

DRAFT

CATALINA FOOTHILLS SCHOOL DISTRICT
Tucson, Arizona

DRAFT

REGULAR MEETING OF THE GOVERNING BOARD
Catalina Foothills High School
4300 E. Sunrise Drive - Tucson, Arizona
November 26, 2013, 6:30 p.m.

Regular Meeting Minutes

NOTICE OF MEETING

Announcement of the meeting was posted at the J.W. Murphey Administration Center, Catalina Foothills High School (CFHS), Esperero Canyon Middle School, Orange Grove Middle School, Ventana Vista School, Canyon View School, Manzanita School, Sunrise Drive School, and CFSD Web site (www.cfsd16.org) on November 18, 2013.

ATTENDANCE

Board Members Present

Mary Lou Richerson, President
Carole Siegler, Vice President
John Bergan, Board Member
Eileen Jackson, Board Member
Sherri Silverberg, Board Member

District Administration

Mary Kamerzell, Superintendent
Mary Jo Conery, Associate Superintendent

District Personnel

Amie Sams, Administrative Assistant

VISITORS

Adam Harrington

1. **OPENING AND WELCOME**

1.1 Call to Order and Welcome

Ms. Richerson called to order the regular meeting of the governing board at 6:30 p.m. and welcomed those in attendance to the governing board meeting,

1.2 Pledge of Allegiance

Ms. Richerson led the group in the Pledge of Allegiance.

1.3 Rules of Order

Ms. Richerson read the Rules of Order for Governing Board Meetings.

2. **PUBLIC COMMENTS**

There were no public comments.

3. **CONSENT AGENDA**

Upon a motion by Ms. Siegler and a second by Dr. Bergan, the governing board approved the following items on the consent agenda: 3.1 the November 12, 2013, regular governing board meeting minutes, as presented, 3.2 the expense voucher memorandum, as presented; 3.3 the field trip request memorandum, as presented; 3.4 the fundraising request memorandum, as presented; 3.5 the acceptance, with gratitude, of the gifts and donations memorandum, as presented; and 3.6 the personnel memorandum, as presented. Motion carried 5-0.

3.1 November 12, 2013 Regular Governing Board Meeting Minutes

On the consent agenda, the governing board approved the November 12, 2013, regular governing board meeting minutes, as presented.

3.2 Expense Vouchers

On the consent agenda, the governing board approved the following expense vouchers.

Expense Voucher	4045	\$	88,942.31
Expense Voucher	4046		331,446.68
Expense Voucher	4047		1,114,828.83
Expense Voucher	4048		6,575.59
Expense Voucher	4050		282,118.23
Expense Voucher	4051		132.50

3.3 Field Trip Requests

On the consent agenda, the governing board approved the following field trip requests.

- CFHS, Jazz Combo, participate in the Mingus Combo Festival, New York City, NY, 2/13 - 2/17/14, fee: \$900
- CFHS, Winterguard, participate in overnight competitions at Williams Field High School and Gilbert High School, Phoenix, AZ, 3/7 – 3/8/14, \$60
- ECMS, 8th Grade Choir, participate in the American Choral Directors Association Junior High Choral Festival, Phoenix, AZ, 5/2 – 5/3/14, \$140
- Community Schools, Winter Break trip to Arizona Sea Life Aquarium, Tempe, AZ, 12/27/13, \$60

3.4 Fund Raising Requests

On the consent agenda, the governing board approved the following fund raising requests.

- CFHS, Junior Class, selling of school apparel/attire, raise funds for junior class activities, on campus at lunch, during games and events, after Governing Board approval

3.5 Gifts and Donations

On the consent agenda, the governing board accepted, with gratitude, the following gifts and donations.

- Manzanita FFO, \$292.80 to Manzanita Elementary School for transportation
- Marcia Gill, \$25.00 to Community Schools for Foothills Phil
- Laura Rubbo, \$25.00 to Community Schools for Foothills Phil
- Theresa Charysyn, \$25.00 to Community Schools for Foothills Phil
- CFHS Touchdown, \$1,600.00 to Catalina Foothills High School for football
- Canyon View FFO, \$311.00 to Canyon View Elementary School for repairs to sound panels
- J Schild, \$725.96 to Canyon View Elementary School for instruction
- Christopher Shulick, \$95.00 to Ventana Vista Elementary School for staff instruction
- Inter-State Studio & Publishing, \$13.00, to Catalina Foothills High School for instruction
- Reese Bostwick, \$25.00 to Community Schools for Foothills Phil
- Terry & Christine Stevens, \$25.00 to Community Schools for Foothills Phil
- Bob & Judy Atwell, \$50.00 to Community Schools for Foothills Phil
- Dick & Frances Wainwright, \$50.00 to Community Schools for Foothills Phil
- Georgia Carmichael, \$100.00 to Community Schools for Foothills Phil
- Troy & Karen Peterson, \$100.00 to Community Schools for Foothills Phil

3.6 Personnel Memorandum

On the consent agenda, the governing board approved the following personnel actions.

CLASSIFIED STAFF

(Approval for hire is contingent upon receipt of DPS fingerprint clearance)

- New Hire
- Resignations

COMMUNITY SCHOOLS

(Approval for hire is contingent upon receipt of DPS fingerprint clearance)

- Change in Status

SUBSTITUTES

Lori Huggins

COACHES

4. **NEW BUSINESS**

4.1 Approval of the Renewal of the CFSD K-12 Gifted Framework

Dr. Conery presented the renewal of the K-12 Gifted Education Programming Framework for governing board approval. ARS 15-779.02 requires districts to submit the scope and sequence for gifted education programming to the Arizona Department of Education for approval on or before July 1, every five years if no changes were made during the previous five years. This school year is the fifth year since the governing board last approved amendments to the K-5 gifted education programming on July 2, 2009. Minor revisions were made to the framework document to update the information or reflect current practice as a result of external influences and/or requirements. No changes have been made to the continuum of services for gifted education in CFSD.

Dr. Conery sought approval of the renewal of the K-12 Gifted Education Programming Framework to meet the compliance indicators for the 2013-14 Cycle 5 Monitoring of Gifted Education Programs, which are due by December 1, 2013. Dr. Conery indicated that this timeframe also provided the district with ample time for a July 1, 2014, submission to the Arizona Department of Education.

Upon a motion by Ms. Silverberg and a second by Dr. Bergan, the governing board approved the renewal of the K-12 Gifted Education Programming Framework, as presented. Motion carried 5-0.

4.2 Approval of Technical Revisions to Policy IKF Graduation Requirements

Dr. Conery presented the technical revisions to Policy IKF Graduation Requirements. Revisions included modifications to reflect the correct name of the social studies courses required for graduation by students at grades 9 and 10. Other modifications included the removal of the list of graduation requirements for the class of 2013, a reorganization of the science and social studies requirements to make the lists easier to read, and the removal of outdated school years that no longer apply to graduation requirements of students.

Ms. Silverberg suggested additional modifications to IKF-RB under the threshold determination to omit the outdated school years that no longer apply to graduation requirements of students and under the eligibility requirements for augmentation to remove a date that no longer applied to students. The governing board agreed that these additional modifications would make the policy easier to read.

Upon a motion by Ms. Jackson and a second by Ms. Siegler, the governing board approved the technical revisions to Policy IKF, IKF-RB, and IKF-EB *Graduation Requirements*, as amended. Motion carried 5-0.

5. **FUTURE AGENDA CONSIDERATIONS**

There were no requests for future agenda considerations.

6. **ADJOURNMENT**

Upon a motion by Ms. Siegler and a second by Ms. Silverberg, the governing board adjourned its meeting at 7:10 p.m. Motion carried 5-0.

Approved: