



Oak Park Elementary School District 97

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TO: Members, Board of Education
Dr. Ushma Shah, Superintendent of Schools

FROM: Patrick King, Senior Director of Finance
Anne Calvin, Printing Trade Specialist

RE: Printing, Xerographic, and Carbonless Paper

DATE: May 9, 2023

Summary

A legal notice was published in the April 5, 2023 addition of the Wednesday Journal announcing a formal bid opening on April 19, 2023, at 11:00 a.m. Nine firms were invited to bid on Wednesday, April 19, 2023, four responses were received (see attached summary).

Murnane Paper Company was the lowest responsible bidder. Murnane has been D97's paper supplier for several years and we have always been pleased with their service and quality. The term of the agreement will be for two years (school years 2024 and 2025) and will have an option of two 1-year extensions beyond that.

Administration will be seeking a motion that the Board of Education of Oak Park District 97 accepts the lowest proposed bid of \$105,955.00 from Murnane Paper Company.