



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**      **October 22, 2024**

**TITLE:    Approval of School Facilities Division FY 2024 Preventive Maintenance Program Report**

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**BACKGROUND:**

Attached is a copy of the FY 2024 reporting statement of the Preventive Maintenance Program which is to be submitted annually to the Governing Board for approval.

The Facility Support Services team completes preventive maintenance based on four inspections per year. Preventive Maintenance tasks are scheduled annually, semi-annually and quarterly based on equipment specification and School Facilities Division (SFD) recommendations.

There is a difference between the Recommended and Completed tasks because the SFD produces a standard listing of recommended tasks to be completed for each site. This recommended list is not editable by the District, thus, resulting in recommended tasks being reflected for equipment that does not exist at a given site. For example, Amphi High school has asphalt roofing, but the SFD recommended tasks for maintaining metal roofs cannot be removed from the list of tasks assigned, the result is not all recommended roofing tasks (those for metal roofs) are completed. A site may have more completed tasks than were recommended, due to the fact more tasks were identified and completed when the preventive maintenance crew serviced the site, or that the site is non-academic and no recommended tasks were assigned by the SFD.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the FY 2024 Preventive Maintenance Program Report be approved by the Governing Board.

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**INITIATED BY:**

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Richard C. La Nasa, Executive Manager, Operational Support

Date: October 14, 2024

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Todd A. Jaeger, J.D., Superintendent