



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: Betty McCrohan

DATE: 9-15-22

FROM: Lindsey McPherson/Leigh Ann Collins

DIV or UNIT: Student Success

SUBJ: PPA request for: Michael Adkins
 Title of PPA activity: Title V HSI Project Director
 Dates (or semesters) of activity: October 1, 2022 - Sept 30, 2023

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Approval was granted by Dr. Dabney, Title V grant project officer for Michael Adkins to assume the role of Title V Project Director for the life of the grant, through September 2025. He will be paid a stipend from grant funds of \$15,000 annually for his role with the grant and will work to continue to integrate grant activities with institutionally funded departments and programs. This PPA covers a pro-rated compensation for October 1, 2022 - August 31, 2023 since the grant fiscal year begins October 1. (\$1250 per month)

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)			\$ 13,750.00
TOTAL		\$ 0.00	\$ 13,750.00

Budget Number : 21182-6071-6185-501

C. **Approvals**

Supervisor: Lindsey McPherson Digitally signed by Lindsey McPherson
UN cn=Lindsey McPherson, o=WCJC
ou=staff/mcpherson@wcjc.edu c=US
Date: 2022.09.28 15:29:20 -0500 Date: _____

VP: Leigh Ann Collins Digitally signed by Leigh Ann Collins
Date: 2022.09.28 15:42:54 -0500 Date: _____

President: Betty G. McCrohan Date: 9-28-22