



PARKROSE SCHOOL DISTRICT NO. 3
10636 N.E. Prescott Street
Portland OR 97220-2699

**Regular Session of the Parkrose Board of Education of School
District No. 3, Multnomah County, Oregon
Monday, March 14, 2011**

M I N U T E S

A Parkrose Regular Business Meeting of the Board of Trustees of Parkrose School District 3 was held Monday, March 14, 2011, beginning at 6:30 PM in the Parkrose School District - Boardroom.

1. Call to Order - Regular Business Board Meeting - 6:30 p.m.

Chair Grassel called the Regular Session meeting to order at 6:30 p.m. and welcomed staff and patrons. Chair Grassel reviewed the 'Citizen Comment' process for those in attendance.

Members present were: Chair Ed Grassel, Vice Chair Guy Crawford, Board Member James Woods, Board Member Alesia Reese, and Board Member Adair Fernee.

Others present were: Director of Business Services Mary Larson, Director of Human Resources David McKay, Director of School Improvement Yuki Monteith, Parkrose High School Principal Ana Gonzalez, Parkrose Middle School Principal Molly Davies, Parkrose Middle School Assistant Principal Annette Sweeney, Shaver Elementary Principal Cindy Bartman, Coordinator of Student Information Christine Blouke, School Secretary Carol Flood, and Board Secretary Trista Crase.

2. Presentations/Recognitions

A. Presentations

1. Kim Nguyen - ASB Report

Principal Gonzalez presented the monthly ASB report on behalf of Ms. Nguyen. Taylor Ballard was selected as the 2011 Rose Festival Princess. The Royal Rosarians acknowledged the amount of student participation and attendance at the assembly. The Booster Club is recognizing student athletes. Several student athletes have been nominated for various awards.

3. OSEA Monthly Report - Rebecca Smillie

Rebecca Smillie gave the monthly OSEA Report. OSEA welcomes their new field rep Victor Musial and look forward to working with him for Parkrose Chapter business and bargaining. Claire Peterson, Lana Stevens and Rebecca Smillie attended Legislative Education Day on March 6-7, 2011, at the Capitol. This is a great opportunity to talk with legislators about issues vital to Parkrose and classified employees. This year, in addition to securing adequate funding, issues such as ESD and K-12 consolidation, PERS, collective bargaining, and student transportation were discussed. At the January meeting Jerry Landreth issued a challenge for schools, bargaining groups and the administration to contribute to the Sparrow Fund. OSEA has met this challenge and donated \$50 to the fund. They also donated to Read Across America and are accepting application from students of OSEA members for a \$500 continuing education scholarship. OSEA congratulated Terri Hanno for receiving a \$400 scholarship for professional development.

Chair Grassel personally thanked Rebecca Smillie for her work with his kids as well as all OSEA Classified members.

4. PFA Monthly Report - Jerry Landreth

Mr. Landreth entered the meeting at 6:43 p.m. and Chair Grassel asked him to give his report. Mr. Landreth canvassed in the Sacramento attendance area and had several positive conversations with community members. Mr. Landreth is in the process of signing up to phone or canvass again. He saw a couple other teachers out canvassing on Saturday as well. Mr. Landreth spoke favorably of the Farmer's Market and the facility use request on tonight's agenda. He said he thinks it is a wonderful thing going on at the high school. PFA as an organization is getting ready for the Legislative Assembly and Mr. Landreth is one of the OEA representatives. Mr. Landreth commended Parkrose School District schools for their fantastic efforts to fundraise.

5. Board of Education

A. Board Reports

1. Budget Committee Vacancy - Alesia Reese
There continue to be three positions open. Ms. Reese read a paragraph from Ms. Lippy, an applicant for one of the open positions, who was not able to be at the meeting tonight. The board will continue to accept applications and appoint interested parties through the April meeting.
2. Parkrose Education Foundation Update - Adair Fernee
The Parkrose Education Foundation action committee met yesterday and they are continuing to gather donations and auction items.
3. Other Board Member Reports – All
Mr. Woods had a great time at the High School spring concert. Mr. Woods visited the Reynolds School Board meeting on March 9, 2011, and introduced the OSBA communication plan to the chair. He also had a chance to speak to the American Institute of Architects about the economic effects of new expenditures on real estate prices and the effects of expenditures on new school buildings.

Mr. Crawford was at the bond event on March 12, 2011, and twice as many people as expected showed up. The response from those canvassing was very positive and Mr. Crawford feels it was a good opportunity.

Chair Grassel had the opportunity to canvas for the bond on Saturday and thanked the administrators he ran into during the process. He walked the pan handle off of Stark and 136th with Director Keim-Robinson and had a nice time connecting with the community. He is thankful for the community members and their hard work.

B. Committee Reports

1. Bond Coordinating Council - Alesia Reese
the next meeting is April 5, at 7 p.m. in the District Office Boardroom.
 - a. Posters
The informational, descriptive posters placed around the boardroom are for everyone's viewing pleasure.
 - b. PAC Activities
The Political Action Committee (PAC) phone bank is up and running and there are more opportunities to help. Those interested can contact the PAC to find out the upcoming dates and times for phone bank calling and canvassing opportunities.
2. School Improvement - Ed Grassel
The School Improvement Committee continues to discuss formative assessments and how that's changing the practice of instruction. The work is having some very positive affects at the middle school and Chair Grassel thanked Principal Davies for her hard work to turn the

school around.

The Classroom Law Project who puts on the Mock Trial put on the Congressional Hearing at the Middle school and Chair Woods enjoyed the opportunity to participate. He said Teacher Stephanie Murdock did a great job organizing this event and thanked her for her work.

3. Legislative Activity Update - James Woods

6. Consent Agenda

A. Board Minutes

1. Feb. 14, 2011, Work Session Minutes
2. Feb. 28, 2011, Executive and Regular Business Session Minutes

B. Extended Travel

1. Travel Request for Lyn Cole to attend the Applied Suicide Intervention Skills Training for Trainers in Medford, OR, May 22 - 28, 2011

Ms. Reese moved to approve the consent agenda as presented. Ms. Fernee seconded the motion. Chair Grassel called for discussion or objections. Hearing none, the motion to approve the consent agenda passed with an oral vote of five ayes and zero nays.

7. Citizen Comments

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.

Earle DeKay, Parkrose Community member spoke about the March edition of the Mid-County Memo and the letters from the two community members. He said those letters were very factual and to the point. He thanked the letter writers for their unwavering support in general and the school district.

8. District Business

A. Superintendent Reports

1. Budget Process Update
2. Funding Coalition
3. 7-Period Day
4. 2011 Bond Video

B. Department Reports

1. Business & Operations - Mary Larson

a. ASBO Executive Leadership Conference Report

In November, the Board approved a travel request for Director Larson to attend the ASBO conference in January. The conference was attended by not only people in America, but people internationally. One part of the conference was putting people in a simulation activity where each person was asked to pretend they were an American Airlines employee prior to 9/11 and asked people to act as an employee and make a decision about 9/11 as if you were an employee. The idea was to identify your strengths, weakness, priorities, and how you were able to lead people, before and during the 9/11 crisis.

Director Larson also attended a session about communicating effectively and how you communicate in a crisis and what your emergency preparedness plan might look like. Director Larson hopes the conference will help to improve her risk management and

thanked the board for allowing her to attend the conference.

Ms. Reese said addressing a crisis and emergency preparedness would be a good work session agenda item in the future.

b. GASB 54

This is a new policy the district will be putting in place about ending fund balances and categorizing them. Director Larson included an article and encouraged Board members to read the article before the April 24, 2011, meeting when she will bring a policy forward for a first reading.

c. Student Body Reporting Update

Director Larson updated the Board on Student body reporting. It was listed as an item of concern on the audit and the Business Office staff will be doing an internal audit of the student body accounts quarterly to examine records and guide staff to be in compliance.

Mr. Woods said the Board voted on this item and decided to have the reconciliation included in board packets each month.

d. Financial Report

2. School Improvement - Yuki Monteith

Director Monteith came to the podium to answer questions about the 7-Period Day report presented during the February 28, 2011, meeting. Ms. Reese commented how thorough the report was. Chair Grassel said one of his questions was the element in the math department, and the idea of back to back days and that it would be better for instructional practice. Director Monteith thinks pedagogy and mathematically it does help students with mathematical language. Mr. Woods asked about how it affects ACE Academy. Other districts have a seven period day and they still make it work with ACE.

Vice Chair Crawford moved that the board support the seven-period day and encourage the Superintendent to move forward in the process. Ms. Reese seconded the motion. Chair Grassel called for discussion and objections. Hearing none, the motion to support Superintendent Gray to move forward with the seven-period day passed with an oral vote of five ayes and zero nays.

3. Human Resources - David McKay

a. Employment Contract Renewals

Director McKay said there is nothing to report, but the employment contract renewals are on the agenda for approval tonight.

4. Student Services - Kathy Keim-Robinson

a. Breakfast in the Classroom - Discipline Referrals

Director Keim-Robinson said Sacramento and Shaver are in the third year of implementation of Breakfast in the Classroom and the middle school started breakfast in the classroom this year. Director Keim-Robinson looked at the referral by school standard, which is by year by 100 students. Director Keim-Robinson said there is no controlled data here because schools were not held to the same reporting standards. She does not believe the data attributes to breakfast in the classroom. Even though teachers acknowledged it takes time, they did agree it is well worth it.

Ms. Reese believes as the PBIS program has developed over the years, we are better at it

and the data might be skewed based on that.

9. Action Items

- A. **Accept/Reject Budget Committee Application and Appointment**
Ms. Reese moved to accept and appoint Emily Lippy to the budget committee. Mr. Woods seconded the motion. Ms. Reese thanked Ms. Lippy for her application and encouraged people to apply for the other two vacancies. Chair Grassel opened the floor for discussion or objections. Hearing none, the motion to accept and appoint Emily Lippy to the Budget Committee passed with an oral vote of five ayes and zero nays.
- B. **Accept/Reject Resolutions for 2010-11 Employment Contract Renewals**
Ms. Reese moved to accept the Resolutions for 2010-11 Employment Contract Renewals as presented. Ms. Fernee seconded the motion. Chair Grassel opened the floor for discussion or objections. Hearing none, the motion to accept the Resolutions for 2010-11 Employment Contract Renewals passed with an oral vote of five ayes and zero nays.
- C. **Accept/Reject Parkrose Farmers Market Free/Reduced Facility Use Application for Parkrose Farmers Market**
Ms. Reese moved to accept the Parkrose Farmers Market Free/Reduced Facility Use Application for Parkrose Farmers Market and thanked Steve Vorhees and staff for running the market. Mr. Woods seconded the motion. Mr. Woods said this request is following along with last year and there is no increase in cost. Chair Grassel opened the floor for discussion or objections. Hearing none, the motion to accept the Parkrose Farmers Market Free/Reduced Facility Use Application for Parkrose Farmers Market passed with an oral vote of five ayes and zero nays.
- D. **Accept/Reject Parkrose SUN School Free/Reduced Facility Use Application for Senior Project for Yian Saechao**
Ms. Reese moved to accept the Parkrose SUN School Free/Reduced Facility Use Application for Senior Project for Yian Saechao as presented. Mr. Woods seconded the motion. Chair Grassel opened the floor for discussion or objections. Hearing none, the motion to accept the Parkrose SUN School Free/Reduced Facility Use Application for Senior Project for Yian Saechao passed with an oral vote of five ayes and zero nays.
- E. **Accept/Reject Parkrose Middle School Sparrow Free/Reduced Facility Use Application for Sparrow Club Benefit Concert**
Ms. Reese moved to accept the Parkrose Middle School Sparrow Free/Reduced Facility Use Application for Sparrow Club Benefit Concert as presented. Vice Chair Crawford seconded the motion. Chair Grassel said this is a great fundraiser for the middle school and community for those in need. Chair Grassel opened the floor for discussion or objections. Hearing none, the motion to accept the Parkrose Middle School Sparrow Free/Reduced Facility Use Application for Sparrow Club Benefit Concert passed with an oral vote of five ayes and zero nays.
- F. **Accept/Reject Oregon Association of School Libraries Free/Reduced Facility Use Application for the Spring OASL Conference**
Ms. Reese moved to accept the Oregon Association of School Libraries Free/Reduced Facility Use Application for the Spring OASL Conference as presented. Mr. Woods seconded the motion. Mr. Woods said they are paying all the incremental costs. Chair Grassel opened the floor for discussion or objections. Hearing none, the motion to accept the Oregon Association of School Libraries Free/Reduced Facility Use Application for the Spring OASL Conference passed with an oral vote of five ayes and zero nays.
- G. **Accept/Reject Parkrose High School Boosters Free/Reduced Facility Use Application for Benefit Concert for Music Boosters**
Ms. Reese moved to accept the Parkrose High School Boosters Free/Reduced Facility Use Application for Benefit Concert for Music Boosters as presented. Mr. Woods be abstaining from the vote, the requestor is his wife. Vice Chair Crawford seconded the motion. Chair Grassel opened the floor for discussion or objections. Hearing none, the motion to accept the Parkrose High School Boosters Free/Reduced Facility Use Application for Benefit Concert for Music

Boosters passed with an oral vote of four ayes and zero nays. Mr. Woods abstained from voting.

10. Discussion Items

None.

11. Correspondence/Announcements/Requests

A. Upcoming Meetings

1. Bond Coordinating Council Meeting, April 5, 2011, District Office Boardroom, 7:00 p.m.
2. Board Work Session, TUESDAY, **April 12, 2011**, District Office Boardroom, 5:00 p.m.
3. Board Regular Session, April 25, 2011, District Office Boardroom, 6:30 p.m.
4. Budget Committee Meeting, April 27, 2011, District Office Boardroom, 7:00 p.m.
5. Bond Coordinating Council Meeting, May 3, 2011, District Office Boardroom, 7:00 p.m.
6. Budget Committee Meeting, May 4, 2011, District Office Boardroom, 7:00 p.m.
7. Budget Committee Meeting, May 11, 2011, District Office Boardroom, 7:00 p.m.

12. Adjournment

Chair Grassel adjourned the March 14, 2011, meeting at 7:24 p.m.