



**MEETING MINUTES OF THE BOARD OF REGENTS
LEE COLLEGE DISTRICT
POLICY COMMITTEE
April 6, 2026**

The Board of Regents Policy Committee of the Lee College District met on April 6, 2026, at the President's Conference Room, Rundell Hall, Room 200-G. Mark Hall, Committee Chair, called the meeting to order at 4:25 p.m.

PRESENT: Mark Hall, Committee Chair; Weston Cotten; Heron Thomas

Jacob Atkin, Interim President; Leslie Gallagher, Chief of Staff and Vice President, Strategic Initiatives and External Affairs; Dr. Douglas Walcerz, Provost and Executive Vice President, Academic and Student Affairs (virtual at 4:40 p.m.); Amanda Summers, Chief Human Resources Officer; Shana Whittington, Coordinator of Strategic Initiatives and Administrative Services; David Mohlman, Coordinator of Board Relations

TASB UPDATE 50 POLICY REVISIONS

DJA (Local) – A parenthetical reference to Administrative Regulation DJ – Telework and On-Campus Work Expectations is added, Ms. Summers said.

DM (Local) – To consolidate language, reference to the College President's authority to dismiss noncontractual employees is moved from DC (Local) to this policy, Ms. Summers said.

DC (Local) – In addition to the transfer of language to DM (Local), a revision to this policy specifies Lee College position titles for which the Board of Regents retains final authority for employment, Ms. Summers said. During discussion, the Administration noted that the practice of continuing to bring all contracts to the Board for approval will continue unchanged. While community college boards already possessed authority to approve contracts, this was not so to the same extent for university governing boards prior to this change in state law, Mr. Atkin noted.

DGBA (Local) – Ms. Summers said revisions involve the following – (1) prohibit faculty member involvement in decisions about grievances involving faculty members, (2) restructure policy content, and (3) enhancements and clarifications. Regarding item (1), she noted Lee College faculty already do not participate in deciding grievances involving faculty members, but this has not been the case regarding faculty at universities.

Ms. Summers clarified that DGBA (Local) applies to the complaint/grievance process. When the matter involves employee termination, other policy applies, she said. However, within DGBA (Local) other policies are cited that may be relevant, depending on the type of complaint/grievance. Requirements are updated regarding notice to employees about the policy. The policy includes an informal process, which is encouraged, and/or the employee may initiate a formal process. A Definitions section has been created and includes Conference, Hearing, Days, Representative and Immediate Supervisor. Ms. Summers elaborated as to what defines the "record" for the process, and noted the complaint may be remanded to a lower level if it is determined that an adequate record has not been developed.

Regent Hall asked about the circumstance when a complaint is against a board member. Lengthy discussion ensued regarding guidance, or lack thereof, anywhere in board policy for this situation. It

was suggested at minimum that, at an informal level, the Board Chair is to be notified, along with all persons who are involved. The Administration pledged to follow up regarding the process involving a complaint against a board member.

Returning to discussion of DGBA (Local), Ms. Summers (1) explained expanded direction regarding audio recording of discussions, (2) noted that the section on Complaint Levels One, Two, Three and Four explains what the employee may expect at each level of the process, and (3) cited guidance as to when complaints are to be heard in a closed meeting, and when in an open meeting.

(Ms. Summers left the meeting.)

BGC (Local) – Resulting from SB 37, this policy was drafted in the context of Faculty Senate at universities, and the TASB update also is suited more to universities than community colleges, Dr. Walcerz said. The proposed changes are to style the policy to fit the community college, he said.

EFB (Local) – Legislation was enacted to establish procedures for review of certificate programs with low enrollment, Dr. Walcerz said.

BA (Local) – This policy is being deleted; the wording is moved into BAA (Local), Ms. Gallagher said.

BAA (Local) – The policy is being updated to include only the wording that previously was in BA (Local) – all other content previously in this policy is moved to BAAA (Local), Ms. Gallagher said.

BAAA (Local) – This policy contains content previously in BAA (Local), with one edit to specify that the Board shall approve the *cabinet-level* organizational structure of the College District.

BBE (Local) – Tied to HB 4310, this policy governs board member access to information, Ms. Gallagher said. Unless a board member is acting in her/his official capacity, s/he has no greater right to records than a member of the general public. Extensive discussion ensued as to determining that a board member is acting in her/his official capacity. The policy revisions specify limitations on access to information that is subject to attorney-client privilege, and on access to student records. The revisions also specify that confidential information is to be redacted from records provided to a board member, and that a board member is to sign an agreement requiring that confidential information remain undisclosed.

(Mr. Atkin left the meeting.)

BD (Local) – The only change is to reflect a law that went into effect in September, requiring that notice of regular and special board meetings be provided at least three business days prior to the scheduled meeting date, rather than the previous 72 hours prior to the scheduled meeting time, Ms. Gallagher said.

MATTERS OF CONCERN FOR FUTURE AGENDAS

Ms. Gallagher invited future input from committee members regarding any policy considerations or concerns, apart from TASB update revisions.

Adjournment

Meeting adjourned at 5:47 p.m.

Chairman, Board of Regents

Secretary, Board of Regents