended for getting such a long life span out of vehicles they purchase.

Ayes: Gates, Spatz, Datta, Brisben, O’Connor, Felton, and Spurlock
Nays: None
Motion passed.

2.3.7 APPROVAL OF STAGE CURTAIN FLAMEPROOFING

Spurlock moved, seconded by Gates, that the Board of Education of Oak Park District 97, award a contract to Jose Drapery & Window Covering in the total amount of \$36,700 as outlined in the memorandum to the Superintendent dated June 28, 2016. Roll call vote.

Ayes: Spurlock, Gates, O'Connor, Brisben, Spatz, Felton, and Datta
Nays: None
Motion passed.

2.3.8 APPROVAL OF BILL OF SALE WITH PUBLIC LIBRARY REGARDING THE MULTICULTURAL COLLECTION

Spurlock moved, seconded by Gates, that the Board of Education of Oak Park District 97, accept the Bill of Sale for the Multicultural Collection to the Oak Park Public Library as outlined in the Intergovernmental Agreement approved by the Board on June 28, 2016. Roll call vote.

It was noted that a detailed list of the items is included in the Bill of Sale, and it was suggested that the Board adopt a resolution that clarifies that although the items are being transferred out of the control of the school district, the district will continue to support multicultural learning and experiences. Jasculca was asked to draft a resolution for this purpose.

Ayes: Spurlock, Gates, O'Connor, Brisben, Spatz, Felton, and Datta
Nays: None
Motion passed.

SUPERINTENDENT'S UPDATE

SUPERINTENDENT'S
UPDATE

Dr. Kelley reported that this is her one year anniversary with the district! She thanked the Board members and the Cabinet (new and old member) for all of their support. She noted that one of the things she discussed with the Board during her evaluation was working collaboratively, and suggested a series of retreats on the topic with Dr. Allen Alston facilitating. She noted that six of the seven Board members are available on August 9, 2016, as is Alston and an IASB representative (required for closed meeting self-evaluation assessment). Kelley noted that Alston also has dates available in September and October.

Board comments included interest in considering the September dates for full Board participation, but holding August 9, 2016 until another date can be identified. Additionally, it was noted that Alston and the IASB representative would need to touch base ahead of time to coordinate the meeting.

BOARD ASSIGNMENTS

BOARD
ASSIGNMENTS

**STANDING BOARD COMMITTEE LIAISON REPORT FOLLOW
CLAIM**

It was reported that the Board feedback on the CLAIM position statements were shared with the committee.

FORC

Members Brisben and Spatz will be meeting with Alicia Evans on July 14, 2016 regarding debt and the debt policy.

RETREAT UPDATE – SELF ASSESSMENT

It was determined that the August 23, 2016 Board retreat will be a separate agenda/topics than the meeting with Alston identified above. Members O'Connor, Datta and Dr. Kelley will determine the agenda needs for this meeting and report back on July 26, 2016; however, it was noted that members O'Connor and Datta will not be in attendance during the July 26, 2016 meeting. The Board was reminded that the August 23, 2016 retreat will be in open session, and the Board was solicited for topics. Dr. Kelley noted that she will be holding a conference call with Alston on Thursday, July 21, 2016.

ADMINISTRATIVE ITEMS

ADMINISTRATIVE
ITEMS

RECERTIFICATION OF HAZARDOUS CROSSINGS

Evans came to the table and reported that recertification of hazardous crossing needs to occur on an annual basis. She noted that the list of crossings has not changed over the past seven years, and asked the Board to take action on this item during the July 26, 2016 meeting.

RENEWAL OF INTERGOVERNMENTAL AGREEMENT – FOOD SERVICES

Evans explained that District 200 is requesting a three year renewal of the Food Service Intergovernmental Agreement. She reported that the breakfast and lunch costs were increased in the spring of 2016. She reported that District 200 is in compliance with all food guidelines; therefore, no waivers are necessary. Discussion occurred regarding some of the meal choices and whether the meals meet minimal standards or

above. It was agreed that Chris Jasculca would send sample menus to the Board members for review. If after review, they wish to pursue this topic, they could consider asking the Wellness Council to look into the concern. This item will return to the Board for action on July 26, 2016.

POLICY REVIEW

Chris Jasculca came to the table and presented the recommended revisions to the following policies;

- Policy 6:130 (Program for the Gifted)
- Policy 7:150 (Agency and Police Interviews)
- Policy 7:190 (Student Behavior, formerly known as Student Discipline)
- Policy 7:200 (Suspension Procedures)
- Policy 7:210 (Expulsion Procedures)
- Policy 7: 220 (Bus Conduct)
- Policy 7:230 (Misconduct by Students with Disabilities)
- Policy 7:240 (Conduct Code for Participants in Extracurricular Activities)
- Policy 7:305 (Student Athlete Concussions and Head Injuries)

He reported that the student discipline policies were reviewed by legal counsel, and a training was conducted with administration. Additionally, he noted the importance of enacting on these policies before the beginning of the school year. Jasculca noted that some of the wording is antiquated (referring to paging devices, etc.), but the wording is required by State law.

Board comments included noting that devices are not only supplied to children with IEPs and 504 plans, but all sixth through eighth grade students. This item will return to the Board for action on July 26, 2016.

APPOINTMENT OF DISTRICT TREASURER

It was noted that Alicia Evans will be appointed the District Treasurer retroactively as of July 1, 2016 through June 30, 2017. This appointment will occur during the Board meeting on July 26, 2016. The history of the appointment of the District Treasurer was shared.

CONCLUDING ITEMS BOARD REMARKS

CONCLUDING
ITEMS

The Board was reminded that CAST and BRAVO performances are coming up.

It was suggested that with the new leadership in Human Resources, that as the district anticipates vacancies in the future, it consider placing student teachers into the positions and try them out.

Member Spatz was invited to attend an education funding meeting hosted by Senator Lightford on July 14, 2016. He will be attending the meeting with the current ED-RED chairperson and director. Additionally, Spatz noted that the Governor announced that a committee is being formed that will focus on school finance reform.

The Board expressed appreciation for the tour of the new administration building today.

It was reported that the draft 2017-2018 school calendar is near completion, and it was reported that Laurie Campbell will be the administrator completing the task.

Members Brisben and Felton announced that they will not be running for a second term on the School Board; however, President Gates announced that he will be seeking another term.

Concern was expressed regarding the lack of response to the Illinois Youth Survey, and the fact that the data may not be able to be used because of that fact. It was suggested that the district encourage participation in future surveys.

The Board is scheduled to participate in the August 6, 2016 Farmers Market. President Gates will be attending from 8 a.m. – noon. Members Spurlock and Brisben also expressed interest in attending.

BOARD RESPONSE TO PUBLIC COMMENT

None

BOARD MEETING AGENDA FOR FUTURE MEETINGS

The draft agenda for the July 26, 2016 Board meeting was reviewed and modifications were recommended.

LONG-TERM CALENDAR AND PARKING LOT

The Long-term calendar and Parking Lot Documents were reviewed and modified.

It was noted that a concern regarding the turf fields was shared with Facilities Advisory Committee (FAC) and a community conversation related to the fields might need to be considered. Because the cost of the fields was shared with the Park District, District 200, Edge and AYSO, it was agreed that these organizations should weigh in on the decision to hold a community conversation. President Gates will reach out to representatives of those organizations to determine interest. It was agreed that this topic should be considered for the Board retreat and added to the Parking Lot.

BOARD MEETING ASSESSMENT

The Board meeting assessment results from the June 28, 2016 were sent to the Board members.

EXECUTIVE SESSION

**EXECUTIVE
SESSION**

Spatz moved, seconded by Felton, that the Board of Education move into Executive Session at 9:04 p.m. to discuss (Possible Litigation 5 ILCS 120/2(c)(11)). Roll call vote.

Ayes: Spatz, Felton, O’Connor, Spurlock, Gates, Datta, and Brisben
Nays: None
Absent: None
Motion passed.

OPEN SESSION

OPEN SESSION

Brisben moved, seconded by O’Connor, that the Board of Education move into Open Session at 9:39 p.m. All members of the Board were in agreement.

ADJOURNMENT

ADJOURNMENT

There being no further business to conduct, President Gates declared the meeting adjourned at 9:40 p.m.

Board President

Board Secretary