

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Full Board Meeting Minutes
March 30, 2021
1:00 p.m.**

The Alpena County Board of Commissioners meeting was called to order by Chairman Robert Adrian in the Merchants Building at the Alpena County Fairgrounds on Tuesday, March 30, 2021 at 5:30 p.m.

PRAYER

Prayer was offered by Major Morrison of The Salvation Army in Alpena.

PLEDGE OF ALLEGIANCE

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called with the following Commissioners present: Donald Gilmet, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Kevin Osbourne, District #6; Marty Thomson, District #7; and John Kozlowski, District #8.

AGENDA

Moved by Commissioner Gilmet and supported by Commissioner Fournier to adopt the agenda with the following additions: 1) Commissioner Kozlowski – New Jail Roof & Morgue Unit, 2) Commissioner Osbourne – Jail Adhoc Committee, 3) Chair Adrian – New Adhoc Committee and 4) Discussion on Emergency Declaration Resolution. Motion carried.

PUBLIC COMMENT

Randy Zeeman of Alpena thanked the Commissioners for having an evening meeting for attendance purposes.

Rick Rafferty of Alpena reported the need for a board meeting in person and shared concerns to the Commissioners.

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session – February 23, 2021**

B) **Animal Control Adhoc Committee** – March 3, 2021

C) **Personnel Committee** – March 9, 2021

ACTION ITEM #PM-1: The Committee recommends we approve the following step scale for the Assistant Airport Manager, as presented:

Base rate:	\$16.21
Step 1:	\$16.57
Step 2:	\$16.93
Step 3:	\$17.29
Step 4:	\$17.65
Step 5:	\$18.01

ACTION ITEM #PM-2: The Committee recommends to start the jail receptionist position at \$14.50 in alignment with the Navigator position in the Prosecutor's Office, as presented.

D) **Housing & Public Conservator Committee** – March 10, 2021

E) **Airport Committee** – March 11, 2021

ACTION ITEM #AC-1: The Committee recommends the old runway sweeper be donated to the Oscoda-Wurtsmith Airport with an effective date of 1 June, 2021.

ACTION ITEM #AC-2: The Committee recommends that the Airport Committee meets twice a month and be authorized to sign bills for the disbursement of project funds.

(Not Approved in Consent Calendar)

F) **Building Maintenance Recreation & Insurance Committee** – March 15, 2021

ACTION ITEM #BMRIC-1: The Committee recommends to approve Feed the Need Food Bank for Alpena County for use of the Fairgrounds at no charge unless costs of heating/electricity for their drive-thru food distribution events and to work out the details with complete paperwork and required insurance with Maintenance Superintendent Wes Wilder.

ACTION ITEM #BMRIC-2: The Committee recommends to approve to accept the bid for management of the Northern Lights Arena from Alpena Rink Management, LLC for a 5-year contract with a 3-year extension. The contract will have attorney review.

G) **Finance Committee** – March 17, 2021

ACTION ITEM #FM-1: The Committee recommends we approve the Colligo GIS (previously known as Coleman Engineering Co) invoice for yearly maintenance agreement (1.1.21 – 12.31.21) on 911 mapping in the amount of \$5,000.00 with budgeted funds coming out of line item #211-325-955.006 as presented.

ACTION ITEM #FM-2: The Committee recommends we approve the annual Professional Services Agreement for 2021 for Alpena County with Lewis and Lewis Professional Surveying Inc. for Remonumentation Services as presented.

ACTION ITEM #FM-3: The Committee recommends we approve the annual Professional Services Agreement for 2021 for Alpena County with Huron Engineering & Surveying, Inc. for Remonumentation Services as presented.

ACTION ITEM #FM-4: The Committee recommends we approve renewal of the jail medical contract agreement (April 1, 2021 to March 31, 2022) for the provision of health care to incarcerated patients with Advanced Correctional Healthcare, Inc. at a 4% increase with the new cost \$173,174.32, from line item 101-301-819, as presented. This increase is included in the budget.

ACTION ITEM #FM-5: The Committee recommends to approve to pay Sgt. Christina Bednarski \$1,500.00, the difference in pay for 240 hours since she started the position of Jail Administrator on March 1, 2021, along with associated costs of benefits with a budget adjustment after a mid-year budget review, as presented.

ACTION ITEM #FM-6: The Committee recommends to approve the transfer of \$3,500.00 from line item #101-265-801.001 into line item #101-268-801.001 (Professional Services Hazardous Waste Removal) to pay for removal of hazardous material at the Fairgrounds, as presented. The Fair Board will be billed for half the total cost.

ACTION ITEM #FM-7: The Committee recommends to approve the Airport Manager's request to purchase a new floor scrubber for the new airport terminal for \$3,399.00 and an additional \$132.95 for the scrubber head (total cost \$3,531.95) with monies coming from Equipment Maintenance line item #295-536-931, as presented. This item is eligible for CARES Act reimbursement.

ACTION ITEM #FM-8: The Committee recommends to approve Logan Kemp's promotion to Assistant IT Director at Step 1 with unbudgeted monies to be transferred from Software Line Item #101-958-728 to the wages line item #101-958-704, as presented.

ACTION ITEM #FM-9: The Committee recommends to approve Gerald Fournier, Drain Commissioner, to sign the Amended Contract with Spicer Group for Professional Engineering Services regarding Beaver Lake in the amount of \$76,000.00 to be invoiced monthly, pending attorney review, and to have funds transferred from the Fund Balance into the Drain Commissioner's budget.

ACTION ITEM #FM-10: The Committee recommends to approve Resolution #21-05 to apply for the 2021 Waterways Grant Application, as presented.

ACTION ITEM #FM-11: The Committee recommends to allow the expiration on March 31, 2021 the suspension of fees for email/faxing and to follow normal procedure for fees, as presented.

ACTION ITEM #FM-12: The Committee recommends we approve the Treasurer to transfer the 2021 budgeted amount of \$51,000.00 from the Self Insurance Fund with \$48,000.00 to the General Fund, \$1,000.00 to Housing and \$2,000.00 to 911 to cover HSA Incentives, which have been paid from the General Fund, as presented.

Moved by Commissioner Thomson supported by Commissioner Karschnick to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

AIRPORT COMMITTEE #AC-2: MEETINGS/PROJECT BILLS

Chair Adrian reported on the process of the new terminal project funds approved through FAA and MDOT and gave a background of the process and need for the new jail project invoices to be paid due to time constraints. Commissioner Kozlowski and Commissioner Osbourne shared their concerns of the invoice process paid through these projects. Chair Adrian recommended to pull the Airport Action Item #AC-2 for now as the Airport does not have any projects at this time that needs approval.

Moved by Commissioner Gilmet and supported by Commissioner Peterson to approve the Airport Committee meet twice a month as needed when the time comes and only be approving bills for projects approved by the Full Board and any changes on approved projects be returned to the Full Board. Motion carried.

POLL #1 – PROSECUTOR’S OFFICE

Chair Adrian presented Poll #1 for approval.

POLL Action Item #2: The Committee recommends that the Prosecutor be authorized to fill a leave of absence with a contractual employee for 4-6 weeks at the cost of \$1,000 per week with money to be covered by funds as budgeted due to coverage on sick and accident insurance.

Moved by Commissioner Thomson and supported by Commissioner Peterson to approve the above Poll Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

BOARD MEETING TIMES

Commissioner Karschnick presented a report he did a review of board meeting dates/times from other Counties in Northeastern Michigan for comparison reporting the other counties held meetings during the day and only Alpena County held night meetings. Commissioner Karschnick informed the board he recommends leaving the current meeting times the way they are with a three during the evening and the rest during the day.

Moved by Commissioner Kozlowski and supported by Commissioner Osbourne to hold four (4) Full Board evening meetings this year (quarterly evening meetings). Motion carried.

GYPSY MOTHS

Commissioner Karschnick reported he received a concern of Gypsy Moths and found out through some research he did that Oscoda County was the only county from four surrounding counties that sprayed by air for Gypsy Moths. He reported Oscoda County has a millage (\$200,000 on ½ mil) to spray for Gypsy Moths with the cost of \$39 an acre with a minimum of 10 acres with their county paying \$26 and landowner \$13 an acre. Commissioner Karschnick recommended this go to the Alpena County Parks & Recreation Board regarding their three County Parks.

EMERGENCY MANAGEMENT – POWER OUTLET UPGRADE 1

Mark Hall, Emergency Services Coordinator, presented (via telephone) the request for a power outlet upgrade for the 911 Center and presented two quotes from Omega and Thunder Bay Electric for approval.

Moved by Commissioner Thomson and supported by Commissioner Peterson to authorize the Emergency Manager Mark Hall to work with Maintenance Superintendent Wes Wilder to get the power outlet issue fixed and approve up to \$5,000 with monies coming out of the Building and Grounds Fund. Roll call vote: AYES: Commissioners Peterson and Thomson. NAYS: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Kozlowski, and Adrian. Motion failed.

EMERGENCY MANAGEMENT – POWER OUTLET UPGRADE 2

Discussion on power outlet upgrade for the 911 Center. Moved by Commissioner Osbourne and supported by Commissioner Fournier to accept the low bid from Omega in the amount of \$3,960.00 and approve up to \$5,000 with monies coming out of the 911 Budget. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

SHERIFF'S OFFICE MARINE SLOW NO WAKE ZONE GRANT

Sgt. JP Ritter, Sheriff's Office, presented the FY21 MDNR New Marine Slow No Wake Zone Enforcement Grant Application for approval.

ACTION ITEM #4: Recommendation to approve the 2021 MDNR Marine Slow No Wake Zone Enforcement Program Grant Application in the amount of \$9,046 with no County match and to authorize the Chairman of the Board to sign all pertaining documents. This grant has been approved by the Grant Review Committee and is 100% funded.

Moved by Commissioner Osbourne and supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

FRIENDS OF PLAZA POOL MUREL PAINTING REQUEST

Mark Kinney, Friends of the Plaza Pool, presented the request for painting a mural on the side of Plaza Pool building. He informed the board that he is putting together a committee to help in the design and community theme to present to the painter and will present a final mural design to the board for approval prior to the implementation of the mural.

Moved by Commissioner Peterson and supported by Commissioner Thomson to authorize a mural painted on the outside of the Plaza Pool building and for Mark Kinney to work with the Building & Grounds Committee with the artists design and to present to the Full Board for final approval. Motion carried.

NEW JAIL PROJECT DISCUSSION

Commissioner Kozlowski shared his concerns with the roof at the new jail. Commissioner Thomson explained about the items that were questioned.

Moved by Commissioner Osbourne and supported by Commissioner Fournier to end the Building Committee Authority and return all decision involving the new Sheriff building and associated structures on the property to the Building and Grounds Insurance Committee, Finance Committee and Full Board immediately. Roll call vote: AYES: Commissioners Fournier, Osbourne, and Kozlowski. NAYS: Commissioners Gilmet, Karschnick, Peterson, Thomson, and Adrian. Motion failed.

AMERICAN RESCUE PLAN ACT FUNDS

Chair Osbourne questioned the board regarding the American Rescue Plan Act where Alpena County will be allocated \$5.5 million.

Moved by Commissioner Osbourne and supported by Commissioner Fournier to form a Committee of the whole board to evaluate all proposed expenditures of these funds. The Committee should have its first meeting on a date selected by the Alpena County Board Chairperson but no later than August 1, 2021. Decisions on committee structure, meeting dates, policies, and rules shall be proposed and voted on at the first meeting date. Motion carried.

Commissioner Karschnick reported he requested Senator Stamas send information to the Commissioners as soon as he receives it on the grant rules. Chair Adrian informed the board that he has attended webinars regarding this allocation as well as the County Staff and the Michigan Department of Treasury has not released any rules yet.

APPOINTMENT TO NMRE (SUD)

Chairman Adrian informed the board that there is no county representation on the Northern Michigan Regional Entity (SUD) Board and asked if there were any Commissioners that would like to sit on this board and if not, he would represent the County and presented appointment for approval.

ACTION ITEM #5: Recommendation to concur with the Chairman's appointment of Commissioner Robert Adrian to the Northern Michigan Regional Entity (SUD) Board as presented.

Moved by Commissioner Peterson and supported by Commissioner Karschnick to approve the above Action Item as presented. Motion carried.

PLANNING COMMISSION PER DIEM

Chairman Adrian reported the Planning Commission turned in their November 19, 2020 Per Diem this month and presented it for approval.

ACTION ITEM #6: Recommendation to approve the Planning Commission Per Diem for November 19, 2020 as presented.

Moved by Commissioner Peterson and supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Thomson, Osbourne, Kozlowski, and Adrian. NAYS: None. Motion carried.

NEW ADHOC COMMITTEE FOR COUNTY ADMINISTRATOR

Chairman Adrian informed the board that he would like to appoint an Adhoc Committee to bring back a recommendation to the board either to have a County Administrator, County Coordinator, or retain status quo, for a retirement position this year. He recommends the committee consist of the Finance Chair, Personnel Chair, Chairman of the Board, and to add Commissioner Don Gilmet as he has experience of this through the City and bring back with their recommendation to the board for a plan, price, and their research of this position.

Moved by Commissioner Karschnick and supported by Commissioner Peterson to form a new Adhoc Committee for County Administrator to consist of: Commissioners Osbourne, Thomson, Adrian and Gilmet. Motion carried.

RESOLUTION FOR DECLARATON OF STATE OF EMERGENCY

Chairman Adrian reported he received a news release that Presque Isle County Commissioner's declared State of Emergency to allow for virtual meetings and shared with the Commissioners. He recommended a Resolution for Alpena County through June 30, 2021 to allow virtual meetings.

Moved by Commissioner Peterson and supported by Commissioner Gilmet to approve a Resolution for Declaration of State of Emergency for Alpena County to allow to hold virtual meetings if the County chooses to through June 30, 2021. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Thomson, Osbourne, Kozlowski, and Adrian. NAYS: None. Motion carried.

PUBLIC COMMENT

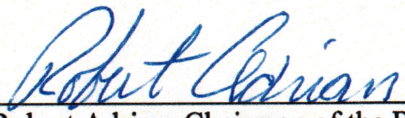
Tom Adams shared his concern with the new jail to the board.

Jason Pardike shared his concern to support all the amendments of the constitution and for transparency.


ADJOURNMENT

Moved by Commissioner Karschnick and supported by Commissioner Osbourne to adjourn. Motion carried.

Meeting adjourned at 7:52 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk

llb