



TO: Board of Education
FROM: Dr. Shelley Wagner, Assistant Superintendent of Human Resources
DATE: November 17, 2025

RE: Board Meeting Agenda, November 17, 2025

TRANSFERS

BOGGIE, NICHOLAS

From: Property Services - Grounds Person
To: Property Services - Head Grounds Person
Effective: November 3, 2025

CARPENTER, BRENDA

From: Loves Park Elementary - 5.5 Hour General Program Assistant
To: Loves Park Elementary - 4 Hour General Program Assistant
Effective: August 25, 2025

MELENAS, JENNIFER

From: Ralston Elementary - Para Educator (Level A)
To: Loves Park Elementary - Para Educator (Level B)
Effective: November 3, 2025

LEAVES OF ABSENCE

QUINLIN, JUDY

Machesney Elementary - 5.75 Hour Food Service Elementary Assistant
Unpaid Leave of Absence
Effective: November 6, 2025 through January 7, 2026

EMPLOYMENTS

DALEN, JAMES

Harlem High - Night Custodian
Effective: November 3, 2025

GARMAN, ASHLEY

Windsor Elementary - 8 Hour Para Educator (Level B)
Effective: November 11, 2025

GRIFFIS, MELISSA

Olson Park Elementary - 5.75 Hour Classroom Facilitator
Effective: November 11, 2025



HOLMSTROM, JUSTIN

Harlem High - Pool Operator

Effective: November 4, 2025

KEENER, JENNIFER

Harlem Middle - Art Club Sponsor (Differential)

Effective: 2025-2026 School Year

MAINA, LUCINDA

Harlem Middle - Art Club Sponsor (Differential)

Effective: 2025-2026 School Year

SIMON, JHEMIA

Machesney Elementary - Special Education Teacher Learning Lab

Effective: November 3, 2025

WEEKS, SETH

Harlem Middle - Para Educator (Level A)

Effective: November 5, 2025

YARBROUGH, KOBE

Co-Ed Middle School Head Track Coach (Differential)

Effective: 2025-2026 School Year

FEDERATION BANK - CLASSIFIED STAFF**TAYLOR, CHRISTINA**

Harlem High - Para Educator (Level A)

5.75 days

NEW POSITION**1 PARA EDUCATOR (LEVEL B) - PARKER CENTER**

The administration is requesting 1 Para Educator (Level B) position for the Pup Lab at Parker Center. This position is a result of new students to the Pup Lab program requiring Para Educator assistance in accordance with their IEP requirements to meet their individual needs and goals.

RESIGNATIONS ACCEPTED**BASQUE, KELLY**

Harlem Middle - Art Club Sponsor (Differential)

Effective: September 2, 2025

Reason: Voluntary

CARLSON, JEFFREY

Harlem High - Procedural Coach

Effective: February 2, 2026

Reason: Retirement

DUNCAN, WILLIAM

Harlem High - Career and Technical Education Teacher

Effective: June 30, 2027

Reason: Retirement

FLOM, CATHERINE

Parker Center - Para Educator (Level B)

Effective: December 31, 2025

Reason: Retirement

FRASER, ASHLEY

Windsor Elementary - Para Educator (Level A)

Effective: October 22, 2025

Reason: Voluntary

KUIPER GALLAGHER, KASEY

High School Assistant Spring Musical Director

Effective: November 1, 2025

Reason: Voluntary

LUNA-GARZA, MARCO

Co-Ed Middle School Assistant Track Coach (Differential)

Effective: June 3, 2025

Reason: Voluntary

LUNA TREJO, CHERLYN

Harlem Administration Center - Secretary to the Director of Multicultural Education

Effective: January 19, 2026

Reason: Voluntary

POWERS, BARBARA

Loves Park Elementary - Full-Time Substitute Teacher

Effective: October 29, 2025

Reason: Involuntary

ZWIGER, BEVERLY

Harlem High - 5 hour Nurse's Office Assistant

Effective: November 7, 2025

Reason: Voluntary