

GRATIOT COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REVISE THE FISCAL YEAR 2026
STAFFING POSITION ALLOCATION LIST**

**RESOLUTION NUMBER 26-406
ADOPTED APRIL 7, 2026**

WHEREAS, it is the duty of the Gratiot County Board of Commissioners to represent the county and have the care and management of the property and business of the County (MCL 46.11(l)); and

WHEREAS, Section 11(g) of the County Boards of Commissioners Act enables the Board of Commissioners, at a lawfully held meeting, to prescribe and fix the salaries and compensation of employees of the County if not fixed by law (MCL 46.11[g]); and

WHEREAS, on September 16, 2025, the Board of Commissioners approved Resolution 25-342 to adopt the General Appropriations Act for Fiscal Year 2026 which prescribes and fixes the salaries and compensation of employees of the County; and

WHEREAS, Resolution 25-342 includes a provision stating the approved Staffing Position Allocation List included with the budget shall limit the number of full-time equivalent employees who can be employed, and no funds are appropriated for any regular position not on the Staffing Position Allocation List; and

WHEREAS, Resolution 25-342 stipulates that the Board of Commissioners may increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs, and that department heads shall abide by whatever changes are made by the Board relative to the approved positions and the number of employees allowed; and

WHEREAS, the Director of Problem-Solving Courts sought and has received funding for an additional part-time Case Manager for the Gratiot County Felony Court; and

WHEREAS, the addition of a Case Manager working 16 hours per week will help to ensure that Problem-Solving Court participants receive the individualized, intensive supervision necessary for successful program outcomes, while also allowing the program to remain aligned with Michigan Drug Court Best Practices and Standards; and

WHEREAS, the addition of this position will strengthen the effectiveness of the Felony Drug Court program and support its mission to reduce recidivism, promote recovery, and enhance the safety of the public in Gratiot County.

THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby amends the Staffing Position Allocation List for Fiscal Year 2026 by adding one part-time Case Manager position at 16 hours per week.

BE IT FURTHER RESOLVED that the Fiscal Year 2026 Community Supervision – OCC budget is amended to include the Case Manager position.

BE IT FURTHER RESOLVED that the County Finance Director is authorized and directed to make necessary adjustments among all budgeted funds, activities, and line items in order to comply with this Resolution.

The resolution set forth was offered by Commissioner _____ and supported by Commissioner _____.

A vote was thereupon taken on the foregoing resolution and the voter for such resolution was as follows:

AYES: _____

NAYS: _____

A majority of the members-elect having approved such resolution deems the resolution APPROVED.


STATE OF MICHIGAN)
)ss
COUNTY OF GRATIOT)

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Gratiot County Board of Commissioners, that such resolution was duly adopted at a regular meeting held on the 7th day of April 2026, and that notice of such meeting was given as required by law.

Angie Thompson, Gratiot County Clerk

Part-Time Employee Request

From Kalin Greene <kgreene@gratiotmi.com>
Date Mon 3/30/2026 3:31 PM
To Timothy Dolehanty <tdolehanty@gratiotmi.com>

 1 attachment (105 KB)
Drug Court Case Manager.docx;

Good afternoon,

I am respectfully requesting approval for the addition of a part-time case manager position for the Gratiot County Felony Drug Court. I am formally requesting this addition due to the increase in program demands and the need to maintain compliance with the established best practices for Michigan's Drug Courts.

The proposed position will be scheduled for Mondays and Tuesdays, not to exceed 16 hours per week. The starting wage for this position will be \$21.32 per hour, which is consistent with the current wage for pretrial case managers. Please refer to the attached job description for detailed information regarding duties and qualifications associated with this role.

This position will be fully grant-funded. At this time, there is sufficient grant funding available to support the creation and continuation of this part-time position without requiring additional county funding,

Currently, the Project Director is responsible for overseeing all grant management, eight treatment court teams, District Court pretrial, collections, and probation. With the continued increase in Drug Court referrals, these responsibilities have expanded significantly. The addition of a part-time case manager will assist in ensuring that participants receive the individualized, intensive supervision necessary for successful program outcomes, while also allowing the program to remain aligned with Michigan Drug Court Best Practices and Standards.

It is important to note that a probation officer is not being requested. As the program admits only felony cases, the Michigan Department of Corrections is requested to assign a probation officer to participants. Therefore, the need is specifically for a case manager to support program operations and participant supervision.

Approval of this position will strengthen the effectiveness of the Felony Drug Court program and support its mission to reduce recidivism, promote recovery, and enhance the safety of the public in Gratiot County.

Thank you for your consideration. Please feel free to contact me if additional information is needed.

Thank you,

Kalin Greene
Director of Problem-Solving Courts