



M. O'DONNELL ELEMENTARY SCHOOL

Ms. Tonetta Davis, Principal

1640 Reckinger Road

Aurora, IL 60505

odonnell.d131.org • (630) 299-8300



Memorandum

TO: Dr. Robert Halverson

FROM: Tonetta Q. Davis

A handwritten signature in black ink, appearing to be "RH", is written over the "FROM" line.

DATE: September 22, 2025

SUBJECT: Acceptance of Donation

I respectfully request that the East Aurora District 131 School Board of Education accept the donation of various school supplies from Allison Mayo and family.

Please forward a letter acknowledging the receipt of this donation be sent to:

Allison Mayo
1062 Midlane Drive
Aurora, IL 60505.

Thank you for your help in this matter.

A large, stylized handwritten signature in black ink, appearing to be "Tonetta Davis", is written over the signature line.

Tonetta Davis
Principal