

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
November 11, 2013  
Tobey – 7:00 pm  
M I N U T E S**

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Members Present: Carol Lohman, Wil Emmert, David Schriemer, Tom Danielson  
Secretary Karen Hill

Members Absent: Virgil Knowles, Rudy Callen, Tina Forsyth

Administrators Present: Charles Glaes, Stephen Goss, Ric Beers, Tonya Nash, Mike Barwegen, Adam Brush, Steve Miller, Keevin O'Neill, Ruth Hook, Laura Kuhlman, Matt VanDussen, Pat Moreno

Guests Present: Steve Thomas, Warren Lawrence, Michelle Wester, Karen Waterhouse, Julie Skrzypek, Robin Peck, Cara Brink, Becky McGill, Allison Taylor, Terri Negri, Tina Tribu, Liz Ratashak, Mike Ferrara, Kim Robertson, Liz Ratashak

**I. SUPERINTENDENT'S REPORT**

- A. Pledge of Allegiance and Girl Scout Pledge - Troop 80310: The Girl Scouts started the meeting off with the Pledge and a tribute to Veterans.
- B. Vicksburg Community Schools Foundation Annual Report – Warren Lawrence: Mr. Lawrence expressed his appreciation to Amy Manchester for her work with the VCSF. Mr. Lawrence stated that 13 Bardeen Grants were awarded last year. In addition, nine students took advantage of the Curiosity Grant program, and 19 graduates were scholarship recipients. The endowed funds continue to grow thanks to continued community support.
- C. Recognitions
  - 1. TRIG Coaches - Allison Taylor, Becky McGill, Terri Negri, and Michelle Wester: The District received a Technology Readiness Infrastructure Grant. Mike introduced the teachers listed as Tobey coaches
  - 2. TRIG Grant Overview and Demonstration - Tina Tribu, Instructional Technologist and Data Specialist Kalamazoo Regional Educational Service Agency: Ms. Tribu provided an overview of the TRIG grant.
  - 3. PNC Grow Up Great Volunteers: Renee Hawkins stated that for every 40 hours volunteered, PNC will pay the employee as well as the school. Tobey has received \$28,000 to date.
- D. Legislative Update: County Superintendents met with Margaret O'Brien to discuss the evaluation model. News from the School Equity Caucus is that school funding in Michigan is in serious decline and the effects are being felt in every district. Supt. Glaes referred to the Equity Caucus for other legislative updates.
- E. Important Dates: Supt. Glaes invited the audience to attend the High School fall play and the many holiday programs.

**II. REPORTS AND PUBLIC INQUIRY**

A. Business & Finance Report - Steve Goss

1. Monthly Report for October, 2013: Asst. Supt. Goss reviewed the budget progress report for September, 2013 showing total revenues of \$3,489,775; total expenditures of \$4,858,690; and deficiency of revenues over expenditures of -\$1,368,915.
2. Audit for Year Ended June 30, 2013: Asst. Supt. Goss stated that the audit went very smooth despite transitions in the Business Office. There were no findings, and the District received an unqualified or "clean" opinion, which is the highest level of opinion that an auditor can provide.

B. Food Service Annual Report - Maureen Ouvry, Director: Mrs. Ouvry stated that since regulations have changed requiring whole grains and more fruits and vegetables, participation is down. New State law requires students to have a fruit or vegetable to pass the cashier. Food purchases are made this year through the Great Lakes Consortium. Mrs. Ouvry reported that her staff has been well trained through professional development and most have been Serve Safe certified.

C. Instructional Report

1. Tobey Tigers ... Retaking the Hill - Mike Barwegen: Mr. Barwegen described the Essential Teams at Tobey Elementary which include: PLCs, Leadership Team, Intervention Team, and the Crisis Team. He described the parent and student involvement that are part of the Tobey WAY. In addition, Mr. Barwegen also explained the many math, reading, and science interventions that take place on a daily basis to increase student achievement.

D. Tobey PTO - Mike Barwegen: Mr. Barwegen introduced Renee Hawkins, Tobey PTO President.

1. Alice Galovan - Secretary

2. Dan Brown - Treasurer

3. Michelle Wester - Vice President

4. Renee Hawkins - President: Mrs. Hawkins reported that \$6,000 was raised through pizza sales, and that the money has been used for technology. The other major fund raiser planned is the Walk-a-thon.

5. Nikki Gerber - Volunteer Coordinator

E. Audience: No one wished to address the Board on a non-agenda item.

III. BOARD ACTION REQUIRED

A. Approval of the Following Meeting Minutes:

1. Regular Meeting Minutes Dated October 14, 2013; A motion was made by Schriemer and supported by Emmert for approval of regular meeting minutes dated October 14, 2013. Motion carried unanimously.

- B. Approval of General Fund Invoices Totaling \$160,810.14 (detail below) - ROLL CALL VOTE: A motion was made by Danielson and supported by Emmert for approval of General Fund Invoices totaling \$160,810.14.

Ayes: Emmert, Schriemer, Danielson, Lohman

Nays: None

Absent: Callen, Forsyth, Knowles

Abstain: None

Motion carried unanimously.

1.October 11, 2013 = \$79,359.07

2.October 25, 2013 = \$81,451.07

- C. 1st Reading Approval of the Following New or Policy Revisions - ROLL CALL VOTE: A motion was made by Emmert and supported by Danielson for 1<sup>st</sup> Reading Approval of the following new or policy revisions.

Ayes: Emmert, Schriemer, Danielson, Lohman

Nays: None

Absent: Callen, Forsyth, Knowles

Abstain: None

Motion carried unanimously.

1.P1422 - Nondiscrimination and Equal Employment Opportunity

2.P3122 - Nondiscrimination and Equal Employment Opportunity

3.P4122 - Nondiscrimination and Equal Employment Opportunity

4.P2260 - Nondiscrimination and Access to Equal Educational Opportunity

5.P6110 - Grant Funds

- D. Approval of Purchase Card Issued to the VCS Controller with a Credit Limit of \$100,000 - ROLL CALL VOTE: Asst. Supt. Goss stated that the use of the purchase card helps with cash flow and increases rebate. This card is a replacement of the card issued to Vicki White. A motion was made by Schriemer and supported by Emmert for approval of purchase card issued to the VCS Controller with a credit limit of \$100,000.

Ayes: Emmert, Schriemer, Danielson, Lohman

Nays: None

Absent: Callen, Forsyth, Knowles

Abstain: None

Motion carried unanimously.

There being no further business to come before the Board, Vice President Lohman adjourned the meeting at 9:25 pm.

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Vice President Carol Lohman  
December 9, 2013

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Secretary Karen Hill